

**CITY OF GERING
CITY COUNCIL MEETING NOTICE AND AGENDA**

Regular meeting of the Gering City Council, April 10, 2023 at 6:00pm, at Gering City Hall Council Chambers, 1025 P Street, Gering, NE.

All agenda items are for discussion and action will be taken as deemed appropriate.

CALL TO ORDER.

1. Recital of the Pledge of Allegiance and Prayer
2. Roll Call
3. Excuse Council Member absence

OPEN MEETINGS ACT - NEB.REV.STAT. CHAPTER 84, ARTICLE 14

As required by State Law, public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room. Agenda items may be moved up or down on the agenda at the discretion of the Mayor. As required by State Law, additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless they are considered under this section of the agenda and Council determines that the matter requires emergency action.

CONSENT AGENDA:

(Items under the Consent Agenda are proposed for adoption by one action for all items unless any member of Council requests that an item be considered separately.)

1. Approve minutes of the March 27, 2023 regular City Council meetings
2. Approve Claims
3. Approve TCD Quarterly Report, January – March, 2023

PUBLIC HEARINGS:

1. Public Hearing to consider the issuance or denial of a Class C Liquor License for Melt Fondue Restaurant, LLC to be located at 1718 10th Street, Gering, NE

1a. Consider recommending the issuance or denial of a Class C Liquor License for Melt Fondue Restaurant, LLC to be located at 1718 10th Street, Gering, NE

CURRENT BUSINESS:

1. Approve Resolution 4-23-1 Identifying Blight Areas now in City Limits
2. Approve Resolution 4-23-2 to Adopt the Rural Economic Development Grant (REDG) Revolving Loan Fund Plan
3. Approve Resolution 4-23-3 to Accept Grant Funds from Rural Development and authorize the Mayor to sign all documents related to the USDA Rural Development Matching Loan pertaining to Platte River Basin Environments, Inc.
4. Approve and authorize the Mayor to sign a Rural Economic Development Loan Agreement between the City of Gering and Platte River Basin Environments, Inc.
5. Fire Department Annual Report
6. City Clerk's Annual Report

BIDS/PROPOSALS:

CLOSED SESSION:

(Council reserves the right to enter into closed session if deemed necessary.)

ADJOURN

THE OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE GERING CITY COUNCIL, MARCH 27, 2023

A regular meeting of the City Council of Gering, Nebraska was held in open session on March 27, 2023, at 6:00 p.m. at Gering City Hall, 1025 P Street, Gering, NE. Present were Mayor Ewing and Councilmembers Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. Also present were City Administrator Pat Heath, City Clerk Kathy Welfl and City Attorney Jim Ellison. Absent was Councilmember Backus. Notice of the meeting was given in advance by publication in the Star-Herald, the designated method of giving notice. All proceedings hereafter were taken while the meeting was open to the attendance of the public except as otherwise indicated.

CALL TO ORDER

Mayor Ewing called the meeting to order at 6:00 p.m. and stated that a quorum of the Council was present and City business could be conducted.

1. Recital of the Pledge of Allegiance and Prayer
2. Roll Call
3. Excuse Councilmember absence

Motion by Councilmember O'Neal to excuse the absence of Councilmember Morrison from the March 13, 2023 regular City Council meeting. Second by Councilmember Wiedeman. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

OPEN MEETINGS ACT - NEB.REV.STAT. CHAPTER 84, ARTICLE 14

Mayor Ewing stated: As required by State Law, public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room. Agenda items may be moved up or down on the agenda at the discretion of the Mayor. As required by State Law, additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless they are considered under this section of the agenda and the Council determines that the matter requires emergency action.

CONSENT AGENDA:

(Items under the Consent Agenda are proposed for adoption by one action for all items unless any member of Council requests that an item be considered separately.)

1. Approve minutes of the March 13, 2023 regular City Council meeting
2. Approve Claims
3. Approve February, 2022 Financial Report

Claims 3/14/23 – 3/27/23

21ST CENTURY EQUIPMENT \$33.47, 24/7 FITNESS \$226.00, A & A PORTA POTTIES \$150.00, AC ELECTRIC MOTOR SERVICE \$4,596.66, ACE HARDWARE \$149.48, ACUSHNET COMPANY \$8,151.89, AMAZON CAPITAL SERVICES \$80.53, AMERITAS LIFE INSURANCE COPR. \$578.04, AT&T MOBILITY \$62.64, ATLAS \$193.00, B & H INVESTMENTS, INC \$107.50, BEELINE SERVICE NC \$130.00, BENZEL PEST CONTROL \$100.05, BESLER, INC. \$97, 472.52, BLACK HILLS ENERGY \$4,958.60, BLUFFS FACILITY SOLUTIONS \$347.30, BORDER STATES INDUSTRIES, INC \$8,751.25, BRETHOURS HONEYWAGON EXPRESS \$200.00, CALLAWAY GOLF COMPANY \$4,187.70, CITY OF GERING \$600.56, CONNECTING POINT \$20.03, CONSOLIDATED MANAGEMENT COMPAN \$159.75, CONTRACTORS MATERIALS, INC. \$207.80, DEARBORN LIFE INSURANCE COMPAN \$116.96, DEMCO, INC \$98.31, DOLAN CONSULTING GROUP \$95.00, DUTTON-LAINSON COMPANY \$491.29, EAGLE ENGRAVING, INC. \$191.95, EAKES INC \$257.49, ECOLAB \$313.30, ELITE TOTAL FITNESS \$175.00, ELLISON, KOVARIK & TURMAN LAW \$8, 828.75, ESC ENGINEERING \$305.00, ESI \$21.35, FASTENAL COMPANY \$308.65, FEDEX \$62.01, FIRST NATIONAL BANK OMAHA - POLICE \$584.00, FLOYD'S TRUCK CENTER, INC. \$9.47, FRANCISCOS BUMPER TO BUMPER IN \$125.00, FRANK PARTS COMPANY \$3,736.15, FYR-TEK, INC. \$1,311.14, GALLS, AN ARAMARK COMPANY \$93.89, GRAINGER \$1,558.13, GREATAMERICA FINANCIAL SERVICE \$152.00, HACH COMPANY \$391.89, HARBOR FREIGHT TOOLS \$4.99, HAWKINS, INC. \$17,926.00, HEALTHBREAK, INC. \$595.00, HENSLEY BATTERY, LLC \$110.30, IDEAL LAUNDRY AND CLEANERS, INC. \$118.52, INDOFF INCORPORATED \$433.76, INFO USA MARKETING \$320.00, INGRAM LIBRARY SERVICES \$66.77, INTERNAL REVENUE SERVICE \$43,397.31, INTRALINKS, INC. \$1,138.00, JOHN HANCOCK USA \$14,693.04, JOHN HANCOCK USA FIRE \$690.93, JOHN HANCOCK USA POLICE \$7,709.65, JUNIOR LIBRARY GUILD \$16.00, KANSAS GOLF & TURF INC \$801.73, KIRSTEE MOORE \$75.00, LEAGUE OF NE. MUNICIPALITIES \$455.00, LEE ENTERPRISES \$189.00, LOGOZ LLC \$686.00, MALY MARKETING \$2,160.00, MARK CHRISMAN TRUCKING \$46,223.55, MATHESON TRI-GAS INC \$177.80, MEAT SHOPPE \$18,984.06, MENARDS \$653.68, MILCO ENVIRONMENTAL SERVICES, INC. \$3,500.00, MUNICIPAL ENERGY AGENCY OF NE \$355,655.06, MUNICIPAL SUPPLY, INC. OF NE. \$395.65,

NE CHILD SUPPORT PAYMENT CENTE \$623.55, NE DEPARTMENT OF REV (PR) \$14,545.98, NE DEPT OF REVENUE \$761.21, NE DEPT. OF REVENUE \$63,461.94, NEBRASKA PUBLIC HEALTH ENVIRO LAB \$123.00, NEBRASKA RURAL RADIO ASSOC. \$583.18, NKC TIRE \$40.00, NMC INCORPORATED \$70.84, NORTHWEST PIPE FITTINGS, INC \$3.01, PANHANDLE COOP ASSOCIATION \$90.00, PANHANDLE ENVIRONMENTAL SERVICE, INC. \$1,808.00, PANHANDLE HUMANE SOCIETY \$3,168.50, PING INC \$529.56, PRO OVERHEAD DOOR \$5,037.00, PT HOSE AND BEARING \$85.94, PVB VISA \$14,747.42, QUADIENT LEASING USA \$909.50, QUADIENT POSTAGE FUNDING \$738.03, REGIONAL CARE INC. \$13,939.46, RIVERSTONE BANK \$573.00, SANDBERG IMPLEMENT, INC. \$847.65, SARAH WYNN \$425.00, SCB COUNTY REGISTER OF DEEDS \$20.00, SCB. COUNTY AMBULANCE SERVICE \$316.23, SCB/GERING UNITED CHAMBER OF \$215.00, SCOTTS BLUFF COUNTY COURT \$325.21, SCOTTSBLUFF-GERING UNITED WAY \$221.25, SEILER INSTRUMENT & MFG \$1,200.00, SENIOR CITIZENS CENTER \$1,200.00, SHAWNA WINCHELL \$690.00, SHERWIN WILLIAMS \$987.50, SIMMONS OLSEN LAW FIRM, P.C. \$2,550.00, SIMON CONTRACTORS \$3,343.50, SUGAR VALLEY FEDERAL CREDIT \$528.37, TAYLOR MADE GOLF COMPANY \$503.97, TERRY CARPENTER, INC. \$650.00, THE CIT GROUP \$3,155.03, TRANSWEST \$858.70, VALLEY AUTO LOCATORS LLC \$1,441.52, VERIZON CONNECT \$38.38, W & R INC. \$1,503.98, WESCO RECEIVABLES CORP. \$15,825.62, WESTERN COOPERATIVE COMPANY \$7,825.35, WESTERN PATHOLOGY CONSULTANTS \$339.00, WESTERN STATES BANK \$13,205.02, WESTERN UNITED ELECTRIC \$556.32, WYOMING FIRST AID & SAFETY \$183.89, YMCA OF SCOTTSBLUFF \$1,060.00, Total \$849,723.91

Motion by Councilmember Gillen to approve the Consent Agenda. Second by Councilmember Cowan. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

BIDS/PROPOSALS:

1. Approve purchase of used 2019 Toro 4000D Groundsmaster Mower – Parks Department

Parks and Recreation Director, Amy Seiler, stated that roughly \$182,000 was budgeted to purchase two mowers. A used Toro has been purchased already. The Parks Department has an opportunity to purchase another used 4000D Groundsmaster Mower for \$59,500; \$91,000 was budgeted. This will be a considerable savings. The first used mower was purchased from LL Johnson and was in good shape with just a couple adjustments. Staff recommends another purchase of a used mower from LL Johnson.

Councilmember Morrison asked if there is any kind of warranty. Ms. Seiler replied, no warranty. However, LL Johnson took care of the small issues that were found with the other used mower immediately. She doesn't see any issues. The Parks Department has had no issues with Toro mowers. Staff are able to get many hours out of them with just general maintenance.

Motion by Councilmember Wiedeman to approve the purchase of a used 2019 Toro 4000D Groundsmaster Mower for the Parks Department in the amount of \$59,500 from LL Johnson Distributing. Second by Councilmember O'Neal. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

CURRENT BUSINESS:

1. Council to receive the 2022 Annual Audit Report from Countryman Associates, P.C.

Jada Thompson, P.C., CPA and Audit Department Leader with Countryman Associates, joined the Council meeting via Zoom. She thanked Pat, Liz, Cheri, and staff for all their work. She stated that she stands before the Council with an unmodified audit report. It speaks a lot for the work that has been done this year. There has been quite a bit of clean up, so that was nice to see. Page 14 is the Government-wide Financial Statements; there is a prior period adjustment there. The prior period adjustment is to carry the note receivables for the Economic Development and LB840 a different way than they have been carried in the past. In regard to the financial statements, there have been no internal control findings; in itself, that is a big result for the City of Gering. She then chose a few items to review. The Annual Audit Report is on file in the City Clerk's office and on the City's website at gering.org. She stated that the other big thing this year was GASB87, which is a new standard. It took quite a bit of work and involved digging up a lot of old leases and agreements which were then assessed. In the end, nothing from GASB87 affected the City's financial statements. On page 40 of the footnotes, she pointed out that the City of Gering still has some American Rescue Plan Funds, those funds have to spent within a certain period. If they're not spent within a certain period, the City has to pay that money back. Pat and Liz are well aware

that it needs to be decided what to spend that on and get it obligated. Page 51 talks about the prior period adjustment and what that adjustment was for. Finance Director Loutzenhiser can explain that in detail if the Council has questions; it's a very involved part of the financial statements. The Golf Fund carries a deficit fund balance that has to be disclosed each year that it's done and the reason why it has a deficit fund balance. The last two pages are the Internal Control over Financial Reporting and Compliance; there were no findings this year. Everything is very cleaned up and organized; kudos to the City's Accounting Staff. Administrator Heath thanked Ms. Thompson, Liz, Cheri and City staff for their countless hours of hard work on the audit.

Motion by Councilmember Wiedeman to accept and approve the 2022 Annual Audit Report from Countryman Associates, P.C. Second by Councilmember Morrison.

Discussion: Councilmember Gillen stated "major kudos" to Liz and the City staff. Having a clean audit is very commendable. Council appreciates all the hard work; it speaks volumes. Councilmember Wiedeman added especially with all the transition with the software and everything staff were handed. She thanked everyone for getting the audit done in a timely manner and for all the work that was done.

Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

2. Approve and authorize the Mayor to sign First Addendum and Amendment to Lease and Easement Agreement for Solar Energy System

Administrator Heath stated this is an addendum and amendment to the Sandhills Lease that was approved in November of 2022 for a solar array for the City of Gering. Sandhills Energy and MEAN, who the City buys power from, would like to build an additional 2.6 MW solar generating facility located adjacent to our planned solar facility located near 21st Avenue and East U Street. They plan to use 16.4 additional acres on top of the 8.2 acres that the City currently has for its solar. The land for the 16.4 acres will be leased at \$700 per acre for 25 years and that includes two five-year options. The rent will increase 2% each year. The City would get a full return on the land purchase in about 11 years. This would be one of the few parcels the City owns that we're actually getting a return on the property. The others are on a farming lease which is seasonal. The rest of the land the City owns basically sits vacant or has buildings that are unused. Sandhill's leases are typically around that \$600-\$700 range per month, so the City is not out of line with our request for \$700. Exhibit A shows the actual total acreage for the solar which is a little over 24 acres. They are still working on the design of the system. The majority of the land they are going to lease is probably the least desirable of the industrial park because it borders the east line of the Wastewater Treatment Plant. Lease revenues would be reimbursed back to the LB840 Fund because that was the fund the City used to purchase the Industrial Park. Staff recommends approval of the addendum and amendment to the agreement.

Administrator Heath added that with a 2% increase for a 25-year lease, the City will have a return of \$368,000 (approximate). For a 35-year lease, an additional \$206,000 for a total of \$574,000 revenue off the lease. The net profit would be roughly \$434,000 if this goes to the end of the lease with the two five-year options. At the end of 35 years, unless solar has become obsolete, their plan would be to continue to use the solar and update it with more efficient solar. He furthered explained how the panels work. Councilmember Gillen asked, if and when they determine they no longer want to lease it, the land will be returned back to its original state, correct? Administrator Heath replied, yes. This is an addendum to the original lease. The original lease requires them to remove any equipment and return the ground back, as close as they can, to its original condition if the lease is terminated.

Councilmember Morrison clarified that not only will the City make money from the lease, but the City will save some money on energy costs, correct? Administrator Heath replied yes; the City will purchase power from the 1.4 MW solar system at less (per Kilowatt) than we currently purchase our City power. The new (MEAN) solar will come to the Gering system. If we can't use it all, some may go down the line to other users. About 25% of our system will be solar power. He added that solar doesn't work at night

and this won't have battery backups. The City still has other energy that would be purchased through MEAN. We also have 10% wind power that the City purchases.

Motion by Councilmember Morrison to approve and authorize the Mayor to sign First Addendum and Amendment to Lease and Easement Agreement for Solar Energy System by and between the City of Gering and SE Municipal Solar, LLC. Second by Councilmember Gillen. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

3. Gering Public Library Annual Report

Tracy Henderson, outgoing Library Board President and Jeff Kelley, incoming President, presented the following information that was provided to the Mayor and Council in a bound packet. It was also displayed on overhead screens:

Mission of the Gering Library: The Gering Library is committed to providing access to diverse information and resources for the education, enrichment, and cultural growth of our community. We aspire to offer a welcoming atmosphere in which people can explore ideas and foster a lifelong love of learning.

Vision: The Gering Library is a vibrant hub of community engagement, where people of all backgrounds and ages come together to learn, create, and connect. We strive to provide innovative and responsible services that meet the changing needs of our patrons. Our goal is to foster a culture of lifelong learning and civic participation, and to promote equity and inclusion through the power of knowledge and information. Through our efforts, we hope to inspire a sense of curiosity and wonder in all who enter our doors, and to be a catalyst for positive social change in our community and beyond.

Staff: At the end of March, 2022 and after 32 years of outstanding service to the City of Gering, Diane Downer retired as Director of the Library. GPL Youth Services Librarian, Christie Clarke, took over as Director on April 1, 2022. The Library currently employs four full-time and six part-time staff. Two staff members hold a Master of Library Science degree and two others are pursuing their Master of Library and Information Science degree.

Current staff:

Christie Clarke, Director	Tammie Gitschel, Technician Services Librarian
Sherry Preston, Public Services Librarian	Kira Perez, Youth Services Librarian
Myra Dillman, Library Assistant II	Hayley Grams, Library Assistant II
Logan Allen, Library Assistant I	Jan Jolliffe, Library Assistant I
Jada Whipple, Library Page	Jenna Buck, Library Page

Library Board of Directors:

Tracy Henderson, President	Mary Robinson
Jeff Kelley, Board Member	Michelle Moore, Vice-President
	Brad Gross

Foundation Board:

Charles Lieske, President	William Peters, Vice-President
Penny Businga, Secretary	Tom Swan, Treasurer
David Nash	Peggy Fegler
Diane Downer	Jay Skiles
Stephen Kaminski	Carol Enderle

Financial Report:

<u>Income</u>		<u>Expenditures:</u>	
City of Gering	\$486,407	Staff	\$353,133
Library State Aid	\$1,273	Computer	\$38,249
Lender's Compensation	\$1,028	E-Access	\$25,607
NLC Youth Grant	\$2,000	Materials	\$11,430
Donations	\$2,100	Other	\$11,732

Statistical Information

Circulation

Adult Materials: 23,276 Children's Materials: 14,548 Other Physical items: 998 Total: 38,882

Library Services

Registered Borrowers: 7,256 Reference Transactions: 4,728 Public Computers Usage: 4,401
Community Room Reservations: 163 Total Library Visits: 30,045

Library Programs

Adult: 37 Young Adult: 9 Children: 119 Total Programs: 165

Collection

Books (print): 28,436 Video/DVDs: 1,549 Audiobooks: 1,202 Other: 88 Total: 31,275

Electronic Collection – Nebraska Overdrive

E-Books: 35,054 Audio: 23,048 Magazines: 2,138

Inter-Library Loans

215 Borrowed, 280 Loaned

Programs

ALL: Adult Learners @ the Library Story & Playtime
LEAP: Learn Explore Achieve Play Summer Reading: Oceans of Possibilities
Chess Club Homebrewing101

Events

Pollinator Fun Day Author Visit – Jonis Agee
Gering Public Schools High Ability Learners at GPL

Community Impact

Assistance learning technology
Providing broadband internet to those who don't have it (nearly 20% of Scotts Bluff County residents don't have broadband internet).
Online testing
Studying for driving (and other) tests online
Printing plane tickets, applying for jobs, research, shopping and more.

President Henderson and Mr. Kelley noted that the Library has recently seen some "refresh" with a new Teen and Tween Space (west side upstairs), a new community room and a new Children's space downstairs.

Motion by Councilmember Morrison to enter the Annual Library Board Report into the public record. Second by Councilmember Cowan. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

4. Gering Public Library Foundation Annual Report

Gering Library Foundation President, Charles Leiske, addressed Council and stated the following:

Thank you for the opportunity to share our 2022 annual report of the Gering Public Library Foundation. To bring closure to some of the items in this report, I will be stepping into 2023 just a bit as I recount our work on behalf of the community.

Last year began with a renewed commitment to prove meaningful stewardship over the current facility. The library director worked with the city to stop the water intrusion into the basement and moved the children's collection to the lower level. This allowed for the opportunity to create a little breathing room on the main floor, but it remains crowded and does not allow sufficient space for employee workspace or patron use. Additionally, the wheelchair lift that the city purchased on bid has been nonfunctional more than it has worked, creating additional hardship now that both floors are being utilized more fully.

Our organization's main goal since inception in 2019 has been to provide a new library building for the citizens of Gering. For more than 30 years, the city has known through studies and planning that the current spot is insufficient for the needs of a community this size and that the current building is not expandable due to the lot size and load bearing capabilities of the walls. Additionally, parking near the current facility is insufficient. With that in mind, the Foundation has been supportive of using its funds for projects that could be easily relocated to a new building and has been less receptive to proposals for funding permanent improvements to the existing location. Likewise, donors are interested in financially supporting a new location but soliciting donations to make permanent improvements to the existing location do not generate a lot of excitement.

Given these facts, when NDHHS announced they were leaving the space they rented from the county, we began working to determine the viability of the building for use as a library for the citizens of Gering.

One of the pieces of feedback we received from working with the city administration and elected officials over the years is that there was a strong desire to keep the library downtown. This facility had sufficient square footage, ample parking and was a new enough structure to mitigate some of the heartaches that come with renovation of an older existing space. An opportunity like this was not going to come along very often, if ever again.

We met with city administration and explored building condition, holding costs and the costs of estimated renovations. At the city's request, we explored partnerships to bring stability to the project and to best utilize the space available in the building.

- A proposed agreement with the West Nebraska Family Research & History Center would have had them utilizing space on the second floor, contributing financially to the project, providing volunteer labor for the second floor, and would have resulted in the eventual donation of their entire collection to the library/city. It would have also opened unique grant opportunities due to the nature of their organization.
- We approached the Gering Public Schools to explore relocating their offices to the building, opening up storefronts for downtown and allowing us to partner with another entity with taxing authority; and,
- we approached Twin Cities Development for a project that would bring daycare to Gering.

Both the school district and TCD wanted to utilize space on the first floor for their projects, so they had less potential in our minds because the best use of the space as a library would utilize the first floor for collections and circulation, but these options would have been worth additional exploration.

Based on our discussions with city administration and some of the elected officials, we developed the following plan:

- The Foundation would purchase the building from the county conditional on financing in an amount sufficient to cover the purchase price, the estimated cost to hold/maintain the building for two years, and architect fees. It was made clear the city could not financially support the purchase of the building.
- The Foundation would renovate the building using private funds during the holding period (or any extension thereof). It was made clear the city was unable to provide financial support for the holding costs or renovations of the building and the Foundation accepted that responsibility. We were confident in our ability to fully fund the project:
 - Officers from the Robert B. Daugherty Foundation traveled to Gering from Omaha showing the seriousness of their support.
 - In addition to this foundation, funding from other Nebraska charitable organizations and funding from local businesses that voiced an interest in supporting the project would have been secured along with other private donations, after the two lead anonymous benefactors that came forward to get this project off the ground.
- Based on feedback from the administration, and elected officials through them, the Foundation was willing to accept an additional term for the project: The Foundation must provide an endowment to the city at the time the completed building was transferred to help with any unforeseen maintenance costs that might arise. The goal was set at \$250,000 and was accepted by the Foundation.

Based on feedback we received, we believed there was a super-majority of the Council that supported this plan. We moved forward with our offer to the County for the purchase of the building. The county returned with a counteroffer, but we were asked by the city to pause negotiations. After the pause, we were informed that it now appeared that a super-majority of the Council was now in opposition to the plan and it appeared that a majority of the Council would not accept the building even if it was gifted in the renovated state with the endowment. With that, we ceased negotiations. The County has moved forward with another buyer, and initial indications are that the private money we arranged is not interested in supporting the current location of the library. A new space will be needed to generate private financial support.

Our Foundation was created with the vision of supporting the library, but as I mentioned earlier, its ultimate goal is to create a new and modern facility. From our perspective, we don't believe that we will be able to offer more than we already have: a fully renovated building with endowment, and we will be working as a group to re-evaluate in 2023.

Our financial report is as follows:

Total assets of the organization as of 12/31/2022 were \$30,675. The Foundation raised \$10,558 in donations and had expenditures of \$7,638 during 2022. None of the pledges for the purchase or renovation of the new facility were received because the project did not move forward.

Motion by Councilmember Morrison to enter the Annual Library Foundation Report into the public record. Second by Councilmember Gillen. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

5. Request for Personnel Committee meeting – Agenda items: 1.) Review Policy 1.8 Employment Categories, 2.) Review and discuss how policy 1.8 affects employee benefits, 3.) Review and discuss Patrol Officer Pay Scale

Motion by Councilmember Gillen to approve a request for Personnel Committee meeting with agenda items: 1.) Review Policy 1.8 Employment Categories, 2.) Review and discuss how policy 1.8 affects employee benefits, 3.) Review and discuss Patrol Officer Pay Scale. Second by Councilmember O'Neal. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

PUBLIC HEARINGS: None.

OPEN COMMENT: Discussion or action by Council regarding unscheduled business will not take place. This section is for citizen comment only. None.

ADJOURN:

Motion by Councilmember Gillen to adjourn. Second by Councilmember Cowan. There was no discussion. Mayor Ewing called the vote. "AYES": Shields, Gillen, Bohl, Wiedeman, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: Backus. Motion carried.

Meeting adjourned at 6:52 p.m.

Kent E. Ewing, Mayor

ATTEST:

Kathleen J. Welfl, City Clerk



City of Gering, NE

CLAIMS REPORT

By Vendor Name

Post Dates 3/28/2023 - 4/10/2023
Payment Dates 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 998163 - 21ST CENTURY EQUIPMENT		
Fund: 101 - GENERAL		
Department: 42 - Parks		
BALL STUD/ SHOCK ABSORBER	VEH & EQUIPMENT MAINT	-119.13
		Department 42 - Parks Total: -119.13
		Fund 101 - GENERAL Total: -119.13
		Vendor 998163 - 21ST CENTURY EQUIPMENT Total: -119.13
Vendor: 999442 - ACE HARDWARE		
Fund: 101 - GENERAL		
Department: 10 - Administration		
SCREWS FOR NO PARKING SIGN...	BUILDING/GROUND MAINT	9.90
		Department 10 - Administration Total: 9.90
Department: 42 - Parks		
GRAFFITI REMOVAL EQUIPMENT	DEPT OPERATING SUPPLIES	7.18
GRAFFITI REMOVAL	DEPT OPERATING SUPPLIES	4.99
RESTROOM REPAIR OLD SHOP	BUILDING/GROUND MAINT	11.99
KABUTA PARTS	VEH & EQUIPMENT MAINT	13.74
KUBOTA PARTS	VEH & EQUIPMENT MAINT	3.38
PARTS TO BUILD RECYCLE SYST...	DEPT OPERATING SUPPLIES	17.58
		Department 42 - Parks Total: 58.86
		Fund 101 - GENERAL Total: 68.76
		Vendor 999442 - ACE HARDWARE Total: 68.76
Vendor: 998228 - ACUSHNET COMPANY		
Fund: 205 - GOLF		
Department: 06 - Expense		
PRO SHOP MERCHANDISE	PRO SHOP MERCHANDISE	139.75
Pro Shop Merchandise	PRO SHOP MERCHANDISE	1,181.50
Pro Shop Merchandise	PRO SHOP MERCHANDISE	1,073.10
Pro Shop Merchandise	PRO SHOP MERCHANDISE	283.73
Pro Shop Merchandise	PRO SHOP MERCHANDISE	71.36
Pro Shop Merchandise	PRO SHOP MERCHANDISE	48.71
		Department 06 - Expense Total: 2,798.15
		Fund 205 - GOLF Total: 2,798.15
		Vendor 998228 - ACUSHNET COMPANY Total: 2,798.15
Vendor: 998780 - ADIDAS AMERICA, INC		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	103.49
Pro Shop Merchandise	PRO SHOP MERCHANDISE	2,798.46
		Department 06 - Expense Total: 2,901.95
		Fund 205 - GOLF Total: 2,901.95
		Vendor 998780 - ADIDAS AMERICA, INC Total: 2,901.95
Vendor: 10141 - AHEAD LLC		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	2,072.54
		Department 06 - Expense Total: 2,072.54
		Fund 205 - GOLF Total: 2,072.54
		Vendor 10141 - AHEAD LLC Total: 2,072.54

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 111500 - ALLO COMMUNICATIONS		
Fund: 101 - GENERAL		
Department: 10 - Administration		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	411.71
		Department 10 - Administration Total: 411.71
Department: 22 - Eng/Bldg Inspection		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	4.25
		Department 22 - Eng/Bldg Inspection Total: 4.25
Department: 31 - Fire		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	125.57
		Department 31 - Fire Total: 125.57
Department: 32 - Police		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	158.59
		Department 32 - Police Total: 158.59
Department: 34 - Cemetery		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	89.76
		Department 34 - Cemetery Total: 89.76
Department: 41 - Pool		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	29.33
		Department 41 - Pool Total: 29.33
Department: 42 - Parks		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	175.82
		Department 42 - Parks Total: 175.82
Department: 44 - Library		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	161.62
		Department 44 - Library Total: 161.62
		Fund 101 - GENERAL Total: 1,156.65
Fund: 110 - RV PARK		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	220.65
		Department 06 - Expense Total: 220.65
		Fund 110 - RV PARK Total: 220.65
Fund: 130 - STREETS		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	89.16
		Department 06 - Expense Total: 89.16
		Fund 130 - STREETS Total: 89.16
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	247.81
		Department 06 - Expense Total: 247.81
		Fund 201 - ELECTRIC Total: 247.81
Fund: 202 - WATER		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	114.43
		Department 06 - Expense Total: 114.43
		Fund 202 - WATER Total: 114.43
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	123.45
		Department 06 - Expense Total: 123.45
		Fund 203 - WASTEWATER Total: 123.45

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 204 - SANITATION		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	56.01
		Department 06 - Expense Total: 56.01
		Fund 204 - SANITATION Total: 56.01
 Fund: 205 - GOLF		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	380.93
		Department 06 - Expense Total: 380.93
		Fund 205 - GOLF Total: 380.93
 Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
MONTHLY PHONE AND INTERN...	PHONE & INTERNET	720.37
		Department 06 - Expense Total: 720.37
		Fund 207 - CIVIC CENTER Total: 720.37
		Vendor 111500 - ALLO COMMUNICATIONS Total: 3,109.46
 Vendor: 118900 - AMAZON CAPITAL SERVICES		
Fund: 101 - GENERAL		
Department: 10 - Administration		
HEADLIGHT BULBS FOR ACADIA	VEH & EQUIPMENT MAINT	61.98
		Department 10 - Administration Total: 61.98
Department: 32 - Police		
IPHONE CHARGERS FOR PATROL...	OFFICE & BUILDING SUPPLIES	17.75
		Department 32 - Police Total: 17.75
		Fund 101 - GENERAL Total: 79.73
 Fund: 202 - WATER		
Department: 06 - Expense		
Shop supplies	DEPT OPERATING SUPPLIES	20.98
		Department 06 - Expense Total: 20.98
		Fund 202 - WATER Total: 20.98
 Fund: 205 - GOLF		
Department: 06 - Expense		
20 PACK LED EMERGENCY STRO...	OFFICE & BUILDING SUPPLIES	39.99
		Department 06 - Expense Total: 39.99
		Fund 205 - GOLF Total: 39.99
 Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
MICROPHONE CABLE	DEPT OPERATING SUPPLIES	31.48
		Department 06 - Expense Total: 31.48
		Fund 207 - CIVIC CENTER Total: 31.48
		Vendor 118900 - AMAZON CAPITAL SERVICES Total: 172.18
 Vendor: 997877 - AMERITAS LIFE INSURANCE COPR.		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	VISION INS PAYABLE	589.24
		Department 02 - Liability Total: 589.24
		Fund 997 - PAYROLL FUND Total: 589.24
		Vendor 997877 - AMERITAS LIFE INSURANCE COPR. Total: 589.24

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 135200 - B & C STEEL		
Fund: 150 - KENO		
Department: 06 - Expense		
EVERGREEN HOUSE BUILDING	CAPITAL IMPROVEMENTS	22,800.00
		Department 06 - Expense Total: 22,800.00
		Fund 150 - KENO Total: 22,800.00
		Vendor 135200 - B & C STEEL Total: 22,800.00
 Vendor: 294250 - B & H INVESTMENTS,INC		
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
SOFTENER SALT	DEPT OPERATING SUPPLIES	30.00
SOFTENER SALT	DEPT OPERATING SUPPLIES	32.00
SOFTENER SALT	DEPT OPERATING SUPPLIES	32.00
SOFTENER SALT	DEPT OPERATING SUPPLIES	18.50
		Department 06 - Expense Total: 112.50
		Fund 207 - CIVIC CENTER Total: 112.50
		Vendor 294250 - B & H INVESTMENTS,INC Total: 112.50
 Vendor: 998610 - B & S RASK GRILL		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop	TOURNAMENT & LEAGUE MEALS	890.00
		Department 06 - Expense Total: 890.00
		Fund 205 - GOLF Total: 890.00
		Vendor 998610 - B & S RASK GRILL Total: 890.00
 Vendor: 163150 - BENZEL PEST CONTROL		
Fund: 101 - GENERAL		
Department: 31 - Fire		
Pest control station	BUILDING/GROUND MAINT	56.71
		Department 31 - Fire Total: 56.71
		Fund 101 - GENERAL Total: 56.71
		Vendor 163150 - BENZEL PEST CONTROL Total: 56.71
 Vendor: 165670 - BEST BOOKS, INC.		
Fund: 101 - GENERAL		
Department: 44 - Library		
1 book-youth services	BOOKS	17.99
		Department 44 - Library Total: 17.99
		Fund 101 - GENERAL Total: 17.99
		Vendor 165670 - BEST BOOKS, INC. Total: 17.99
 Vendor: 999209 - BLUFFS FACILITY SOLUTIONS		
Fund: 101 - GENERAL		
Department: 42 - Parks		
TISSUE	DEPT OPERATING SUPPLIES	69.60
		Department 42 - Parks Total: 69.60
		Fund 101 - GENERAL Total: 69.60
Fund: 205 - GOLF		
Department: 06 - Expense		
FLOOR CLEANER /TOILET BOWL... OFFICE & BUILDING SUPPLIES		42.67
		Department 06 - Expense Total: 42.67
		Fund 205 - GOLF Total: 42.67
		Vendor 999209 - BLUFFS FACILITY SOLUTIONS Total: 112.27
 Vendor: 998841 - BORDER STATES INDUSTRIES, INC		
Fund: 201 - ELECTRIC		
Department: 01 - Asset		
connectors	INVENTORY	1,889.79

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
gound rods	INVENTORY	29.44
wire	INVENTORY	2,915.08
Department 01 - Asset Total:		4,834.31
Department: 06 - Expense		
leads	DEPT OPERATING SUPPLIES	41.15
Department 06 - Expense Total:		41.15
Fund 201 - ELECTRIC Total:		4,875.46
Vendor 998841 - BORDER STATES INDUSTRIES, INC Total:		4,875.46
Vendor: 230150 - CALLAWAY GOLF COMPANY		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	442.51
Pro Shop Merchandise	PRO SHOP MERCHANDISE	366.59
Pro Shop Merchandise	PRO SHOP MERCHANDISE	1,297.81
Pro Shop Merchandise	PRO SHOP MERCHANDISE	1,358.14
Pro Shop Merchandise	PRO SHOP MERCHANDISE	442.51
Pro Shop Merchandise	PRO SHOP MERCHANDISE	263.43
Pro Shop Merchandise	PRO SHOP MERCHANDISE	222.19
Pro Shop Merchandise	PRO SHOP MERCHANDISE	366.54
Department 06 - Expense Total:		4,759.72
Fund 205 - GOLF Total:		4,759.72
Vendor 230150 - CALLAWAY GOLF COMPANY Total:		4,759.72
Vendor: 252625 - CITY OF GERING		
Fund: 101 - GENERAL		
Department: 32 - Police		
DEPARTMENT CASH REIMBURS...	DEPT OPERATING SUPPLIES	787.00
Department 32 - Police Total:		787.00
Fund 101 - GENERAL Total:		787.00
Fund: 204 - SANITATION		
Department: 01 - Asset		
GERING/SCB SINKING FUND	CASH - JOINT LANDFILL SINKING	20,132.85
Department 01 - Asset Total:		20,132.85
Fund 204 - SANITATION Total:		20,132.85
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
GOLF BENEFIT	GOLF MEMBERSHIP PAYABLE	15,000.00
POOL BENEFIT	POOL MEMBERSHIP PAYABLE	960.00
Department 02 - Liability Total:		15,960.00
Fund 997 - PAYROLL FUND Total:		15,960.00
Vendor 252625 - CITY OF GERING Total:		36,879.85
Vendor: 996808 - COBRA PUMA GOLF, INC.		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	709.80
Department 06 - Expense Total:		709.80
Fund 205 - GOLF Total:		709.80
Vendor 996808 - COBRA PUMA GOLF, INC. Total:		709.80
Vendor: 272450 - CONNECTING POINT		
Fund: 101 - GENERAL		
Department: 31 - Fire		
Printer Service Contract	DEPT OPERATING SUPPLIES	10.91
Department 31 - Fire Total:		10.91
Fund 101 - GENERAL Total:		10.91

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
SERVICE CONTRACT	OFFICE & BUILDING SUPPLIES	19.65
		Department 06 - Expense Total: 19.65
		Fund 207 - CIVIC CENTER Total: 19.65
Vendor: 997916 - CONSOLIDATED MANAGEMENT COMPAN		
Fund: 101 - GENERAL		
Department: 32 - Police		
B.MARTINEZ MEALS K-9 TRAINI...	TRAINING & CONFERENCES	110.00
B.MARTINEZ MEALS AT K9 TRAI...	TRAINING & CONFERENCES	99.25
		Department 32 - Police Total: 209.25
		Fund 101 - GENERAL Total: 209.25
Vendor 997916 - CONSOLIDATED MANAGEMENT COMPAN Total:		209.25
Vendor: 272740 - CONTRYMAN ASSOCIATES, P.C.		
Fund: 101 - GENERAL		
Department: 10 - Administration		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	3,650.00
		Department 10 - Administration Total: 3,650.00
		Fund 101 - GENERAL Total: 3,650.00
Fund: 111 - LB840		
Department: 06 - Expense		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	3,650.00
		Department 06 - Expense Total: 3,650.00
		Fund 111 - LB840 Total: 3,650.00
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	7,300.00
		Department 06 - Expense Total: 7,300.00
		Fund 201 - ELECTRIC Total: 7,300.00
Fund: 202 - WATER		
Department: 06 - Expense		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	7,300.00
		Department 06 - Expense Total: 7,300.00
		Fund 202 - WATER Total: 7,300.00
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	7,300.00
		Department 06 - Expense Total: 7,300.00
		Fund 203 - WASTEWATER Total: 7,300.00
Fund: 204 - SANITATION		
Department: 06 - Expense		
AUDIT FYE 9/30/22	OTHER PROFESSIONAL SERVICES	7,300.00
		Department 06 - Expense Total: 7,300.00
		Fund 204 - SANITATION Total: 7,300.00
Vendor 272740 - CONTRYMAN ASSOCIATES, P.C. Total:		36,500.00
Vendor: 998761 - CORE & MAIN LP		
Fund: 202 - WATER		
Department: 06 - Expense		
Brass	METERS	306.58

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
hydrants	REPAIRS-WTR MAINS/SERVICE L...	6,925.00
		Department 06 - Expense Total: 7,231.58
		Fund 202 - WATER Total: 7,231.58
		Vendor 998761 - CORE & MAIN LP Total: 7,231.58
Vendor: 996989 - CROWNE PLAZA-KEARNEY		
Fund: 101 - GENERAL		
Department: 31 - Fire		
travel expenses T3 meeting	TRAINING & CONFERENCES	699.00
		Department 31 - Fire Total: 699.00
		Fund 101 - GENERAL Total: 699.00
		Vendor 996989 - CROWNE PLAZA-KEARNEY Total: 699.00
Vendor: 294450 - CUMMINS CENTRAL POWER		
Fund: 202 - WATER		
Department: 06 - Expense		
Central Plant Generator	REPAIRS - WELLS	1,213.67
Midtown Generator	REPAIRS - WELLS	432.57
Midtown	REPAIRS-WATER TANK	987.29
		Department 06 - Expense Total: 2,633.53
		Fund 202 - WATER Total: 2,633.53
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
Generator	REPAIRS-WWTP	984.70
		Department 06 - Expense Total: 984.70
		Fund 203 - WASTEWATER Total: 984.70
		Vendor 294450 - CUMMINS CENTRAL POWER Total: 3,618.23
Vendor: 303400 - DANKO EMERGENCY EQUIPMENT CO		
Fund: 101 - GENERAL		
Department: 31 - Fire		
helmet stickets	DEPT OPERATING SUPPLIES	23.25
		Department 31 - Fire Total: 23.25
		Fund 101 - GENERAL Total: 23.25
Fund: 114 - PUBLIC SAFETY		
Department: 31 - Fire		
Gear Washer	CAPITAL OUTLAY EQUIPMENT	10,075.00
		Department 31 - Fire Total: 10,075.00
		Fund 114 - PUBLIC SAFETY Total: 10,075.00
		Vendor 303400 - DANKO EMERGENCY EQUIPMENT CO Total: 10,098.25
Vendor: 997120 - DOOLEY OIL		
Fund: 101 - GENERAL		
Department: 42 - Parks		
TELLUS S2 VX 46 1-5 GALLON	VEH & EQUIPMENT MAINT	80.65
TELLUS S2 VX 46 1-1/5 PAILS	VEH & EQUIPMENT MAINT	80.65
		Department 42 - Parks Total: 161.30
		Fund 101 - GENERAL Total: 161.30
Fund: 202 - WATER		
Department: 06 - Expense		
Parts washer	DEPT OPERATING SUPPLIES	54.40
		Department 06 - Expense Total: 54.40
		Fund 202 - WATER Total: 54.40
		Vendor 997120 - DOOLEY OIL Total: 215.70

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 706350 - DOUG PARKER		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
Meals for NMPP Meeting	TRAINING & CONFERENCES	17.87
		Department 06 - Expense Total: 17.87
		Fund 201 - ELECTRIC Total: 17.87
		Vendor 706350 - DOUG PARKER Total: 17.87
 Vendor: 337880 - DUTTON-LAINSON COMPANY		
Fund: 201 - ELECTRIC		
Department: 01 - Asset		
elbows	INVENTORY	1,693.13
		Department 01 - Asset Total: 1,693.13
		Fund 201 - ELECTRIC Total: 1,693.13
		Vendor 337880 - DUTTON-LAINSON COMPANY Total: 1,693.13
 Vendor: 999002 - EAKES INC		
Fund: 101 - GENERAL		
Department: 10 - Administration		
LEGAL FILES - HR	OFFICE & BUILDING SUPPLIES	130.56
		Department 10 - Administration Total: 130.56
Department: 32 - Police		
PENS FOR OFFICERS	OFFICE & BUILDING SUPPLIES	64.47
		Department 32 - Police Total: 64.47
		Fund 101 - GENERAL Total: 195.03
		Vendor 999002 - EAKES INC Total: 195.03
 Vendor: 343295 - ECOLAB		
Fund: 109 - TOURISM		
Department: 06 - Expense		
Pest Control at 5 Rocks	EQUIPMENT MAINT	31.05
		Department 06 - Expense Total: 31.05
		Fund 109 - TOURISM Total: 31.05
		Vendor 343295 - ECOLAB Total: 31.05
 Vendor: 566910 - ELLISON, KOVARIK & TURMAN LAW		
Fund: 101 - GENERAL		
Department: 10 - Administration		
MONTHLY RETAINER - LEGAL M...	COUNCIL EXPENSE	487.29
CABLE/INTERNET/WIRELESS FR...	LEGAL SERVICES	426.25
CABLE/INTERNET/WIRELESS VI...	LEGAL SERVICES	261.25
		Department 10 - Administration Total: 1,174.79
Department: 22 - Eng/Bldg Inspection		
MONTHLY RETAINER - LEGAL M...	LEGAL SERVICES	487.29
		Department 22 - Eng/Bldg Inspection Total: 487.29
Department: 32 - Police		
POLICE DEPT GENERAL	LEGAL SERVICES	151.25
		Department 32 - Police Total: 151.25
		Fund 101 - GENERAL Total: 1,813.33
 Fund: 108 - DOWNTOWN DEVELOPMENT		
Department: 06 - Expense		
STAGECOACH/SKIPPERS CUPBO...	LEGAL SERVICES	618.75
		Department 06 - Expense Total: 618.75
		Fund 108 - DOWNTOWN DEVELOPMENT Total: 618.75
 Fund: 111 - LB840		
Department: 06 - Expense		
CHINOS LB840	LEGAL SERVICES	96.25
HOTEL 21 WEBORG LB840	LEGAL SERVICES	330.00

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
LB840 GENERAL	LEGAL SERVICES	453.75
TWIN CITIES DEVELOPMENT LB...	LEGAL SERVICES	96.25
		976.25
Department 06 - Expense Total:		976.25
Fund 111 - LB840 Total:		976.25
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
MONTHLY RETAINER - LEGAL M...	COUNCIL EXPENSE	487.29
SOLAR EASEMENT & CONTRACT	LEGAL SERVICES	852.50
		1,339.79
Department 06 - Expense Total:		1,339.79
Fund 201 - ELECTRIC Total:		1,339.79
Fund: 202 - WATER		
Department: 06 - Expense		
MONTHLY RETAINER - LEGAL M...	COUNCIL EXPENSE	487.29
		487.29
Department 06 - Expense Total:		487.29
Fund 202 - WATER Total:		487.29
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
MONTHLY RETAINER - LEGAL M...	COUNCIL EXPENSE	487.29
		487.29
Department 06 - Expense Total:		487.29
Fund 203 - WASTEWATER Total:		487.29
Fund: 204 - SANITATION		
Department: 06 - Expense		
MONTHLY RETAINER - LEGAL M...	COUNCIL EXPENSE	487.30
		487.30
Department 06 - Expense Total:		487.30
Fund 204 - SANITATION Total:		487.30
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
CIVIC CENTER CONTRACTS	LEGAL SERVICES	825.00
		825.00
Department 06 - Expense Total:		825.00
Fund 207 - CIVIC CENTER Total:		825.00
Vendor 566910 - ELLISON, KOVARIK & TURMAN LAW Total:		7,035.00
Vendor: 351950 - ENTERPRISE IRRIGATION DISTRICT		
Fund: 202 - WATER		
Department: 06 - Expense		
2023 WATER WELL FIELD	TAXES	1,934.45
		1,934.45
Department 06 - Expense Total:		1,934.45
Fund 202 - WATER Total:		1,934.45
Vendor 351950 - ENTERPRISE IRRIGATION DISTRICT Total:		1,934.45
Vendor: 363755 - FASTENAL COMPANY		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
blades, window cleaner	DEPT OPERATING SUPPLIES	41.00
		41.00
Department 06 - Expense Total:		41.00
Fund 201 - ELECTRIC Total:		41.00
Vendor 363755 - FASTENAL COMPANY Total:		41.00
Vendor: 363850 - FAT BOYS TIRE & AUTO		
Fund: 101 - GENERAL		
Department: 32 - Police		
D.BROWN TIRES	VEH & EQUIP MAINTANCE	613.39
		613.39
Department 32 - Police Total:		613.39
Fund 101 - GENERAL Total:		613.39
Vendor 363850 - FAT BOYS TIRE & AUTO Total:		613.39

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 998633 - FIRST NATIONAL BANK OMAHA - POLICE		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	POLICE UNION DUES PAYABLE	584.00
		Department 02 - Liability Total: 584.00
		Fund 997 - PAYROLL FUND Total: 584.00
		Vendor 998633 - FIRST NATIONAL BANK OMAHA - POLICE Total: 584.00
Vendor: 374900 - FLOYD'S TRUCK CENTER, INC.		
Fund: 204 - SANITATION		
Department: 06 - Expense		
Water pump kit for G10	COLLECTIONS EQUIP MAINT	289.06
Air filters for G11 and G12	FUEL, FILTERS & TIRES	583.26
Hood Latches for Garbage trucks	COLLECTIONS EQUIP MAINT	118.60
		Department 06 - Expense Total: 990.92
		Fund 204 - SANITATION Total: 990.92
		Vendor 374900 - FLOYD'S TRUCK CENTER, INC. Total: 990.92
Vendor: 998694 - FRANK PARTS COMPANY		
Fund: 101 - GENERAL		
Department: 34 - Cemetery		
BRAKE CLEANER /GUNK CARB	VEH & EQUIPMENT MAINT	13.61
5W30 OIL	VEH & EQUIPMENT MAINT	8.97
TIRE REP BROWN / NAPA QUAR...	VEH & EQUIPMENT MAINT	55.42
		Department 34 - Cemetery Total: 78.00
Department: 42 - Parks		
AIR FILTERS	VEH & EQUIPMENT MAINT	15.60
GOLD OIL FILTER/AIR FILTER	VEH & EQUIPMENT MAINT	45.63
ALUM ANTI SEIZE	VEH & EQUIPMENT MAINT	18.16
FILTER	VEH & EQUIPMENT MAINT	15.18
PLUG	VEH & EQUIPMENT MAINT	10.54
		Department 42 - Parks Total: 105.11
		Fund 101 - GENERAL Total: 183.11
Fund: 130 - STREETS		
Department: 06 - Expense		
Filters, Oil & Coolant	VEH & EQUIPMENT MAINT	342.71
Synthetic Gear Oil	VEH & EQUIPMENT MAINT	103.92
Hydraulic Filter	VEH & EQUIPMENT MAINT	38.86
		Department 06 - Expense Total: 485.49
		Fund 130 - STREETS Total: 485.49
Fund: 202 - WATER		
Department: 06 - Expense		
Warranty Credit	VEH & EQUIPMENT MAINT	-29.02
Shop tools	DEPT OPERATING SUPPLIES	13.14
Shop	DEPT OPERATING SUPPLIES	8.01
202-102	VEH & EQUIPMENT MAINT	9.98
202-102	VEH & EQUIPMENT MAINT	68.60
202-101	VEH & EQUIPMENT MAINT	53.93
Central Plant Generator	REPAIRS-WATER TANK	517.01
202-110	VEH & EQUIPMENT MAINT	49.54
		Department 06 - Expense Total: 691.19
		Fund 202 - WATER Total: 691.19
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
Alum Bright Sewer Jet	DEPT OPERATING SUPPLIES	78.20
203-297	VEH & EQUIPMENT MAINT	64.17

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
203-297	VEH & EQUIPMENT MAINT	72.26
	Department 06 - Expense Total:	214.63
	Fund 203 - WASTEWATER Total:	214.63
Fund: 204 - SANITATION		
Department: 06 - Expense		
Fuel Filters for G11 and G12	FUEL, FILTERS & TIRES	153.08
	Department 06 - Expense Total:	153.08
	Fund 204 - SANITATION Total:	153.08
	Vendor 998694 - FRANK PARTS COMPANY Total:	1,727.50
Vendor: 998313 - FRASER STRYKER PC LLO		
Fund: 101 - GENERAL		
Department: 10 - Administration		
LEGAL - HUMAN RESOURCES	LEGAL SERVICES	280.00
	Department 10 - Administration Total:	280.00
Department: 32 - Police		
LEGAL - HUMAN RESOURCES	LEGAL SERVICES	559.00
	Department 32 - Police Total:	559.00
	Fund 101 - GENERAL Total:	839.00
	Vendor 998313 - FRASER STRYKER PC LLO Total:	839.00
Vendor: 391600 - FYR-TEK, INC.		
Fund: 130 - STREETS		
Department: 06 - Expense		
Blue LED light for 624P loader (... CAPITAL OUTLAY EQUIPMENT		502.28
	Department 06 - Expense Total:	502.28
	Fund 130 - STREETS Total:	502.28
	Vendor 391600 - FYR-TEK, INC. Total:	502.28
Vendor: 404425 - GERING FT-LARAMIE IRRIGATION		
Fund: 101 - GENERAL		
Department: 34 - Cemetery		
2023 IRRIG TAXES-CEMETERY/...	TAXES	934.33
	Department 34 - Cemetery Total:	934.33
Department: 42 - Parks		
2023 IRRIG TAXES-LANDFILL/G...	TAXES	1,030.75
	Department 42 - Parks Total:	1,030.75
	Fund 101 - GENERAL Total:	1,965.08
Fund: 109 - TOURISM		
Department: 06 - Expense		
2023 IRRIG TAXES-LANDFILL/G...	TAXES	831.25
	Department 06 - Expense Total:	831.25
	Fund 109 - TOURISM Total:	831.25
Fund: 204 - SANITATION		
Department: 06 - Expense		
2023 IRRIG TAXES-LANDFILL/G...	TAXES	399.00
2023 IRRIG TAXES-LANDFILL/G...	TAXES	1,014.13
2023 IRRIG TAXES-LANDFILL	TAXES	598.50
2023 IRRIGATION TAXES LANDF...	TAXES	781.38
	Department 06 - Expense Total:	2,793.01
	Fund 204 - SANITATION Total:	2,793.01
Fund: 205 - GOLF		
Department: 06 - Expense		
2023 IRRIG TAXES-CEMETERY/...	TAXES	1,955.10
2023 IRRIG TAXES-CEMETERY/...	TAXES	931.00

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
2023 IRRIG TAXES-CEMETERY/...	TAXES	199.50
Department 06 - Expense Total:		3,085.60
Fund 205 - GOLF Total:		3,085.60
Vendor: 404425 - GERING FT-LARAMIE IRRIGATION DISTRICT		8,674.94
Vendor: 404550 - GERING IRRIGATION DISTRICT		
Fund: 101 - GENERAL		
Department: 42 - Parks		
2023 IRRIGATION TAXES - MCLE... TAXES		120.00
Department 42 - Parks Total:		120.00
Fund 101 - GENERAL Total:		120.00
Fund: 205 - GOLF		
Department: 06 - Expense		
2023 IRRIGATION TAXES-GOLF ... TAXES		1,077.60
Department 06 - Expense Total:		1,077.60
Fund 205 - GOLF Total:		1,077.60
Vendor 404550 - GERING IRRIGATION DISTRICT Total:		1,197.60
Vendor: 405400 - GERING PUBLIC SCHOOLS		
Fund: 102 - TRUST & AGENCY		
Department: 02 - Liability		
LIQUOR LICENSE FEES - OCT 22 -...SCHOOL DISTRICT PAYABLE		4,200.00
Department 02 - Liability Total:		4,200.00
Fund 102 - TRUST & AGENCY Total:		4,200.00
Vendor 405400 - GERING PUBLIC SCHOOLS Total:		4,200.00
Vendor: 433160 - GKEK ENTERPRISES, INC		
Fund: 202 - WATER		
Department: 06 - Expense		
Pulling Cables	REPAIRS-WTR MAINS/SERVICE L...	1,047.75
Department 06 - Expense Total:		1,047.75
Fund 202 - WATER Total:		1,047.75
Vendor 433160 - GKEK ENTERPRISES, INC Total:		1,047.75
Vendor: 422500 - GRAINGER		
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
Lift stations	REPAIRS-LINES/LIFT STATIONS	157.46
Department 06 - Expense Total:		157.46
Fund 203 - WASTEWATER Total:		157.46
Fund: 204 - SANITATION		
Department: 06 - Expense		
Garage Door Opener Door #4 Ba..BUILDING/GROUND MAINT		1,558.13
Department 06 - Expense Total:		1,558.13
Fund 204 - SANITATION Total:		1,558.13
Vendor 422500 - GRAINGER Total:		1,715.59
Vendor: 997138 - GREY HOUSE PUBLISHING		
Fund: 101 - GENERAL		
Department: 44 - Library		
Public Library Core Collection-N... DEPT OPERATING SUPPLIES		390.50
Department 44 - Library Total:		390.50
Fund 101 - GENERAL Total:		390.50
Vendor 997138 - GREY HOUSE PUBLISHING Total:		390.50

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 450050 - HARBOR FREIGHT TOOLS		
Fund: 202 - WATER		
Department: 06 - Expense		
Central Plant tools	DEPT OPERATING SUPPLIES	87.98
		Department 06 - Expense Total: 87.98
		Fund 202 - WATER Total: 87.98
		Vendor 450050 - HARBOR FREIGHT TOOLS Total: 87.98
Vendor: 467450 - HENSLEY BATTERY, LLC		
Fund: 205 - GOLF		
Department: 06 - Expense		
BATTERIES WET FILLED CR	GOLF CART REPAIRS	-36.00
		Department 06 - Expense Total: -36.00
		Fund 205 - GOLF Total: -36.00
		Vendor 467450 - HENSLEY BATTERY, LLC Total: -36.00
Vendor: 10144 - HOMETOWN LEASING		
Fund: 101 - GENERAL		
Department: 44 - Library		
Monthly payment for copier lea...	RENT - EQUIPMENT	144.52
		Department 44 - Library Total: 144.52
		Fund 101 - GENERAL Total: 144.52
		Vendor 10144 - HOMETOWN LEASING Total: 144.52
Vendor: 510400 - IDEAL LAUNDRY AND CLEANERS, INC.		
Fund: 101 - GENERAL		
Department: 10 - Administration		
MATS-CITY HALL	BUILDING/GROUND MAINT	63.01
		Department 10 - Administration Total: 63.01
Department: 32 - Police		
RUG CLEANING	BUILDING/GROUND MAINT	50.70
		Department 32 - Police Total: 50.70
		Fund 101 - GENERAL Total: 113.71
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
mats, mops	BUILDING/GROUND MAINT	135.26
		Department 06 - Expense Total: 135.26
		Fund 201 - ELECTRIC Total: 135.26
Fund: 204 - SANITATION		
Department: 06 - Expense		
Rugs for Office Baler Building	BUILDING/GROUND MAINT	53.05
		Department 06 - Expense Total: 53.05
		Fund 204 - SANITATION Total: 53.05
Fund: 205 - GOLF		
Department: 06 - Expense		
MATS	OFFICE & BUILDING SUPPLIES	19.42
		Department 06 - Expense Total: 19.42
		Fund 205 - GOLF Total: 19.42
		Vendor 510400 - IDEAL LAUNDRY AND CLEANERS, INC. Total: 321.44
Vendor: 512270 - INGRAM LIBRARY SERVICES		
Fund: 101 - GENERAL		
Department: 44 - Library		
Damaged book-adult services	BOOKS	-15.80
42 books-Youth Services	BOOKS	422.67
1 book-Youth Services	BOOKS	16.23
15 books-Adult Services	BOOKS	244.46

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
5 books-youth services	BOOKS	57.76
Department 44 - Library Total:		725.32
Fund 101 - GENERAL Total:		725.32
Vendor 512270 - INGRAM LIBRARY SERVICES Total:		725.32
Vendor: 512618 - INTERNAL REVENUE SERVICE		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
941 Deposit	FICA PAYABLE	23,296.58
941 Deposit	FEDERAL W/H PAYABLE	13,922.51
941 Deposit	FICA PAYABLE	5,539.38
Department 02 - Liability Total:		42,758.47
Fund 997 - PAYROLL FUND Total:		42,758.47
Vendor 512618 - INTERNAL REVENUE SERVICE Total:		42,758.47
Vendor: 996536 - INTRALINKS, INC.		
Fund: 101 - GENERAL		
Department: 10 - Administration		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	464.00
IT SERVICES-MARCH	IT SUPPORT	312.00
Department 10 - Administration Total:		776.00
Department: 22 - Eng/Bldg Inspection		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	116.00
IT SERVICES-MARCH	IT SUPPORT	78.00
Department 22 - Eng/Bldg Inspection Total:		194.00
Department: 31 - Fire		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
Department 31 - Fire Total:		121.25
Department: 32 - Police		
IT SERVICES	PHONE & INTERNET	600.00
Department 32 - Police Total:		600.00
Department: 34 - Cemetery		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	29.00
IT SERVICES-MARCH	IT SUPPORT	19.50
Department 34 - Cemetery Total:		48.50
Department: 42 - Parks		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	29.00
IT SERVICES-MARCH	IT SUPPORT	19.50
Department 42 - Parks Total:		48.50
Fund 101 - GENERAL Total:		1,788.25
Fund: 109 - TOURISM		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	GVB EQUIPMENT MAINT	29.00
IT SERVICES-MARCH	GVB EQUIPMENT MAINT	19.50
Department 06 - Expense Total:		48.50
Fund 109 - TOURISM Total:		48.50
Fund: 110 - RV PARK		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	29.00
IT SERVICES-MARCH	IT SUPPORT	19.50
Department 06 - Expense Total:		48.50
Fund 110 - RV PARK Total:		48.50
Fund: 130 - STREETS		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	101.50

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
IT SERVICES-MARCH	IT SUPPORT	68.25
		Department 06 - Expense Total: 169.75
		Fund 130 - STREETS Total: 169.75
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
		Department 06 - Expense Total: 121.25
		Fund 201 - ELECTRIC Total: 121.25
Fund: 202 - WATER		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
		Department 06 - Expense Total: 121.25
		Fund 202 - WATER Total: 121.25
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
		Department 06 - Expense Total: 121.25
		Fund 203 - WASTEWATER Total: 121.25
Fund: 204 - SANITATION		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	217.50
IT SERVICES-MARCH	IT SUPPORT	146.25
		Department 06 - Expense Total: 363.75
		Fund 204 - SANITATION Total: 363.75
Fund: 205 - GOLF		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
		Department 06 - Expense Total: 121.25
		Fund 205 - GOLF Total: 121.25
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
BLOCK PURCHASE-SERVICE CO...	IT SUPPORT	72.50
IT SERVICES-MARCH	IT SUPPORT	48.75
		Department 06 - Expense Total: 121.25
		Fund 207 - CIVIC CENTER Total: 121.25
Vendor: 999393 - JOHN HANCOCK USA FIRE		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	PENSION PAYABLE	690.93
		Department 02 - Liability Total: 690.93
		Fund 997 - PAYROLL FUND Total: 690.93
		Vendor 999393 - JOHN HANCOCK USA FIRE Total: 690.93

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 999136 - JOHN HANCOCK USA POLICE		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	PENSION PAYABLE	8,265.71
		Department 02 - Liability Total: 8,265.71
		Fund 997 - PAYROLL FUND Total: 8,265.71
		Vendor 999136 - JOHN HANCOCK USA POLICE Total: 8,265.71
 Vendor: 996767 - JOHN HANCOCK USA		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	PENSION PAYABLE	228.36
PAYROLL CLAIMS	PENSION PAYABLE	14,409.14
		Department 02 - Liability Total: 14,637.50
		Fund 997 - PAYROLL FUND Total: 14,637.50
		Vendor 996767 - JOHN HANCOCK USA Total: 14,637.50
 Vendor: 999111 - JOHNSON FEED INC		
Fund: 202 - WATER		
Department: 06 - Expense		
Salt	CHEMICALS	6,425.59
		Department 06 - Expense Total: 6,425.59
		Fund 202 - WATER Total: 6,425.59
		Vendor 999111 - JOHNSON FEED INC Total: 6,425.59
 Vendor: 10142 - KIRK BERNHARDT		
Fund: 204 - SANITATION		
Department: 06 - Expense		
CDL Reimbursement	DEPT OPERATING SUPPLIES	33.00
		Department 06 - Expense Total: 33.00
		Fund 204 - SANITATION Total: 33.00
		Vendor 10142 - KIRK BERNHARDT Total: 33.00
 Vendor: 566450 - KOIS BROTHERS EQUIPMENT CO.		
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
Sewer Jet	VEH & EQUIPMENT MAINT	1,186.17
		Department 06 - Expense Total: 1,186.17
		Fund 203 - WASTEWATER Total: 1,186.17
		Vendor 566450 - KOIS BROTHERS EQUIPMENT CO. Total: 1,186.17
 Vendor: 999689 - LAKEVIEW BOOKS		
Fund: 101 - GENERAL		
Department: 44 - Library		
27 books-youth services	BOOKS	495.49
		Department 44 - Library Total: 495.49
		Fund 101 - GENERAL Total: 495.49
		Vendor 999689 - LAKEVIEW BOOKS Total: 495.49
 Vendor: 580310 - LEAGUE ASSOC./RISK MANAGEMENT		
Fund: 101 - GENERAL		
Department: 42 - Parks		
PLAYGROUND EQUIPMENT	PROPERTY INSURANCE	58.96
		Department 42 - Parks Total: 58.96
		Fund 101 - GENERAL Total: 58.96

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
Insurance	PROPERTY INSURANCE	329.23
		Department 06 - Expense Total: 329.23
		Fund 201 - ELECTRIC Total: 329.23
Vendor 580310 - LEAGUE ASSOC./RISK MANAGEMENT Total:		388.19
 Vendor: 999792 - LEE ENTERPRISES		
Fund: 101 - GENERAL		
Department: 10 - Administration		
ANNUAL SUBSCRIPTION RENE...	DUES & SUBSCRIPTIONS	270.40
PUBLIC HEARING NOTICE-LIQU...	PUBLICATIONS	14.47
PERSONNEL COMMITTEE MEET...	PUBLICATIONS	12.40
		Department 10 - Administration Total: 297.27
Department: 22 - Eng/Bldg Inspection		
PLANNING COMMISSION MEET...	OTHER PROFESSIONAL SERVICES	23.80
		Department 22 - Eng/Bldg Inspection Total: 23.80
		Fund 101 - GENERAL Total: 321.07
 Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
RFP CIVIC CENTER	ADVERTISING & PROMOTION	93.52
		Department 06 - Expense Total: 93.52
		Fund 207 - CIVIC CENTER Total: 93.52
Vendor 999792 - LEE ENTERPRISES Total:		414.59
 Vendor: 615800 - MASEK DISTRIBUTING INC		
Fund: 205 - GOLF		
Department: 06 - Expense		
36V ROUND CHAR/48V ROUND...	GOLF CART REPAIRS	76.80
		Department 06 - Expense Total: 76.80
		Fund 205 - GOLF Total: 76.80
Vendor 615800 - MASEK DISTRIBUTING INC Total:		76.80
 Vendor: 997040 - MATHESON TRI-GAS INC		
Fund: 202 - WATER		
Department: 06 - Expense		
Gas	DEPT OPERATING SUPPLIES	67.90
		Department 06 - Expense Total: 67.90
		Fund 202 - WATER Total: 67.90
 Fund: 204 - SANITATION		
Department: 06 - Expense		
Nozzles for welders	DEPT OPERATING SUPPLIES	52.54
Leather Gloves	DEPT OPERATING SUPPLIES	90.97
Acetylene for Torches	DEPT OPERATING SUPPLIES	48.44
CO2 Bottle rent Welders	DEPT OPERATING SUPPLIES	48.44
Welding Gas Tank Exchange	DEPT OPERATING SUPPLIES	157.54
		Department 06 - Expense Total: 397.93
		Fund 204 - SANITATION Total: 397.93
Vendor 997040 - MATHESON TRI-GAS INC Total:		465.83
 Vendor: 641700 - MEAT SHOPPE		
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
FOOD	CATERING COSTS	271.16
FOOD & RENTAL EXPENSE (TAB...	RENTAL - EQUIPMENT	35.05
FOOD & RENTAL EXPENSE (TAB...	CATERING COSTS	4,674.69
FOOD	CATERING COSTS	93.43
FOOD	CATERING COSTS	68.84
FOOD	CATERING COSTS	68.84

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
FOOD & RENTAL EXPENSE (TAB...	RENTAL - EQUIPMENT	15.40
FOOD & RENTAL EXPENSE (TAB...	CATERING COSTS	5,574.00
FOOD & TABLECLOTHS (RENTAL...	RENTAL - EQUIPMENT	134.55
FOOD & TABLECLOTHS (RENTAL...	CATERING COSTS	7,320.50
FOOD - TABLECLOTHS	RENTAL - EQUIPMENT	1.55
FOOD - TABLECLOTHS	CATERING COSTS	300.50
REIMBURSEMENT FOR PODIUM...	DEPT OPERATING SUPPLIES	153.64
FOOD	CATERING COSTS	374.88
FOOD	CATERING COSTS	316.25
FOOD & RENTAL EXPENSE (TAB...	RENTAL - EQUIPMENT	48.30
FOOD & RENTAL EXPENSE (TAB...	CATERING COSTS	1,117.00
FOOD	CATERING COSTS	638.50
FOOD & RENTAL EXPENSE (TAB...	RENTAL - EQUIPMENT	1.55
FOOD & RENTAL EXPENSE (TAB...	CATERING COSTS	830.40
FOOD & RENTAL EXPENSE - (TA...	RENTAL - EQUIPMENT	133.55
FOOD & RENTAL EXPENSE - (TA...	CATERING COSTS	8,694.00
MANAGEMENT CONTRACT	MANAGEMENT CONTRACT	4,406.98
Department 06 - Expense Total:		35,273.56
Fund 207 - CIVIC CENTER Total:		35,273.56
Vendor 641700 - MEAT SHOPPE Total:		35,273.56

Vendor: 996404 - MENARDS

Fund: 201 - ELECTRIC

Department: 06 - Expense

tools	DEPT OPERATING SUPPLIES	78.01
Department 06 - Expense Total:		78.01
Fund 201 - ELECTRIC Total:		78.01

Fund: 202 - WATER

Department: 06 - Expense

Shop	DEPT OPERATING SUPPLIES	38.98
Department 06 - Expense Total:		38.98
Fund 202 - WATER Total:		38.98

Fund: 203 - WASTEWATER

Department: 06 - Expense

Liftstations	REPAIRS-LINES/LIFT STATIONS	99.98
Degreaser	DEPT OPERATING SUPPLIES	89.96
Department 06 - Expense Total:		189.94
Fund 203 - WASTEWATER Total:		189.94
Vendor 996404 - MENARDS Total:		306.93

Vendor: 999226 - MOTOROLA SOLUTIONS, INC

Fund: 114 - PUBLIC SAFETY

Department: 32 - Police

IN CAR VIDEO SYSTEM - UNIT 1...	CAPITAL OUTLAY EQUIPMENT	6,895.40
Department 32 - Police Total:		6,895.40
Fund 114 - PUBLIC SAFETY Total:		6,895.40
Vendor 999226 - MOTOROLA SOLUTIONS, INC Total:		6,895.40

Vendor: 674400 - MUNICIPAL SUPPLY, INC. OF NE.

Fund: 202 - WATER

Department: 06 - Expense

Hydrant parts	REPAIRS-WTR MAINS/SERVICE L...	453.24
Curb Box	REPAIRS-WTR MAINS/SERVICE L...	905.26
Department 06 - Expense Total:		1,358.50
Fund 202 - WATER Total:		1,358.50

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 203 - WASTEWATER		
Department: 04 - Revenue		
Storm sewer	STORMWATER MS4	4,791.58
		Department 04 - Revenue Total: 4,791.58
		Fund 203 - WASTEWATER Total: 4,791.58
		Vendor 674400 - MUNICIPAL SUPPLY, INC. OF NE. Total: 6,150.08
Vendor: 675955 - MUTUAL OF OMAHA		
Fund: 800 - HEALTH INSURANCE		
Department: 06 - Expense		
LIFE INSURANCE - APRIL	PREMIUM EXPENSE	4,192.86
		Department 06 - Expense Total: 4,192.86
		Fund 800 - HEALTH INSURANCE Total: 4,192.86
		Vendor 675955 - MUTUAL OF OMAHA Total: 4,192.86
Vendor: 679090 - NEBRASKA CHILD SUPPORT PAYMENT CENTE		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
CHILD SUPPORT PAYMENT	CHILD SUPPORT PAYABLE	462.93
CHILD SUPPORT PAYMENT	CHILD SUPPORT PAYABLE	160.62
		Department 02 - Liability Total: 623.55
		Fund 997 - PAYROLL FUND Total: 623.55
		Vendor 679090 - NEBRASKA CHILD SUPPORT PAYMENT CENTE Total: 623.55
Vendor: 999180 - NEBRASKA DEPT OF ENVIRONMENT AND EN		
Fund: 204 - SANITATION		
Department: 06 - Expense		
STATE SURCHARGE - 1ST QTR 2...	STATE SURCHARGE	8,534.71
		Department 06 - Expense Total: 8,534.71
		Fund 204 - SANITATION Total: 8,534.71
		Vendor 999180 - NEBRASKA DEPT OF ENVIRONMENT AND EN Total: 8,534.71
Vendor: 680115 - NEBRASKA GOLF ASSOCIATION		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop	HANDICAP FEES	23.00
		Department 06 - Expense Total: 23.00
		Fund 205 - GOLF Total: 23.00
		Vendor 680115 - NEBRASKA GOLF ASSOCIATION Total: 23.00
Vendor: 680295 - NEBRASKA LIBRARY ASSOCIATION		
Fund: 101 - GENERAL		
Department: 44 - Library		
Membership renewal	DUES & SUBSCRIPTIONS	75.00
Membership renewal-student	DUES & SUBSCRIPTIONS	20.00
Membership renewal-student	DUES & SUBSCRIPTIONS	20.00
		Department 44 - Library Total: 115.00
		Fund 101 - GENERAL Total: 115.00
		Vendor 680295 - NEBRASKA LIBRARY ASSOCIATION Total: 115.00
Vendor: 680750 - NEBRASKA MUNICIPAL POWER POOL		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
member dues	DUES & SUBSCRIPTIONS	3,919.96
		Department 06 - Expense Total: 3,919.96
		Fund 201 - ELECTRIC Total: 3,919.96
		Vendor 680750 - NEBRASKA MUNICIPAL POWER POOL Total: 3,919.96

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 681258 - NEBRASKA SAFETY AND FIRE EQUIPMENT, INC		
Fund: 205 - GOLF		
Department: 06 - Expense		
NEW FIRE EXTINGUISHER SHOP	SAFETY	280.00
		Department 06 - Expense Total: 280.00
		Fund 205 - GOLF Total: 280.00
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
SERVICE CALL AFTER 9 WAS ELI...	OTHER PROFESSIONAL SERVICES	100.00
		Department 06 - Expense Total: 100.00
		Fund 207 - CIVIC CENTER Total: 100.00
		Vendor 681258 - NEBRASKA SAFETY AND FIRE EQUIPMENT, INC Total: 380.00
Vendor: 10145 - NEBRASKA STATE FIRE SCHOOL		
Fund: 101 - GENERAL		
Department: 31 - Fire		
Fire School Registration fees	TRAINING & CONFERENCES	450.00
		Department 31 - Fire Total: 450.00
		Fund 101 - GENERAL Total: 450.00
		Vendor 10145 - NEBRASKA STATE FIRE SCHOOL Total: 450.00
Vendor: 681390 - NEBRASKA STATE VOLUNTEER FIREFIGHTER		
Fund: 101 - GENERAL		
Department: 31 - Fire		
New member Closson	DUES & SUBSCRIPTIONS	20.00
		Department 31 - Fire Total: 20.00
		Fund 101 - GENERAL Total: 20.00
		Vendor 681390 - NEBRASKA STATE VOLUNTEER FIREFIGHTER Total: 20.00
Vendor: 681950 - NKC TIRE		
Fund: 101 - GENERAL		
Department: 34 - Cemetery		
TIRE REPAIR /TIRE FOR KUBOTA...	VEH & EQUIPMENT MAINT	111.23
		Department 34 - Cemetery Total: 111.23
Department: 42 - Parks		
FLAT TIRE REPAIR	VEH & EQUIPMENT MAINT	64.00
		Department 42 - Parks Total: 64.00
		Fund 101 - GENERAL Total: 175.23
		Vendor 681950 - NKC TIRE Total: 175.23
Vendor: 680700 - NMC INCORPORATED		
Fund: 130 - STREETS		
Department: 06 - Expense		
Cap Protectors	VEH & EQUIPMENT MAINT	-10.90
		Department 06 - Expense Total: -10.90
		Fund 130 - STREETS Total: -10.90
		Vendor 680700 - NMC INCORPORATED Total: -10.90
Vendor: 689915 - NORTHWEST PIPE FITTINGS, INC		
Fund: 101 - GENERAL		
Department: 42 - Parks		
PVC CAP	DEPT OPERATING SUPPLIES	2.34
		Department 42 - Parks Total: 2.34
		Fund 101 - GENERAL Total: 2.34

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 202 - WATER		
Department: 06 - Expense		
curb box bushings	REPAIRS-WTR MAINS/SERVICE L...	81.64
		Department 06 - Expense Total: 81.64
		Fund 202 - WATER Total: 81.64
Vendor 689915 - NORTHWEST PIPE FITTINGS, INC Total: 83.98		
Vendor: 999187 - OMAHA MAGAZINE, LTD		
Fund: 109 - TOURISM		
Department: 06 - Expense		
1/3 Page Ad for RV Park in Dest...	GVB ADVERTISING	1,145.00
1/6 Page Ad for Golf Course in ...	GVB ADVERTISING	625.00
		Department 06 - Expense Total: 1,770.00
		Fund 109 - TOURISM Total: 1,770.00
Vendor 999187 - OMAHA MAGAZINE, LTD Total: 1,770.00		
Vendor: 997546 - ONE CALL CONCEPTS, INC		
Fund: 130 - STREETS		
Department: 06 - Expense		
LOCATE FEES	OTHER PROFESSIONAL SERVICES	21.51
		Department 06 - Expense Total: 21.51
		Fund 130 - STREETS Total: 21.51
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
LOCATE FEES	OTHER PROFESSIONAL SERVICES	21.51
		Department 06 - Expense Total: 21.51
		Fund 201 - ELECTRIC Total: 21.51
Fund: 202 - WATER		
Department: 06 - Expense		
LOCATE FEES	OTHER PROFESSIONAL SERVICES	21.51
		Department 06 - Expense Total: 21.51
		Fund 202 - WATER Total: 21.51
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
LOCATE FEES	OTHER PROFESSIONAL SERVICES	21.51
		Department 06 - Expense Total: 21.51
		Fund 203 - WASTEWATER Total: 21.51
Vendor 997546 - ONE CALL CONCEPTS, INC Total: 86.04		
Vendor: 703450 - PANHANDLE COOP ASSOCIATION		
Fund: 204 - SANITATION		
Department: 06 - Expense		
Flat tire rotate put on spare.	FUEL, FILTERS & TIRES	20.00
		Department 06 - Expense Total: 20.00
		Fund 204 - SANITATION Total: 20.00
Vendor 703450 - PANHANDLE COOP ASSOCIATION Total: 20.00		
Vendor: 352150 - PANHANDLE ENVIRONMENTAL SERVICE, INC.		
Fund: 202 - WATER		
Department: 06 - Expense		
lab	LAB SERVICE	50.00
lab	LAB SERVICE	50.00
Lab	LAB SERVICE	50.00
		Department 06 - Expense Total: 150.00
		Fund 202 - WATER Total: 150.00
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
lab	LAB SERVICE	754.00

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
lab	LAB SERVICE	642.00
Lab	LAB SERVICE	642.00
Department 06 - Expense Total:		2,038.00
Fund 203 - WASTEWATER Total:		2,038.00
Vendor 352150 - PANHANDLE ENVIRONMENTAL SERVICE, INC. Total:		2,188.00
Vendor: 999068 - PANHANDLE PARTNERSHIP FOR		
Fund: 101 - GENERAL		
Department: 10 - Administration		
ADMINISTRATION MEMBERSHIP..DUES & SUBSCRIPTIONS		100.00
Department 10 - Administration Total:		100.00
Fund 101 - GENERAL Total:		100.00
Vendor 999068 - PANHANDLE PARTNERSHIP FOR Total:		100.00
Vendor: 758700 - PAUL REED CONSTRUCTION & SUPP		
Fund: 130 - STREETS		
Department: 06 - Expense		
Crushed Concrete Base	STREET MAINTENANCE & REPAIR	161.69
Department 06 - Expense Total:		161.69
Fund 130 - STREETS Total:		161.69
Vendor 758700 - PAUL REED CONSTRUCTION & SUPP Total:		161.69
Vendor: 996786 - PING INC		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	280.25
Department 06 - Expense Total:		280.25
Fund 205 - GOLF Total:		280.25
Vendor 996786 - PING INC Total:		280.25
Vendor: 997606 - PIPE WORKS PLUMBING LLC		
Fund: 201 - ELECTRIC		
Department: 01 - Asset		
bore @ 13th & J	INVENTORY	2,100.00
Department 01 - Asset Total:		2,100.00
Fund 201 - ELECTRIC Total:		2,100.00
Vendor 997606 - PIPE WORKS PLUMBING LLC Total:		2,100.00
Vendor: 10143 - POLKA DOT ENTERTAINMENT		
Fund: 101 - GENERAL		
Department: 44 - Library		
Summer Reading Program	SUMMER READING PROGRAM	333.00
Department 44 - Library Total:		333.00
Fund 101 - GENERAL Total:		333.00
Vendor 10143 - POLKA DOT ENTERTAINMENT Total:		333.00
Vendor: 738470 - POWERPLAN OIB		
Fund: 130 - STREETS		
Department: 06 - Expense		
Hydraulic Oil	VEH & EQUIPMENT MAINT	63.74
Department 06 - Expense Total:		63.74
Fund 130 - STREETS Total:		63.74
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
repair	VEH & EQUIPMENT MAINT	3,537.87
Department 06 - Expense Total:		3,537.87
Fund 201 - ELECTRIC Total:		3,537.87

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 204 - SANITATION		
Department: 06 - Expense		
Excavator tooth for bucket	LANDFILL EQUIP MAINT	269.44
		Department 06 - Expense Total: 269.44
		Fund 204 - SANITATION Total: 269.44
		Vendor 738470 - POWERPLAN OIB Total: 3,871.05
Vendor: 999785 - PRECISION AIR		
Fund: 205 - GOLF		
Department: 06 - Expense		
FRYER PILOT LIGHT	RESTAURANT EXPENSE	564.43
		Department 06 - Expense Total: 564.43
		Fund 205 - GOLF Total: 564.43
		Vendor 999785 - PRECISION AIR Total: 564.43
Vendor: 739850 - PRESTIGE FLAG		
Fund: 205 - GOLF		
Department: 06 - Expense		
LOGO FLAG	DEPT OPERATING SUPPLIES	437.52
		Department 06 - Expense Total: 437.52
		Fund 205 - GOLF Total: 437.52
		Vendor 739850 - PRESTIGE FLAG Total: 437.52
Vendor: 998154 - PT HOSE AND BEARING		
Fund: 130 - STREETS		
Department: 06 - Expense		
Hydraulic Couplers	VEH & EQUIPMENT MAINT	60.95
		Department 06 - Expense Total: 60.95
		Fund 130 - STREETS Total: 60.95
Fund: 202 - WATER		
Department: 06 - Expense		
Valve turner	VEH & EQUIPMENT MAINT	7.28
		Department 06 - Expense Total: 7.28
		Fund 202 - WATER Total: 7.28
Fund: 203 - WASTEWATER		
Department: 06 - Expense		
Sewer Jet	VEH & EQUIPMENT MAINT	81.25
Sewer jet	VEH & EQUIPMENT MAINT	69.03
sewer jet	VEH & EQUIPMENT MAINT	393.33
Sewer jet	VEH & EQUIPMENT MAINT	379.16
Sewer jet	VEH & EQUIPMENT MAINT	10.25
		Department 06 - Expense Total: 933.02
		Fund 203 - WASTEWATER Total: 933.02
		Vendor 998154 - PT HOSE AND BEARING Total: 1,001.25
Vendor: 760389 - REGIONAL CARE INC.		
Fund: 800 - HEALTH INSURANCE		
Department: 06 - Expense		
CLAIMS WEEK OF 3/28/23	CLAIMS EXPENSE	58,000.49
FLEX CARD DEDUCTIONS	FLEX BENEFIT EXPENSE	517.88
HEALTH INSURANCE PREMIUM --	PREMIUM EXPENSE	42,365.62
CLAIMS WEEK OF 4/4/23	CLAIMS EXPENSE	9,125.45
FLEX CARD DEDUCTIONS	FLEX BENEFIT EXPENSE	1,458.51
		Department 06 - Expense Total: 111,467.95
		Fund 800 - HEALTH INSURANCE Total: 111,467.95
		Vendor 760389 - REGIONAL CARE INC. Total: 111,467.95

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 369890 - RIVERSTONE BANK		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	IBEW UNION DUES PAYABLE	573.00
		Department 02 - Liability Total: 573.00
		Fund 997 - PAYROLL FUND Total: 573.00
		Vendor 369890 - RIVERSTONE BANK Total: 573.00
Vendor: 998146 - ROBERT GLEIM		
Fund: 101 - GENERAL		
Department: 32 - Police		
MEALS NASRO TRAINING 04/23...	TRAINING & CONFERENCES	149.00
		Department 32 - Police Total: 149.00
		Fund 101 - GENERAL Total: 149.00
		Vendor 998146 - ROBERT GLEIM Total: 149.00
Vendor: 791100 - SAFELITE FULFILLMENT, INC.		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
windshield repair	VEH & EQUIPMENT MAINT	85.00
		Department 06 - Expense Total: 85.00
		Fund 201 - ELECTRIC Total: 85.00
		Vendor 791100 - SAFELITE FULFILLMENT, INC. Total: 85.00
Vendor: 793200 - SANDBERG IMPLEMENT, INC.		
Fund: 101 - GENERAL		
Department: 42 - Parks		
SHAFT SUB/ HELICAL SPR	VEH & EQUIPMENT MAINT	117.12
RTV UNIT LOSSES POWER	VEH & EQUIPMENT MAINT	310.00
TRIMMERS	BUILDING/GROUND MAINT	647.98
		Department 42 - Parks Total: 1,075.10
		Fund 101 - GENERAL Total: 1,075.10
Fund: 130 - STREETS		
Department: 06 - Expense		
Pull Start Cord & Filter	VEH & EQUIPMENT MAINT	29.15
Hydraulic Coupler	VEH & EQUIPMENT MAINT	84.94
Spark Plug, Oil & Labor	VEH & EQUIPMENT MAINT	135.53
		Department 06 - Expense Total: 249.62
		Fund 130 - STREETS Total: 249.62
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
chain sharpening	DEPT OPERATING SUPPLIES	113.75
chainsae repair	DEPT OPERATING SUPPLIES	283.32
		Department 06 - Expense Total: 397.07
		Fund 201 - ELECTRIC Total: 397.07
Fund: 202 - WATER		
Department: 06 - Expense		
Pump	DEPT OPERATING SUPPLIES	14.39
Pump	DEPT OPERATING SUPPLIES	12.54
		Department 06 - Expense Total: 26.93
		Fund 202 - WATER Total: 26.93
Fund: 205 - GOLF		
Department: 06 - Expense		
CUTTING CHAIN FOR CHAIN SA...	GOLF EQUIPMENT REPAIR	114.09
		Department 06 - Expense Total: 114.09
		Fund 205 - GOLF Total: 114.09
		Vendor 793200 - SANDBERG IMPLEMENT, INC. Total: 1,862.81

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 999787 - SARAH WYNN		
Fund: 101 - GENERAL		
Department: 44 - Library		
Monthly janitorial services	OTHER PROFESSIONAL SERVICES	425.00
		Department 44 - Library Total: 425.00
		Fund 101 - GENERAL Total: 425.00
		Vendor 999787 - SARAH WYNN Total: 425.00
Vendor: 803700 - SCB. COUNTY SHERIFF OFFICE		
Fund: 101 - GENERAL		
Department: 32 - Police		
CIVIL PAPERS: DANTE ANDERS...	STATE & COURT FEES	20.64
CIVIL PAPERS: MICHELLE SAENZ	STATE & COURT FEES	9.00
CIVIL PAPERS: CHELSEA BALDER...	STATE & COURT FEES	25.92
CIVIL PAPERS: ISRYL CABRAL	STATE & COURT FEES	9.00
CIVIL PAPERS: CHELSEA BALERA...	STATE & COURT FEES	25.92
CIVIL PAPERS: ISRYL CABRAL	STATE & COURT FEES	9.00
CIVIL PAPERS: MELISSA CASTILLO	STATE & COURT FEES	9.00
CIVIL PAPERS: SAEDI CASTILLO	STATE & COURT FEES	21.96
CIVIL PAPERS: SMANTHA HERR...	STATE & COURT FEES	23.28
CIVIL PAPERS: PEDRO HERRERA	STATE & COURT FEES	9.00
CIVIL PAPERS: ISRYL CABRAL	STATE & COURT FEES	28.56
CIVIL PAPERS: CHELSEA BALDER...	STATE & COURT FEES	31.20
CIVIL PAPERS: MARYELLA ROCHA	STATE & COURT FEES	20.64
CIVIL PAPERS: LIBRADA PAROMO	STATE & COURT FEES	8.64
		Department 32 - Police Total: 251.76
		Fund 101 - GENERAL Total: 251.76
		Vendor 803700 - SCB. COUNTY SHERIFF OFFICE Total: 251.76
Vendor: 996633 - SCB/GERING UNITED CHAMBER OF		
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
MEMBESHIP INVESTMENT	DUES & SUBSCRIPTIONS	375.00
		Department 06 - Expense Total: 375.00
		Fund 207 - CIVIC CENTER Total: 375.00
		Vendor 996633 - SCB/GERING UNITED CHAMBER OF Total: 375.00
Vendor: 803350 - SCOTTS BLUFF COUNTY COURT		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
GARNISHMENT	GARNISHMENTS PAYABLE	325.21
		Department 02 - Liability Total: 325.21
		Fund 997 - PAYROLL FUND Total: 325.21
		Vendor 803350 - SCOTTS BLUFF COUNTY COURT Total: 325.21
Vendor: 803750 - SCOTTS BLUFF COUNTY TREASURER		
Fund: 111 - LB840		
Department: 06 - Expense		
REAL ESTATE TAXES - INDUSTRI...	INDUSTRIAL PARK PROJECT	1,109.03
INDUSTRIAL PARK (RESALE)	INDUSTRIAL PARK PROJECT	1,847.72
R.E. TAXES - INDUSTRIAL PARK	INDUSTRIAL PARK PROJECT	657.91
R.E. TAXES-HWY 71 BYPASS	INDUSTRIAL PARK PROJECT	64.39
R.E. TAXES -OLD KB BUILDING	INDUSTRIAL PARK PROJECT	528.23
		Department 06 - Expense Total: 4,207.28
		Fund 111 - LB840 Total: 4,207.28

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
R.E. TAXES -U ST SUBSTATION	TAXES	74.23
		Department 06 - Expense Total: 74.23
		Fund 201 - ELECTRIC Total: 74.23
Fund: 205 - GOLF		
Department: 06 - Expense		
R.E. TAXES - GOLF COURSE	TAXES	6,995.24
		Department 06 - Expense Total: 6,995.24
		Fund 205 - GOLF Total: 6,995.24
		Vendor 803750 - SCOTTS BLUFF COUNTY TREASURER Total: 11,276.75
Vendor: 804250 - SCOTTSBLUFF-GERING UNITED WAY		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	UNITED WAY PAYABLE	221.25
		Department 02 - Liability Total: 221.25
		Fund 997 - PAYROLL FUND Total: 221.25
		Vendor 804250 - SCOTTSBLUFF-GERING UNITED WAY Total: 221.25
Vendor: 976200 - SHAWNA WINCHELL		
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
CLEAN HALLS, BATHS & OFFICE	OTHER PROFESSIONAL SERVICES	950.00
		Department 06 - Expense Total: 950.00
		Fund 207 - CIVIC CENTER Total: 950.00
		Vendor 976200 - SHAWNA WINCHELL Total: 950.00
Vendor: 812500 - SHERWIN WILLIAMS		
Fund: 130 - STREETS		
Department: 06 - Expense		
White & Yellow Traffic Paint	TRAFFIC CONTROL SUPPLIES	6,875.00
Glass Paint Beads	TRAFFIC CONTROL SUPPLIES	2,514.05
		Department 06 - Expense Total: 9,389.05
		Fund 130 - STREETS Total: 9,389.05
Fund: 204 - SANITATION		
Department: 06 - Expense		
15 Gallon of Tan Dumpster Paint	CONTAINERS	646.05
		Department 06 - Expense Total: 646.05
		Fund 204 - SANITATION Total: 646.05
		Vendor 812500 - SHERWIN WILLIAMS Total: 10,035.10
Vendor: 820550 - SIMON CONTRACTORS		
Fund: 130 - STREETS		
Department: 06 - Expense		
Asphalt Cold Mix	STREET MAINTENANCE & REPAIR	3,412.50
Backfill Sand	STREET MAINTENANCE & REPAIR	103.10
		Department 06 - Expense Total: 3,515.60
		Fund 130 - STREETS Total: 3,515.60
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
snad and gravel	DEPT OPERATING SUPPLIES	687.06
concrete	DEPT OPERATING SUPPLIES	1,377.00
concrete	DEPT OPERATING SUPPLIES	1,706.00
		Department 06 - Expense Total: 3,770.06
		Fund 201 - ELECTRIC Total: 3,770.06
		Vendor 820550 - SIMON CONTRACTORS Total: 7,285.66

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Vendor: 999246 - SPEAK WRITE		
Fund: 101 - GENERAL		
Department: 32 - Police		
INVESTIGATIONS TRANSCRIBING..INVESTGATIVE EXPENSES		143.41
	Department 32 - Police Total:	143.41
	Fund 101 - GENERAL Total:	143.41
	Vendor 999246 - SPEAK WRITE Total:	143.41
Vendor: 850350 - STAPLES CREDIT PLAN		
Fund: 101 - GENERAL		
Department: 31 - Fire		
usb cords to connect computer	DEPT OPERATING SUPPLIES	151.96
	Department 31 - Fire Total:	151.96
	Fund 101 - GENERAL Total:	151.96
Fund: 205 - GOLF		
Department: 06 - Expense		
MISSION STATEMENT SIGN/ DA... OFFICE & BUILDING SUPPLIES		79.24
	Department 06 - Expense Total:	79.24
	Fund 205 - GOLF Total:	79.24
	Vendor 850350 - STAPLES CREDIT PLAN Total:	231.20
Vendor: 672350 - STEVE MOUNT		
Fund: 204 - SANITATION		
Department: 06 - Expense		
Travel expense for meals for S...	TRAINING & CONFERENCES	206.00
	Department 06 - Expense Total:	206.00
	Fund 204 - SANITATION Total:	206.00
	Vendor 672350 - STEVE MOUNT Total:	206.00
Vendor: 997058 - SUGAR VALLEY FEDERAL CREDIT		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	CREDIT UNION PAYABLE	528.37
	Department 02 - Liability Total:	528.37
	Fund 997 - PAYROLL FUND Total:	528.37
	Vendor 997058 - SUGAR VALLEY FEDERAL CREDIT Total:	528.37
Vendor: 716350 - SYSCO DENVER, INC.		
Fund: 207 - CIVIC CENTER		
Department: 06 - Expense		
GLASSES - REPLACE INVENTORY	DEPT OPERATING SUPPLIES	1,503.30
	Department 06 - Expense Total:	1,503.30
	Fund 207 - CIVIC CENTER Total:	1,503.30
	Vendor 716350 - SYSCO DENVER, INC. Total:	1,503.30
Vendor: 875800 - TASTE OF HOME		
Fund: 101 - GENERAL		
Department: 44 - Library		
Subscription renewal-1 year	PERIODICALS	14.98
	Department 44 - Library Total:	14.98
	Fund 101 - GENERAL Total:	14.98
	Vendor 875800 - TASTE OF HOME Total:	14.98
Vendor: 875990 - TAYLOR MADE GOLF COMPANY		
Fund: 205 - GOLF		
Department: 06 - Expense		
Pro Shop Merchandise	PRO SHOP MERCHANDISE	793.03

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Pro Shop Merchandise	PRO SHOP MERCHANDISE	535.90
		Department 06 - Expense Total: 1,328.93
		Fund 205 - GOLF Total: 1,328.93
		Vendor 875990 - TAYLOR MADE GOLF COMPANY Total: 1,328.93
Vendor: 878145 - TEAM CHEVROLET		
Fund: 101 - GENERAL		
Department: 32 - Police		
APRIL WING LEASE	WING VEHICLE LEASE	375.00
		Department 32 - Police Total: 375.00
		Fund 101 - GENERAL Total: 375.00
		Vendor 878145 - TEAM CHEVROLET Total: 375.00
Vendor: 10135 - TRANSWEST		
Fund: 130 - STREETS		
Department: 06 - Expense		
High Pressure Fuel Pump & Har...	VEH & EQUIPMENT MAINT	2,500.30
		Department 06 - Expense Total: 2,500.30
		Fund 130 - STREETS Total: 2,500.30
Fund: 202 - WATER		
Department: 06 - Expense		
202-102	VEH & EQUIPMENT MAINT	35.78
		Department 06 - Expense Total: 35.78
		Fund 202 - WATER Total: 35.78
		Vendor 10135 - TRANSWEST Total: 2,536.08
Vendor: 999052 - TYNDALE		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
FR clothing	SAFETY	548.20
		Department 06 - Expense Total: 548.20
		Fund 201 - ELECTRIC Total: 548.20
		Vendor 999052 - TYNDALE Total: 548.20
Vendor: 999019 - VALLEY AUTO LOCATORS LLC		
Fund: 101 - GENERAL		
Department: 32 - Police		
R.GLEIM OIL CHANGE	VEH & EQUIP MAINTANCE	56.06
R.GLEIM BRAKES REPAIR	VEH & EQUIP MAINTANCE	472.57
J.BRUNZ FLAT REPAIR	VEH & EQUIP MAINTANCE	15.00
J.JACKSON OIL CHANGE	VEH & EQUIP MAINTANCE	76.01
		Department 32 - Police Total: 619.64
		Fund 101 - GENERAL Total: 619.64
		Vendor 999019 - VALLEY AUTO LOCATORS LLC Total: 619.64
Vendor: 996698 - VERIZON WIRELESS SERVICES, LLC		
Fund: 101 - GENERAL		
Department: 10 - Administration		
COUNCIL LAPTOPS	PHONE & INTERNET	-29.56
		Department 10 - Administration Total: -29.56
Department: 22 - Eng/Bldg Inspection		
ON CALL CELL/LAPTOPS	PHONE & INTERNET	43.00
		Department 22 - Eng/Bldg Inspection Total: 43.00
Department: 31 - Fire		
ON CALL CELL/LAPTOPS	PHONE & INTERNET	246.22
		Department 31 - Fire Total: 246.22

CLAIMS REPORT

Post Dates: 3/28/2023 - 4/10/2023 Payment Dates: 3/28/2023 - 4/10/2023

Description (Payable)	Account Name	Amount
Department: 32 - Police		
DATA FOR MDT'S	PHONE & INTERNET	505.21
		Department 32 - Police Total: 505.21
		Fund 101 - GENERAL Total: 764.87
 Fund: 201 - ELECTRIC		
Department: 06 - Expense		
ON CALL CELL/LAPTOPS	PHONE & INTERNET	40.00
		Department 06 - Expense Total: 40.00
		Fund 201 - ELECTRIC Total: 40.00
 Fund: 202 - WATER		
Department: 06 - Expense		
ON CALL CELL/LAPTOPS	PHONE & INTERNET	60.02
		Department 06 - Expense Total: 60.02
		Fund 202 - WATER Total: 60.02
 Fund: 203 - WASTEWATER		
Department: 06 - Expense		
ON CALL CELL/LAPTOPS	PHONE & INTERNET	60.02
		Department 06 - Expense Total: 60.02
		Fund 203 - WASTEWATER Total: 60.02
		Vendor 996698 - VERIZON WIRELESS SERVICES, LLC Total: 924.91
 Vendor: 942300 - WESCO RECEIVABLES CORP.		
Fund: 201 - ELECTRIC		
Department: 06 - Expense		
lineman gloves	SAFETY	1,763.00
		Department 06 - Expense Total: 1,763.00
		Fund 201 - ELECTRIC Total: 1,763.00
		Vendor 942300 - WESCO RECEIVABLES CORP. Total: 1,763.00
 Vendor: 942350 - WESTERN COOPERATIVE COMPANY		
Fund: 101 - GENERAL		
Department: 01 - Asset		
diesel	INVENTOY - DIESEL FUEL	5,392.82
		Department 01 - Asset Total: 5,392.82
		Fund 101 - GENERAL Total: 5,392.82
 Fund: 204 - SANITATION		
Department: 06 - Expense		
55 Gal drum of red antifreeze	FUEL, FILTERS & TIRES	622.30
733 Gallons #1 Diesel fuel Landfi..	FUEL, FILTERS & TIRES	3,101.97
364 gallons of #1 Deisel fuel La...	FUEL, FILTERS & TIRES	1,539.36
		Department 06 - Expense Total: 5,263.63
		Fund 204 - SANITATION Total: 5,263.63
		Vendor 942350 - WESTERN COOPERATIVE COMPANY Total: 10,656.45
 Vendor: 998632 - WESTERN STATES BANK		
Fund: 997 - PAYROLL FUND		
Department: 02 - Liability		
PAYROLL CLAIMS	HSA PAYABLE	12,239.02
		Department 02 - Liability Total: 12,239.02
		Fund 997 - PAYROLL FUND Total: 12,239.02
		Vendor 998632 - WESTERN STATES BANK Total: 12,239.02
		Grand Total: 513,896.12

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - GENERAL	27,196.89	0.00
102 - TRUST & AGENCY	4,200.00	0.00
108 - DOWNTOWN DEVELOPMENT	618.75	0.00
109 - TOURISM	2,680.80	0.00
110 - RV PARK	269.15	0.00
111 - LB840	8,833.53	0.00
114 - PUBLIC SAFETY	16,970.40	0.00
130 - STREETS	17,198.24	0.00
150 - KENO	22,800.00	0.00
201 - ELECTRIC	32,435.71	0.00
202 - WATER	29,998.96	0.00
203 - WASTEWATER	18,609.02	0.00
204 - SANITATION	49,258.86	0.00
205 - GOLF	29,043.12	0.00
207 - CIVIC CENTER	40,125.63	0.00
800 - HEALTH INSURANCE	115,660.81	111,467.95
997 - PAYROLL FUND	97,996.25	82,036.25
Grand Total:	513,896.12	193,504.20

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-01-1612	INVENTOY - DIESEL FUEL	5,392.82	0.00
101-10-6225	DUES & SUBSCRIPTIONS	370.40	0.00
101-10-6230	IT SUPPORT	776.00	0.00
101-10-6305	OFFICE & BUILDING SUPPL..	130.56	0.00
101-10-6310	PHONE & INTERNET	382.15	0.00
101-10-6340	VEH & EQUIPMENT MAINT	61.98	0.00
101-10-6350	BUILDING/GROUND MAI...	72.91	0.00
101-10-6633	LEGAL SERVICES	967.50	0.00
101-10-6635	COUNCIL EXPENSE	487.29	0.00
101-10-6640	OTHER PROFESSIONAL SE...	3,650.00	0.00
101-10-6645	PUBLICATIONS	26.87	0.00
101-22-6230	IT SUPPORT	194.00	0.00
101-22-6310	PHONE & INTERNET	47.25	0.00
101-22-6635	LEGAL SERVICES	487.29	0.00
101-22-6640	OTHER PROFESSIONAL SE...	23.80	0.00
101-31-6213	TRAINING & CONFERENC...	1,149.00	0.00
101-31-6225	DUES & SUBSCRIPTIONS	20.00	0.00
101-31-6230	IT SUPPORT	121.25	0.00
101-31-6300	DEPT OPERATING SUPPLI...	186.12	0.00
101-31-6310	PHONE & INTERNET	371.79	0.00
101-31-6350	BUILDING/GROUND MAI...	56.71	0.00
101-32-6213	TRAINING & CONFERENC...	358.25	0.00
101-32-6300	DEPT OPERATING SUPPLI...	787.00	0.00
101-32-6305	OFFICE & BUILDING SUPPL..	82.22	0.00
101-32-6308	INVESTGATIVE EXPENSES	143.41	0.00
101-32-6310	PHONE & INTERNET	1,263.80	0.00
101-32-6330	WING VEHICLE LEASE	375.00	0.00
101-32-6340	VEH & EQUIP MAINTAN...	1,233.03	0.00
101-32-6350	BUILDING/GROUND MAI...	50.70	0.00
101-32-6515	STATE & COURT FEES	251.76	0.00
101-32-6633	LEGAL SERVICES	710.25	0.00
101-34-6230	IT SUPPORT	48.50	0.00
101-34-6310	PHONE & INTERNET	89.76	0.00
101-34-6340	VEH & EQUIPMENT MAINT	189.23	0.00
101-34-6511	TAXES	934.33	0.00
101-41-6310	PHONE & INTERNET	29.33	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-42-6230	IT SUPPORT	48.50	0.00
101-42-6300	DEPT OPERATING SUPPLI...	101.69	0.00
101-42-6310	PHONE & INTERNET	175.82	0.00
101-42-6340	VEH & EQUIPMENT MAINT	655.52	0.00
101-42-6350	BUILDING/GROUND MAI...	659.97	0.00
101-42-6450	PROPERTY INSURANCE	58.96	0.00
101-42-6511	TAXES	1,150.75	0.00
101-44-6225	DUES & SUBSCRIPTIONS	115.00	0.00
101-44-6300	DEPT OPERATING SUPPLI...	390.50	0.00
101-44-6310	PHONE & INTERNET	161.62	0.00
101-44-6342	RENT - EQUIPMENT	144.52	0.00
101-44-6543	SUMMER READING PROG...	333.00	0.00
101-44-6640	OTHER PROFESSIONAL SE...	425.00	0.00
101-44-6651	BOOKS	1,238.80	0.00
101-44-6652	PERIODICALS	14.98	0.00
102-02-2075	SCHOOL DISTRICT PAYABLE	4,200.00	0.00
108-06-6633	LEGAL SERVICES	618.75	0.00
109-06-6340	EQUIPMENT MAINT	31.05	0.00
109-06-6511	Utility Refunds	831.25	0.00
109-06-6541	GVB EQUIPMENT MAINT	48.50	0.00
109-06-6649	GVB ADVERTISING	1,770.00	0.00
110-06-6230	IT SUPPORT	48.50	0.00
110-06-6310	PHONE & INTERNET	220.65	0.00
111-06-6635	LEGAL SERVICES	976.25	0.00
111-06-6640	OTHER PROFESSIONAL SE...	3,650.00	0.00
111-06-6804	INDUSTRIAL PARK PROJECT	4,207.28	0.00
114-31-6363	CAPITAL OUTLAY EQUIPM...	10,075.00	0.00
114-32-6363	CAPITAL OUTLAY EQUIPM...	6,895.40	0.00
130-06-6230	IT SUPPORT	169.75	0.00
130-06-6310	PHONE & INTERNET	89.16	0.00
130-06-6344	CAPITAL OUTLAY EQUIPM...	502.28	0.00
130-06-6345	VEH & EQUIPMENT MAINT	3,349.20	0.00
130-06-6351	TRAFFIC CONTROL SUPPLI...	9,389.05	0.00
130-06-6640	OTHER PROFESSIONAL SE...	21.51	0.00
130-06-6932	STREET MAINTENANCE & ...	3,677.29	0.00
150-06-6460	CAPITAL IMPROVEMENTS	22,800.00	0.00
201-01-1270	INVENTORY	8,627.44	0.00
201-06-6213	TRAINING & CONFERENC...	17.87	0.00
201-06-6225	DUES & SUBSCRIPTIONS	3,919.96	0.00
201-06-6230	IT SUPPORT	121.25	0.00
201-06-6300	DEPT OPERATING SUPPLI...	4,327.29	0.00
201-06-6310	PHONE & INTERNET	287.81	0.00
201-06-6326	SAFETY	2,311.20	0.00
201-06-6340	VEH & EQUIPMENT MAINT	3,622.87	0.00
201-06-6350	BUILDING/GROUND MAI...	135.26	0.00
201-06-6450	PROPERTY INSURANCE	329.23	0.00
201-06-6511	TAXES	74.23	0.00
201-06-6633	LEGAL SERVICES	852.50	0.00
201-06-6635	COUNCIL EXPENSE	487.29	0.00
201-06-6640	OTHER PROFESSIONAL SE...	7,321.51	0.00
202-06-6230	IT SUPPORT	121.25	0.00
202-06-6300	DEPT OPERATING SUPPLI...	318.32	0.00
202-06-6310	PHONE & INTERNET	174.45	0.00
202-06-6345	VEH & EQUIPMENT MAINT	196.09	0.00
202-06-6355	REPAIRS - WELLS	1,646.24	0.00
202-06-6370	REPAIRS-WTR MAINS/SER...	9,412.89	0.00
202-06-6373	REPAIRS-WATER TANK	1,504.30	0.00
202-06-6510	TAXES	1,934.45	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
202-06-6527	CHEMICALS	6,425.59	0.00
202-06-6615	LAB SERVICE	150.00	0.00
202-06-6635	COUNCIL EXPENSE	487.29	0.00
202-06-6640	OTHER PROFESSIONAL SE...	7,321.51	0.00
202-06-6755	METERS	306.58	0.00
203-04-4701	STORMWATER MS4	4,791.58	0.00
203-06-6230	IT SUPPORT	121.25	0.00
203-06-6300	DEPT OPERATING SUPPLI...	168.16	0.00
203-06-6310	PHONE & INTERNET	183.47	0.00
203-06-6345	VEH & EQUIPMENT MAINT	2,255.62	0.00
203-06-6356	REPAIRS-WWTP	984.70	0.00
203-06-6372	REPAIRS-LINES/LIFT STAT...	257.44	0.00
203-06-6615	LAB SERVICE	2,038.00	0.00
203-06-6635	COUNCIL EXPENSE	487.29	0.00
203-06-6640	OTHER PROFESSIONAL SE...	7,321.51	0.00
204-01-1130	CASH - JOINT LANDFILL SI...	20,132.85	0.00
204-06-6213	TRAINING & CONFERENC...	206.00	0.00
204-06-6230	IT SUPPORT	363.75	0.00
204-06-6300	DEPT OPERATING SUPPLI...	430.93	0.00
204-06-6310	PHONE & INTERNET	56.01	0.00
204-06-6320	FUEL, FILTERS & TIRES	6,019.97	0.00
204-06-6350	BUILDING/GROUND MAI...	1,611.18	0.00
204-06-6511	TAXES	2,793.01	0.00
204-06-6541	COLLECTIONS EQUIP MAI...	407.66	0.00
204-06-6542	LANDFILL EQUIP MAINT	269.44	0.00
204-06-6575	CONTAINERS	646.05	0.00
204-06-6635	COUNCIL EXPENSE	487.30	0.00
204-06-6640	OTHER PROFESSIONAL SE...	7,300.00	0.00
204-06-6740	STATE SURCHARGE	8,534.71	0.00
205-06-6230	IT SUPPORT	121.25	0.00
205-06-6300	DEPT OPERATING SUPPLI...	437.52	0.00
205-06-6305	OFFICE & BUILDING SUPPL...	181.32	0.00
205-06-6310	PHONE & INTERNET	380.93	0.00
205-06-6326	SAFETY	280.00	0.00
205-06-6345	GOLF EQUIPMENT REPAIR	114.09	0.00
205-06-6348	RESTAURANT EXPENSE	564.43	0.00
205-06-6360	PRO SHOP MERCHANDISE	14,851.34	0.00
205-06-6375	GOLF CART REPAIRS	40.80	0.00
205-06-6381	TOURNAMENT & LEAGUE...	890.00	0.00
205-06-6385	HANDICAP FEES	23.00	0.00
205-06-6511	TAXES	11,158.44	0.00
207-06-6106	MANAGEMENT CONTRACT	4,406.98	0.00
207-06-6225	DUES & SUBSCRIPTIONS	375.00	0.00
207-06-6230	IT SUPPORT	121.25	0.00
207-06-6300	DEPT OPERATING SUPPLI...	1,800.92	0.00
207-06-6305	OFFICE & BUILDING SUPPL...	19.65	0.00
207-06-6310	PHONE & INTERNET	720.37	0.00
207-06-6635	LEGAL SERVICES	825.00	0.00
207-06-6640	OTHER PROFESSIONAL SE...	1,050.00	0.00
207-06-6650	ADVERTISING & PROMOT...	93.52	0.00
207-06-6680	RENTAL - EQUIPMENT	369.95	0.00
207-06-6700	CATERING COSTS	30,342.99	0.00
800-06-6131	PREMIUM EXPENSE	46,558.48	42,365.62
800-06-6132	CLAIMS EXPENSE	67,125.94	67,125.94
800-06-6320	FLEX BENEFIT EXPENSE	1,976.39	1,976.39
997-02-2300	FEDERAL W/H PAYABLE	13,922.51	13,922.51
997-02-2301	FICA PAYABLE	28,835.96	28,835.96
997-02-2310	HSA PAYABLE	12,239.02	12,239.02

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
997-02-2320	UNITED WAY PAYABLE	221.25	221.25
997-02-2330	IBEW UNION DUES PAYAB...	573.00	573.00
997-02-2346	POLICE UNION DUES PAY...	584.00	584.00
997-02-2367	VISION INS PAYABLE	589.24	589.24
997-02-2370	CREDIT UNION PAYABLE	528.37	528.37
997-02-2371	GOLF MEMBERSHIP PAYA...	15,000.00	0.00
997-02-2372	POOL MEMBERSHIP PAYA...	960.00	0.00
997-02-2375	GARNISHMENTS PAYABLE	325.21	325.21
997-02-2376	CHILD SUPPORT PAYABLE	623.55	623.55
997-02-2380	PENSION PAYABLE	23,594.14	23,594.14
Grand Total:		513,896.12	193,504.20

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	513,521.12	193,504.20
301206330	375.00	0.00
Grand Total:	513,896.12	193,504.20
Utility Bill Refunds	293.29	
TOTAL	514,189.41	

Account #	Status	Contact	Amount
01-0040-42	Inactive	VELEN MENDEZ	\$ 1.05
01-0200-36	Inactive	MICHAEL & DAYJA ALFARO	\$ 25.55
04-1100-57	Inactive	JORGE FLORES	\$ 80.14
07-0770-39	Inactive	AARON MURPHY	\$ 51.68
08-0970-20	Inactive	JoAnn Eureste	\$ 16.63
14-0590-26	Inactive	CAMERON BUCY	\$ 60.34
22-0060-04	Inactive	ESTATE OF LEIF ERIC GRINDEL JR.	\$ 57.90

\$ 293.29

HOUSING:

Rural Workforce Housing Fund: Two houses have been sold which brings back project money into the fund leaving it at around \$70,000. Another house is on the market. Nine rehabilitation projects and three new construction projects are being funded. TCD has applied for another round of funding of \$1 million with a \$500,000 match. Gering and Scottsbluff have committed to \$200,000 each and Kimball has committed to \$100,000. The award date is in May.

(WNED) Western Nebraska Economic Development: had a housing workshop meeting with regional partners, organizations, and businesses. We will discuss childcare in April.

Northfield Haven: The first two wings of the apartment complex for young adults with developmental disabilities are completed. The last section is anticipated to be completed by April. A contract with the Northfield Haven board has been approved. Tenants will be moving in soon.

WORKFORCE DEVELOPMENT

Communities 4 Kids: had a site and buildings tour with core team members and a consultant group. Also had a meeting with local businesses to see how we can partner on expanding childcare in our area.

Career Connections of Western Nebraska: TCD is leading the charge of the group to work toward building the pipeline of students to local businesses. Business, organization, and school surveys have been sent out to gain insight on what is needed. Contact lists are being formed. Marketing efforts are underway.

CareerLink (wehavejobs.net): signed another one-year agreement to provide job posting services to area businesses. Posts to over 200 job boards.

BUSINESS RETENTION, EXPANSION, and ATTRACTION:

Business Pitch Competition: work continues on a county-wide business workshop and pitch competition with Nebraska Business Development Center.

Global Site Location Industries (contracted business attraction company): a community tour was completed on March 16th which included visits to people in many different industries within our community and to available sites and buildings. A marketing campaign is underway with more than 4,000 emails sent to businesses across the country.

Western NE Familiarization Tour: Gave community tour to the state's director of international and business recruitment, western Nebraska development director, economic development consultant, business project manager, export consultant, and housing team.

Location One Information Systems: 3 new commercial buildings added, 2 new acreage sites added, 1 business only added.

Business Assistance: Mentored 7 individuals with business advisement: 4 business expansions, 3 business startups. Supported 10 business startups with new TCD business resource folders.

Business Training: Offered 42 free business training on our website for February (English and Spanish). Working with WNCC to discuss vision and strategy for developing business training and collaboration opportunities.

Connecting Entrepreneurial Communities Conference: Working with the City of Scottsbluff and the City of Gering to host the Connecting Entrepreneurial Communities Conference in 2024.

Mobile Resource Office: Working with panhandle resource partners on offering resource fairs and office hours.

Project Drill (DED): Submitted a proposal for Project Drill. A medical and aerospace manufacturing company looking to expand in NE. Will create 20 to 25 jobs in the next 5 years. Looking for a 10,000

to 20,000 sq ft building. Has ties to Scottsbluff/Gering area. Submitted one Scottsbluff property and two Gering properties.

Project Expanding Exhibitory (GSLI): Submitted proposal for Project Expanding Exhibitory. The company is seeking an existing building of around 25,000-50,000 sqft for a new manufacturing facility. The facility will be used to produce large-scale; tension-fabric exhibits for trade shows. At the facility, they will need 20-50 employees. The company is a manufacturer of Custom Fabric Exhibitory. They build 400-500 large-scale, tension-fabric exhibits each year for customers. They currently have 1 manufacturing facility on the east coast, and they are ready to expand operations. Submitted a Gering property.

Project Many Metals (GSLI): Submitted proposal for Project Many Metals. Looking to create 5 to 10 jobs. Packaging and Containers Manufacturer seeking a distribution/warehouse facility in the Southwest or Midwest region. The company develops and manufactures a variety of metal closures for glass jars and plastic containers. They are producers for some of the world's best-known consumer brands in food, beverages, and other industries. They currently have facilities in various countries, as well as 2 US manufacturing facilities. With recent acquisitions, expanding operations became necessary. Submitted a Gering property.

Agenda Item Summary

For the meeting of: April 10, 2023

Agenda item title: Public Hearing to consider the issuance or denial of a Class C Liquor License for Melt Fondue Restaurant, LLC to be located at 1718 10th Street, Gering, NE

Submitted by: Kathy Welfl, City Clerk

Explanation of the agenda item: The Nebraska Liquor Control Commission requires local governing bodies to hold a Public hearing when considering the issuance or denial of a liquor license application.

Board/Commission/Staff recommendation: Please see attached application.

Does this item require the expenditure of funds?	yes	<u> </u> X	no
Are funds budgeted?	yes	<u> </u> X	no

If no, comments: _____

Estimated Amount _____

Amount Budgeted _____

Department _____

Account _____

Account Description _____

Approval of funds available: _____

City Treasurer/Finance Director

Does this item require a resolution or an ordinance?	yes	<u> </u> X	no
---	------------	------------------------	-----------

If a resolution or ordinance is required, it must be attached.

Approved for submittal: *Kathy Welfl*

Mayor, City Council member, City Administrator, City Clerk

Referred to: **Committee**

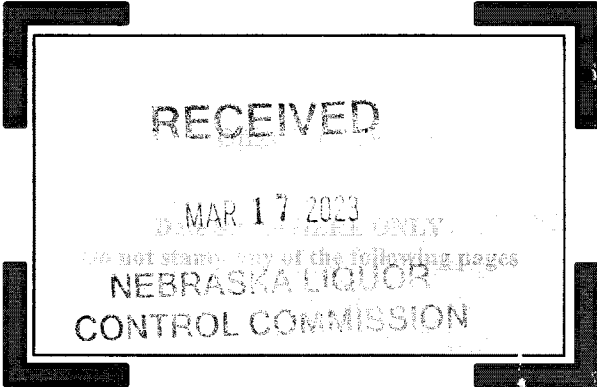
All Agenda Item Summaries and the required attachments are due by Noon on the Wednesday prior to the Council meeting. If the Wednesday prior to the City Council is a holiday, the deadline is Tuesday at Noon.

APPLICATION FOR LIQUOR LICENSE CHECKLIST RETAIL

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License Class: C

License Number:
125593



Office Use Only

NEW / REPLACING _____ TOP Yes / No

Hot List Yes / No _____ Initial: MW

PLEASE READ CAREFULLY

See directions on the next page. Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

APPLICANT NAME GARRETT GARDNER

TRADE (DBA) NAME MELT FONDUE RESTURANT L.L.C.

PREVIOUS TRADE (DBA) NAME _____

CONTACT NAME AND PHONE NUMBER Garrett Gardner (308) 637-1660

CONTACT EMAIL ADDRESS garrettgardner@hotmail.com

Office use only	
PAYMENT TYPE <u>Payport</u>	
AMOUNT <u>\$400.-</u> RCPT _____	
RECEIVED: <u>3/14/23</u>	
DATE DEPOSITED _____	

DIRECTIONS

Each item must be included with your application

1. Application fee of \$400 (nonrefundable), please pay online thru our PAYPORT system or enclose payment made payable to the Nebraska Liquor Control Commission
2. Enclose the appropriate application forms
 - Individual License (Form 104)
 - Partnership License (Form 105)
 - Corporate License (Form 101 & Form 103)
 - Limited Liability Company (LLC) (Form 102 & Form 103)Corporation or Limited Liability Company (LLC) must be active with the Nebraska Secretary of State
3. For citizenship enclose U.S. birth certificate; U.S. passport or naturalization paper
 - a. For residency enclose proof of registered voter in Nebraska
 - b. If permanent resident include Employment Authorization Card or Permanent Resident Card
 - c. See Applicant Guidelines for further assistance
4. Form 147 - Fingerprints are required for each person as defined in new application guide, found on our website under "Licensing Tab" in "Guidelines/Brochures".
5. If purchasing an already licensed business; include Form 125—Temporary Operating Permit (TOP)
 - a. Form 125 must be signed by the seller (current licensee) and the buyer (applicant)
 - b. Provide a copy of the business purchase agreement from the seller (current licensee sells "the business currently licensed" to applicant)
 - c. Provide a copy of alcohol inventory being purchased (must include quantity, brand name and container size)
 - d. Enclose a list of the assets being purchased (furniture, fixtures and equipment)
6. If building is owned or being purchased send a copy of the deed or purchase agreement in the name of the applicant.
7. If building is being leased, send a copy of signed lease in the name of the applicant. Lease term must run through the license year being applied for.
8. Submit a copy of your business plan.

PREMISES INFORMATION

Trade Name (doing business as) MELT FONDUE RESTURANT LLC

Street Address 1718 10th Street

City Gering County SCOTT'S BLUFF CO Zip Code 69341-2412

Premises Telephone number 308-637-1660

Business e-mail address garrett.e.gardner@gmail.com

Is this location inside the city/village corporate limits YES NO

MAILING ADDRESS (where you want to receive mail from the Commission)

Check if same as premises

Name Garrett Gardner

Street Address 2117 4th Ave

City Scottsbluff State NE Zip Code 69361-2036

DESCRIPTION AND DIAGRAM OF THE AREA TO BE LICENSED

IN THE SPACE PROVIDED BELOW OR ATTACH A DRAWING OF THE AREA TO BE LICENSED.
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)
INDICATE THE DIRECTION OF NORTH

Building length 72' x width 29' in feet

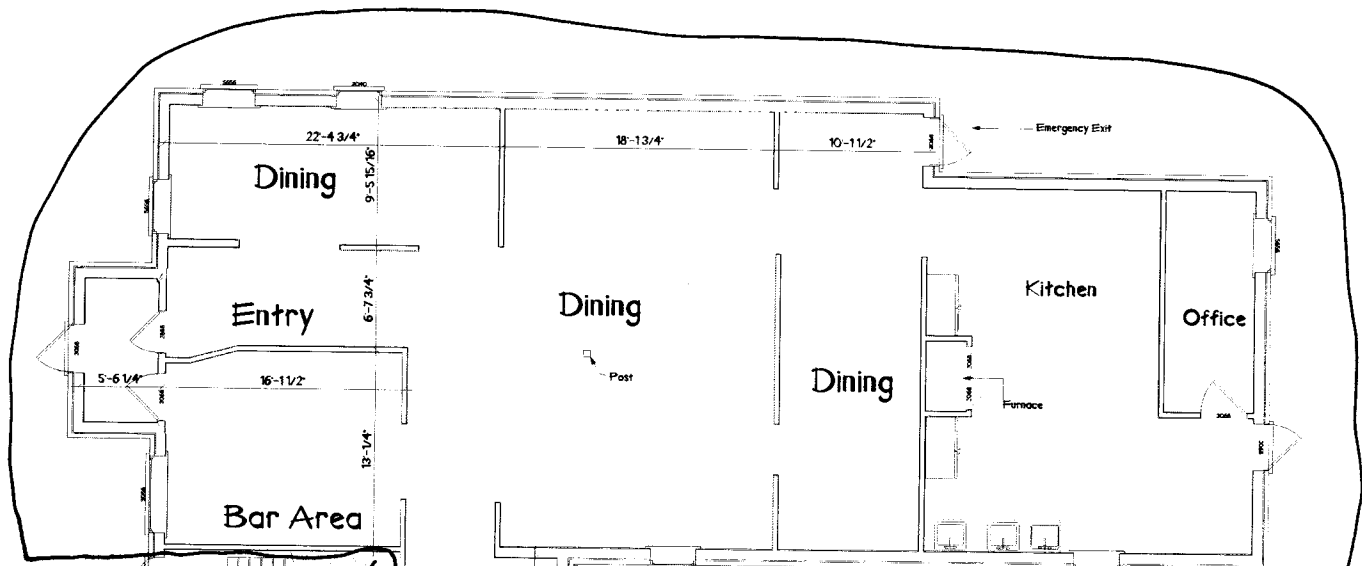
Is there a basement? Yes No If yes, length _____ x width _____ in feet

Is there an outdoor area? Yes No If yes, length 50' x width 20' in feet

Number of floors of the building 1

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET

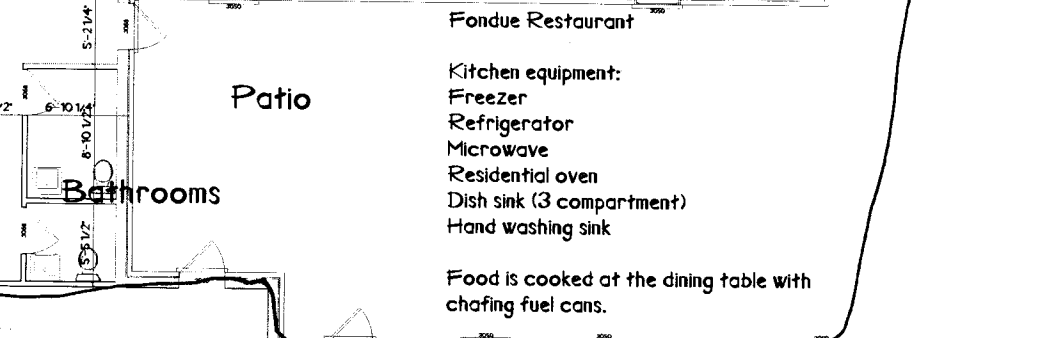
**Attached*



- Kitchen equipment:**
- Freezer
 - Refrigerator
 - Microwave
 - Residential oven
 - Dish sink (3 compartment)
 - Hand washing sink

Food is cooked at the dining table with chafing fuel cans.

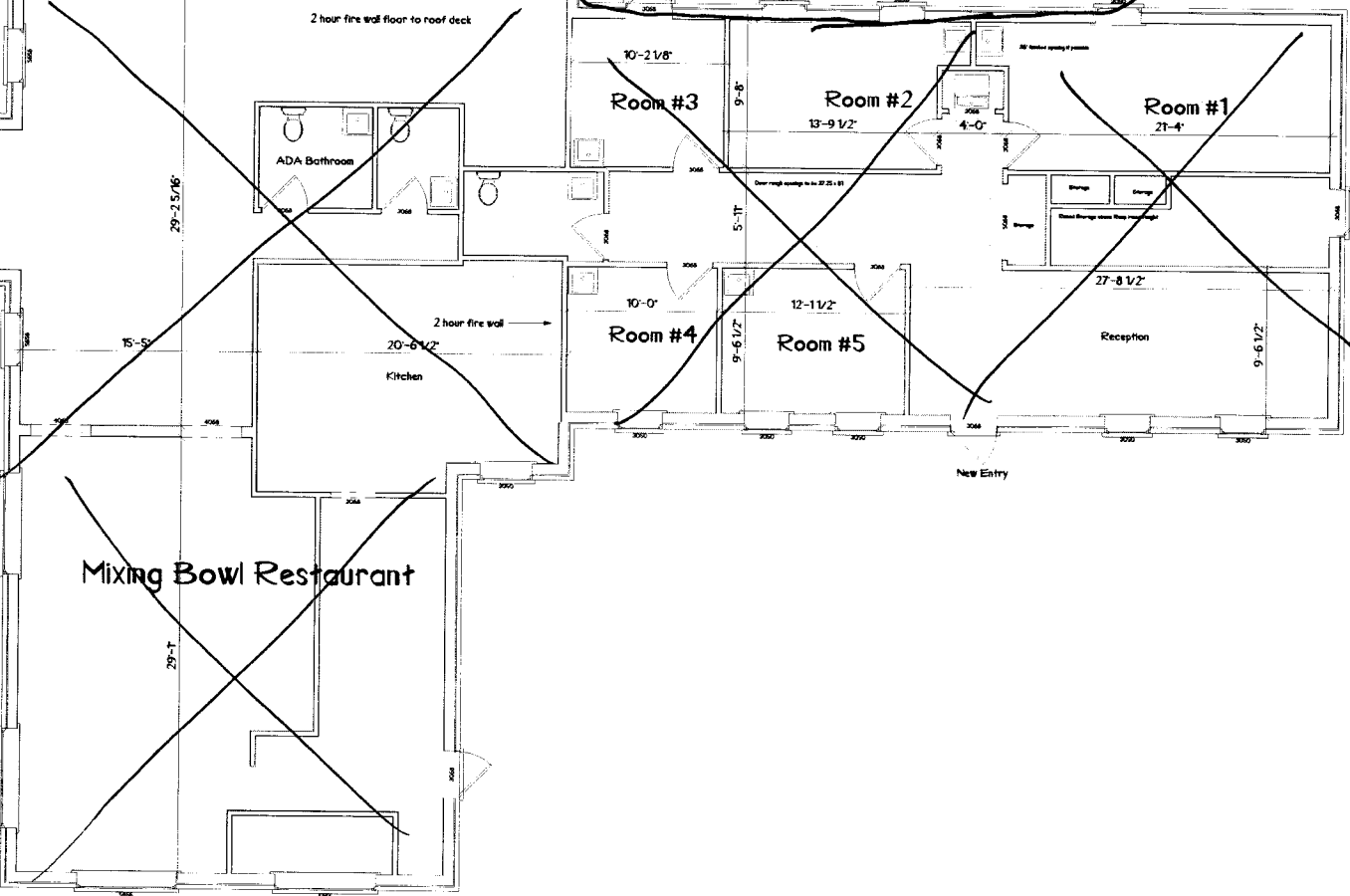
300 sq ft addition to the Mixing Bowl
 new firewall to be installed on interior perimeter



2 hour fire wall floor to roof deck

2 hour fire wall

Mixing Bowl Restaurant



APPLICANT INFORMATION

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name.

Include traffic violations. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO If yes, please explain below or attach a separate page

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition
Garrett Gardner	06/1997	Scottsbluff, NE	DUI	Fine & 3 months unsupervised probation

2. Was this premise licensed as liquor licensed business within the last two (2) years?

YES NO

If yes, provide business name and license number _____

3. Are you buying the business of a current retail liquor license?

YES NO

If yes, give name of business and liquor license number _____

4. Are you filing a temporary operating permit (TOP) to operate during the application process?

YES NO

If yes

a) Attach temporary operating permit (TOP) (Form 125)

a) Submit a copy of the business purchase agreement _____

b) Include a list of alcohol being purchased, list the name brand, container size and how many _____

c) Submit a list of the furniture, fixtures and equipment _____

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

YES NO

If yes, list the lender(s) First National Bank of Omaha

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business?

YES NO

If yes, explain. (all involved persons must be disclosed on application)

Keisa Leah Gardner - spouse/co-owner

No silent partners 019.01E Silent Partners; Profit Sharing: No licensee or partner, principal, agent or employee of any Retail Liquor License shall permit any other person not licensed or included as a partner, principal, or stockholder of any Retail Liquor License to participate in the sharing of profits or liabilities arising from any Retail Liquor License. (53-1,100)

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

YES NO

If yes, list such item(s) and the owner. _____

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; or within 300 feet of a college or university campus?

YES NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) **AND PROVIDE FORM 134 – CHURCH OR FORM 135 – CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS**

9. Is anyone listed on this application a law enforcement officer? If yes, list the person, the law enforcement agency involved and the person's exact duties. (Nebraska Revised Statute 53-125(15))

YES NO

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

First National Bank of Omaha Garrett & Keisa Gardner

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

N/A

**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES
CHECK DESIRED CLASS**

RETAIL LICENSE(S) Application Fee \$400 (nonrefundable)
CLASS C LICENSE TERM IS FROM NOVEMBER 1 – OCTOBER 31
ALL OTHER CLASSES TERM IS MAY 1 – APRIL 30

- A BEER, ON SALE ONLY
- B BEER, OFF SALE ONLY**
- C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE**
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(4) YES _____ NO
- D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY**
- I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
Do you intend to sale cocktails to go as allowed under Neb Rev. Statute 53-123.04(5) YES _____ NO _____
- J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120
- AB BEER, ON AND OFF SALE
- AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
- IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY
- Class K Catering endorsement (Form 106 and \$100 application fee) expires with underlying retail license
- Class G Growler endorsement (Form 165 and \$300 application fee) – Class C licenses only
- **Class B, Class C, Class D license do you intend to allow drive through services under Neb Rev. Statute 53-178.01(2) YES _____ NO

ADDITIONAL FEES WILL BE ASSESSED AT THE CITY/VILLAGE OR COUNTY LEVEL WHEN THE LICENSE IS ISSUED

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- Individual License (requires insert FORM 104)
- Partnership License (requires insert FORM 105)
- Corporate License (requires FORM 101 & FORM 103)
- Limited Liability Company (LLC) (requires FORM 102 & FORM 103)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)

Name _____ Phone Number _____

Firm Name _____

Email address _____

Should we contact you with any questions on the application? YES _____ NO _____

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Garrett Gardner	03/2023	Nebraska Alcohol Server/Seller Certification
Keisa Gardner	03/2023	" " " "

Experience

Applicant Name/Job Title	Date of Employment	Name & Location of Business
Garrett Gardner	N/A	N/A
Keisa Gardner/Waitress	1999	The Loft Scottsbluff, NE 69361

13. If the property is owned, submit a copy of the deed or proof of ownership. If leased, submit a copy of the lease covering the entire license year.

Documents must be in the name of applicant as owner or lessee

Lease expiration date April 28, 2026
 Deed
 Purchase Agreement

14. When do you intend to open for business? Late May/Early June 2023

15. What will be the main nature of business? Fondue Restaurant

16. What are the anticipated hours of operation? THUR - SUN 4:30 pm - 10:30 pm

17. List the principal residence(s) for the past 10 years for **ALL** persons required to sign, including spouses.

RESIDENCES FOR THE PAST 10 YEARS					
APPLICANT CITY & STATE	YEAR		SPOUSE CITY & STATE	YEAR	
	FROM	TO		FROM	TO
Scottsbluff, NE	2020	Present	Scottsbluff, NE	2020	Present
Yorktown, VA	2019	2020	Yorktown, VA	2019	2020
Yigo, Guam	2015	2019	Yigo, Guam	2015	2019
Colorado Springs, CO	2012	2015	Colorado Springs, CO	2012	2015

If necessary, attach a separate sheet

PERSONAL OATH AND CONSENT OF INVESTIGATION

SIGNATURE PAGE –

PLEASE READ CAREFULLY

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

Must be signed by all applicant(s) and spouse(s) owning more than 25% in the presence of a notary public (YOU MAY NEED TO PRINT MULTIPLE SIGNATURE PAGES)

Garrett Gardner

Signature of **APPLICANT**
(Do not sign until in the presence of the Notary Public)

Garrett Gardner

Printed Name of **APPLICANT**

State of Nebraska, County of Scotts Bluff

The foregoing instrument was acknowledged before me this

March 14, 2023

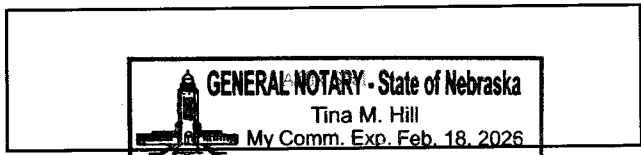
(Date)

By Tina M. Hill

Name of person(s) signing document in front of Notary

Tina M. Hill

Notary Public Signature



Keisa Gardner

Signature of **SPOUSE**
(Do not sign until in the presence of the Notary Public)

Keisa Gardner

Printed Name of **SPOUSE**

State of Nebraska, County of Scotts Bluff

The foregoing instrument was acknowledged before me this

March 14, 2023

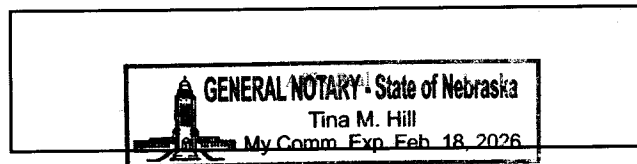
(Date)

By Tina M. Hill

Name of person(s) signing document in front of Notary

Tina M. Hill

Notary Public Signature



Nebraska Secretary of State

MELT FONDUE RESTAURANT L.L.C.

Fri Mar 17 11:35:17 2023

SOS Account Number

2211213632

Status

Active

Principal Office Address

No address on file

Registered Agent and Office Address

GARRETT GARDNER
2117 4TH AVE
SCOTTSBLUFF, NE 69361

Designated Office Address

2117 4TH AVE
SCOTTSBLUFF, NE 69361

Nature of Business

Not Available

Entity Type

Domestic LLC
Qualifying State: NE

Date Filed

Nov 22 2022

Next Report Due Date

Jan 01 2023

Filed Documents

Filed documents for MELT FONDUE RESTAURANT L.L.C. may be available for purchase and downloading by selecting the Purchase Now button. Your Nebraska.gov account will be charged the indicated amount for each item you view. If no Purchase Now button appears, please contact Secretary of State's office to request document(s).

Document	Date Filed	Price	
Certificate of Organization	Nov 22 2022	\$0.45 = 1 page(s) @ \$0.45 per page	Purchase Now

Good Standing Documents

- If you need your Certificate of Good Standing Apostilled or Authenticated for use in another country, you must contact the Nebraska Secretary of State's office directly for information and instructions. Documents obtained from this site cannot be Apostilled or Authenticated.

Online Certificate of Good Standing with Electronic Validation

Not available. The biennial report is now due and may be filed online. Once filed, return to Corporate & Business Search to obtain an Online Certificate of Good Standing.

Certificate of Good Standing - USPS Mail Delivery

\$10.00

This is a paper certificate mailed to you from the Secretary of State's office within 2-3 business days.

[Continue to Order](#)

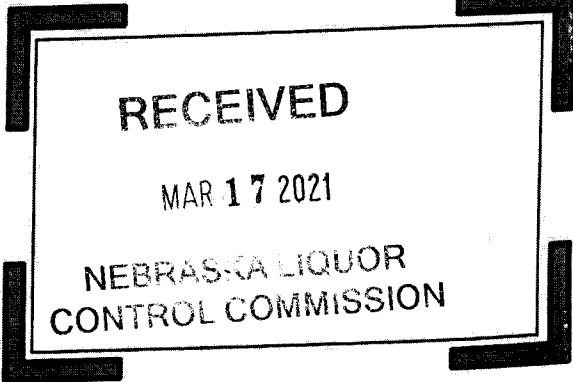
[↑ Back to Top](#)

LIMITED LIABILITY COMPANY (LLC)

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
EMAIL: lcc.frontdesk@nebraska.gov
WEBSITE: www.lcc.nebraska.gov

License
Class: _____

License Number: _____



INSTRUCTIONS

1. All members and spouses must be listed
2. Managing/Contact member and all members holding over 25 % shares of stock and their spouse (if applicable) must sign the signature page of the application
3. Managing/Contact member and all members holding over 25% interest and their spouses must submit fingerprints. See Form 147 for further information
4. Attach copy of Articles of Organization

Name of Limited Liability Company that will hold license as listed on the Articles of Organization

Melt Fondue Restaurant

Name of Registered Agent: Garrett Gardner

LLC Address: 1718 10th St.

City: Bering State: NE Zip Code: 69341

LLC Phone Number: 308-637-1660 LLC Fax Number: N/A

Name of Managing/Contact Member

Name and information of contact member must be listed on following page

Last Name: Gardner First Name: Garrett MI: E

Home Address: 2117 4th Ave City: Scottsbluff

State: NE Zip Code: 69361 Home Phone Number: 308-637-1660

A handwritten signature in black ink, appearing to read "Garrett Gardner".

Signature of Managing/Contact Member

List names of all members and their spouses (even if a spousal affidavit has been submitted)

Last Name: Gardner First Name: Garrett MI: E

Spouse Full Name (indicate N/A if single): Keisa Leah Gardner

Percentage of member ownership 50%

Last Name: Gardner First Name: Keisa MI: L

Spouse Full Name (indicate N/A if single): Garrett Edward Gardner

Percentage of member ownership 50%

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

List names of all members and their spouses (even if a spousal affidavit has been submitted)

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Date of Birth: _____

Spouse Full Name (indicate N/A if single): _____

Spouse Social Security Number: _____ Date of Birth: _____

Percentage of member ownership _____

Is the applying Limited Liability Company controlled by another corporation/company?

YES

NO

If yes, complete controlling corporation insert form 185

Indicate the company's tax year with the IRS (Example January through December)

Starting Date: Jan 2023 Ending Date: Dec 2023

Is this a Non Profit Corporation?

YES

NO

If yes, provide the Federal ID #. _____

In compliance with the ADA, this corporation insert form 3a is available in other formats for persons with disabilities.
A ten day advance period is requested in writing to produce the alternate format.

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

MAR 17 2021

NEBRASKA LIQUOR
CONTROL COMMISSION

FORM MUST BE COMPLETELY FILLED OUT IN ORDER FOR APPLICATION TO BE PROCESSED

MANAGER MUST:

- Complete all sections of the application. Be sure it is signed by a **member or corporate officer**, corporate officer or member must be an individual on file with the Liquor Control Commission
- Fingerprints are required. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: US birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the State of Nebraska, include a copy of voter card or print document from Secretary of State website with application

Spouse who **will not** participate in the business, spouse must:

- Complete the Spousal Affidavit of Non Participation Insert (must be notarized). The non-participating spouse completes the top half; the manager completes the bottom half. **Be sure to complete both halves of this form.**
- Need not answer question #1 of the application

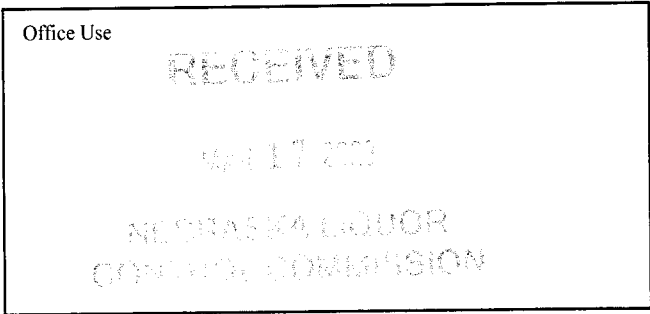
Spouse who **will** participate in the business, the spouse must:

- Sign the application
- Fingerprints are required. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application.
- Provide a copy of one of the following: birth certificate, naturalization papers or current US passport (even if you have provided this before)
- Be a registered voter in the state of Nebraska, include a copy of voter card with application
- Spousal Affidavit of Non Participation Insert **not** required

BARCODE

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



MUST BE:

- ✓ Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

Name of Corporation/LLC: Melt Fondue Restaurant LLC

Premise information

Liquor License Number: _____ Class Type _____ (if new application leave blank)

Premise Trade Name/DBA: MELT

Premise Street Address: 1718 10th Street

City: Gering County: Scotts Bluff Zip Code: 68241-2412

Premise Phone Number: 308-637-1660

Premise Email address: garrett.e.gardner@gmail.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information [here](#).


SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER
(Faxed signatures are acceptable)

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: Gardner First Name: Garrett MI: E

Home Address: 2117 4th Ave

City: Scottsbluff County: Scotts Bluff Zip Code: 69361-2030

Home Phone Number: 308-637-1660



Email address: garrettgardner@hotmail.com

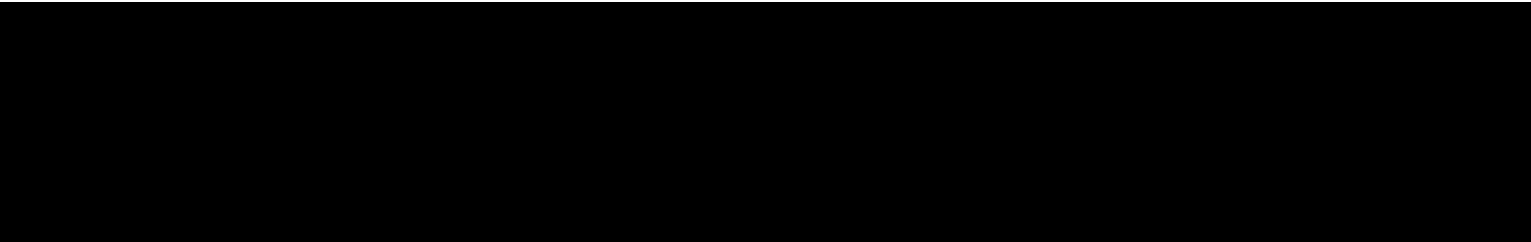
Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

YES

NO

Spouse's information

Spouses Last Name: Gardner First Name: Keisa MI: L



APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS

APPLICANT			SPOUSE		
CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
Scottsbluff, NE	2020	Present	Scottsbluff, NE	2020	Present
Yorktown, VA	2019	2020	Yorktown, VA	2019	2020
Y160, GUAM	2015	2019	Y160, GUAM	2015	2019
Colorado Springs, CO	2012	2015	Colorado Springs, CO	2012	2015

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM TO		NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2022	2023	CULLIGAN WATER	MATT ROOPER	308-632-4014
2021	2022	State of Nebraska	Bridgett Phillips	308-436-4655

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

YES NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition
Garrett Gardner	06/1997	Scottsbluff, NE	DUI	Fine + 3 months unsupervised probation

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

YES NO

IF YES, list the name of the premise(s):

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

YES NO

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: 3/13/2023 Name on Certificate: Garrett Gardner

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Garrett Gardner	03/2023	Nebraska Alcohol Server/Seller Cert
Keisa Gardner	03/2023	" " " " "

*For list of NLCC Certified Training Programs see training

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:
Garrett Gardner	N/A	N/A
Keisa Gardner/Waitress	1/999	The Loft Scottsbluff, NE 69361

5. Have you enclosed form 147 regarding fingerprints?

YES NO

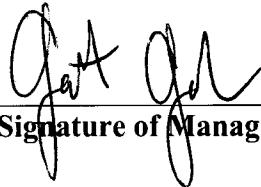
PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.


The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.



Signature of Manager Applicant

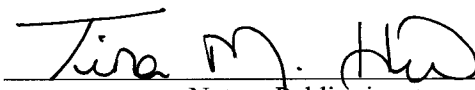


Signature of Spouse

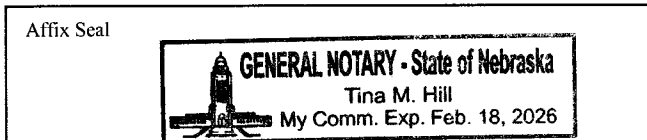
ACKNOWLEDGEMENT

State of Nebraska
County of Scotts Bluff The foregoing instrument was acknowledged before me this

March 14, 2023 by Garrett Gardner
date NAME OF PERSON BEING ACKNOWLEDGED



Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

**Nebraska Certificate of Organization
of
Melt Fondue Restaurant L.L.C.**

Article I

The name of the Limited Liability Company is
Melt Fondue Restaurant L.L.C.

Article II

Designated office of the entity is:

2117 4th Ave
Scottsbluff, NE 69361

Mailing address is:

2117 4th Ave
Scottsbluff, NE 69361

Article III

The name and office address of the Registered Agent for service of process is:

Garrett Gardner
2117 4th Ave
Scottsbluff, NE 69361

Article IV

The LLC shall be **member-managed**. Management of the limited liability company is vested in one or more members whose names and addresses are as follows:

Garrett Gardner
Member
2117 4th Ave
Scottsbluff, NE 69361

Keisa Gardner
Member
2117 4th Ave
Scottsbluff, NE 69361

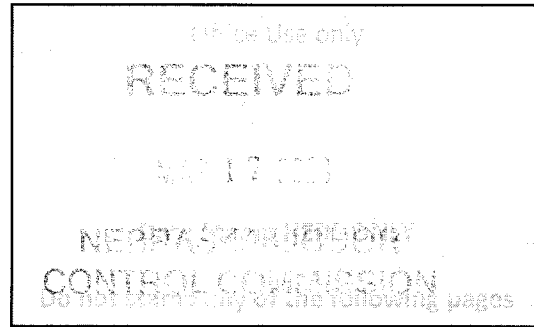
IN WITNESS THEREOF, the undersigned has executed the Certificate of Organization.

Monday, November 21, 2022

/s/ Garrett Gardner
Garrett Gardner, Member

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



**THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:
DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE**
- Fee payment of **\$45.25 per person** **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the **NSP PayPort** online system at www.ne.gov/go/nsp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
4600 Innovation Drive
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP – CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: *Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.*

****Please Submit this form with your completed application to the Liquor Control Commission****

Trade Name MELT Fondue Restaurant L.L.C.

Name of Person Being Fingerprinted: Garrett Gardner

Date fingerprints were taken: 1/31/23

Location where fingerprints were taken: Scottsbluff, NE (NSP)

How was payment made to NSP?

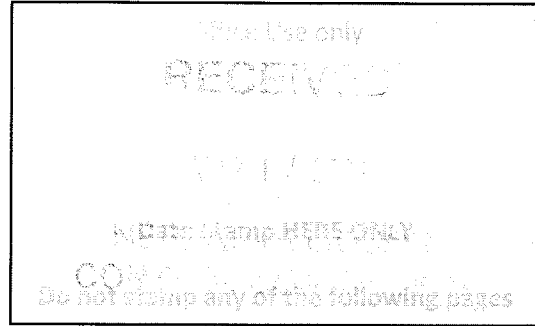
NSP PAYPORT CASH CHECK SENT TO NSP CK # _____

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES

Garrett Gardner 1/31/23
SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



**THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:
DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE**
- Fee payment of **\$45.25 per person** **MUST** be made **DIRECTLY** to the Nebraska State Patrol;
It is recommended to make payment through the **NSP PayPort** online system at www.ne.gov/go/nsp
Or a check made payable to **NSP** can be mailed directly to the following address:
*****Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License*****
The Nebraska State Patrol – CID Division
4600 Innovation Drive
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP – CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

****Please Submit this form with your completed application to the Liquor Control Commission****

Trade Name Melt Fondue Restaurant L.L.C.

Name of Person Being Fingerprinted: Keisa Gardner

Date fingerprints were taken: 1/31/23

Location where fingerprints were taken: So. Hi-Bluff, NE (NSP)

How was payment made to NSP?

NSP PAYPORT CASH CHECK SENT TO NSP CK # _____

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES

Keisa Gardner
SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED



[Back to Lookup](#) / [Registrant Detail](#)

Garrett Edward Gardner

Political Party
Republican

Precinct
Scottsbluff 2

Election Details

11/08/2022 2022 General Election



We did not find an absentee or provisional ballot associated with the selected election. This website does not track the status of a traditional ballot voted at the polls. If you voted a traditional ballot at the polls, your ballot has been accepted and counted.

Polling Location

Lied Scottsbluff Public Library

📍 1809 3rd Avenue Scottsbluff, NE 69361

[View larger map](#)

Scottsbluff



1809 3rd Ave,
Scottsbluff, NE 69361

Holiday Inn Express &
Suites Scottsbluff



L 20th St

Go gle

Map data ©2023 Report a map error

Early Voting Sites

County Admin. Bldg.



[1825 10th St. Gering, Ne, NE 69341](#)

Ballot Styles

0021

Districts

Show

© Copyright 2023 - ESSVR, LLC. All rights reserved.



[Back to Lookup](#) / Registrant Detail

Keisa Leah Gardner

Political Party
Republican

Precinct
Scottsbluff 2

Election Details

11/08/2022 2022 General Election

We did not find an absentee or provisional ballot associated with the selected election. This website does not track the status of a traditional ballot voted at the polls. If you voted a traditional ballot at the polls, your ballot has been accepted and counted.

Polling Location

Lied Scottsbluff Public Library

1809 3rd Avenue Scottsbluff, NE 69361



Early Voting Sites

County Admin. Bldg.



1825 10th St. Gering, Ne, NE 69341

Ballot Styles

0021

Districts

Show

Certificate of Completion

This is to certify that

Keisa Gardner

has successfully completed the following
HOSPITALITYexam.com course and examination

Course Name: Nebraska Alcohol Server/Seller Certification



Edward D McLean, Administrator
www.HOSPITALITYexam.com

Date: 03/13/2023
Expiration: 03/13/2026
Certificate #: 145554
Birth Date: 02/18/1980

Certificate of Completion

This is to certify that

Garrett Gardner

has successfully completed the following
HOSPITALITYexam.com course and examination

Course Name: Nebraska Alcohol Server/Seller Certification



Edward D McLean, Administrator
www.HOSPITALITYexam.com

Date: 03/13/2023
Expiration: 03/13/2026
Certificate #: 145555
Birth Date: 02/01/1979

Lease Agreement

This lease agreement is made between PJ's Corner, LLC, a Nebraska company, hereinafter referred to as LESSORS, and Melt Fondue Restaurant LLC, hereinafter referred to as LESSEE.

Section One

Description of Leased Premises

LESSORS leases to LESSEE and LESSEE leases from LESSORS the following described property: The restaurant area located in the north portion of the building at 1718 10th street, Gering, Nebraska. The area consists of approximately 2200 square feet on the main level. Also included is: access and use of the "courtyard area" in between the south and north wings of the building, and use of the parking lot from 4:30 pm to 2 am. This area will hereinafter be described as the "premises."

Section Two

Term

The BUILDING is leased for a term of 2 years to commence on May 1, 2023 and end on April 28, 2026. The parties may renegotiate a new lease agreement at least 60 days prior to the termination.

Section Three

Rent

The base rent for the premises is payable monthly at the rate of \$2,200 (two thousand two-hundred dollars) and is due on the first day of each succeeding month. The first and last payment is due on the signing of this lease agreement and thereafter the payment shall be due on the 1st of each month beginning on the second month after construction by the LESSOR is completed (for example: construction is complete on May 1 and LESSEE begins moving in, rent would be due June 1). Payments payable to LESSORS at 220906 Grand Drive, Scottsbluff, Ne 69361.

Section Four

Use and Occupancy

LESSEE shall use and occupy the premises as a location for the dining/bar business of "Melt" and for no other purpose.

Section Five

Care and Repair of Premises

- A. LESSEE shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances of the premises and shall in the use and occupancy of the premises, conform to all laws, orders, and regulations of the federal, state, and municipal governments.
- B. LESSORS shall make all necessary repairs to the premises, except where the repair has been made necessary by misuse or neglect by the LESSEE, LESSEE's agents, employees, visitors or licensees. All improvements made by the LESSEE to the premises that are so attached to the premises that they cannot be removed without material injury to the premises shall become the property of the LESSORS upon installation. If equipment is removed at lease termination, the structure is to be repaired at the LESSEE's expense to new condition.
- C. Not later than the last day of the term of this lease agreement, LESSEE shall, at LESSEE's expense, remove all of the LESSEE's personal property and those improvements made by LESSEE that have not become the property of LESSORS, including trade fixtures, cabinet work, movable paneling, partitions and the like; repair all injury done by or in connection with the installation or removal of the property and the improvements; and surrender the premises in as good of condition as they were at the beginning of the term, reasonable wear and damage by fire, the elements, casualty, or other cause not due to the misuse or neglect by LESSEE's students, agents, employees, visitors or licensees excepted.
- D. All property of LESSEE remaining on the premises after the last day of the term of this lease agreement shall be conclusively deemed abandoned and may be removed by LESSORS. LESSEE shall reimburse LESSORS for the cost of such removal. LESSORS may have any such property stored at LESSEE's risk and expense.
- E. LESSORS agree to maintain the outside premises, which shall include but not limited to the following: snow removal and lawn care.

Section Six

Insurance

LESSORS agree to carry liability insurance on said premises. LESSEE agrees to carry comprehensive personal property insurance on any of its personal property located in or on the premises, including the exterior of the premises.

Section Seven

Taxes

LESSORS will pay property taxes associated with this structure. LESSEES will pay personal property taxes on equipment, furniture, and other associated personal property.

Section Eight

Alterations, Additions, or Improvements

LESSEE shall have the right, at its sole risk and expense and in conformity with applicable laws and ordinances, to erect and thereafter, to repair and replace, if it shall so elect sign(s) on the building and near the street. LESSEE shall remove any such signs upon termination of this lease and repair all damage resulting from said removal.

LESSEE shall not without first obtaining the written consent of the LESSORS, make any alterations, additions, or improvements in, to, or about the premises.

Section Nine

Abandonment of Premises

LESSEE shall not, without first obtaining the written consent of LESSORS, abandon the premises, or allow the premises to become vacant or deserted.

Section Ten

Assignment or Sublease

Lessee shall not, without first obtaining the written consent of LESSORS, assign, mortgage, pledge or encumber this lease agreement, in whole or in part, or sublet the premises or any part of the premises. LESSORS expressly covenants that such consent shall not be unreasonably or arbitrarily refused.

Section Eleven

Utilities

LESSEES shall pay for all utilities associated with their business. Utility deposits and payments shall be billed directly to the LESSEE. Damage to the structure, or liens against the structure, as a result of unpaid utilities are the responsibility of the LESSEE.

Section Twelve

Liability of Lessors

LESSEE waives all claims against LESSORS for damages to goods or for injuries to persons on or about the premises from any cause arising at any time. LESSEE will indemnify LESSORS on account of any damage or injury to any person, or to the goods of any person, arising from the use of the premises by the LESSEE, or arising from the failure of LESSEE to keep the premises in good condition as provided herein. LESSORS shall not be liable to LESSEE for any damage by or from any act or negligence of any other occupant of the same building, or by any owner or occupant of adjoining or contiguous property.

Section Thirteen

Destruction of Premises

In the event of a partial destruction of the premises during the term of this lease agreement from any cause, LESSORS shall forthwith repair the same, provided the repairs can be made within ninety days under the laws and regulations of applicable governmental authorities. Any partial destruction shall either annul or void this lease, except that LESSEE shall be entitled to a proportionate reduction of rent while the repairs are being made, any proportionate reduction being based on the extent to which the making of the repairs shall interfere with the business carried on by LESSEE in the premises. If the repairs cannot be made in the specified time, LESSORS may, at their option, make repairs within a reasonable time, this lease continuing in full force and effect and the rent to be proportionately rebated as previously set forth in this paragraph. In the event LESSORS do not elect to make repairs that cannot be made under the laws and regulations of the applicable governmental authorities, this lease may be terminated at the option of either party.

Section Fourteen

Condemnation

A condemnation of the entire building or a condemnation for the portion of the premises occupied by the LESSEE shall result in a termination of this lease agreement. LESSORS shall receive the total of any consequential damages awarded as a result of condemnation proceedings. All future rent installments to be paid by LESSEE under this lease agreement shall be terminated.

Section Fifteen

Breach or Default

Lessee shall have breached this lease and shall be considered in default hereunder if (1) LESSEE fails to pay any rent when due or within ten (10) days thereafter, or (2) LESSEE fails to perform or comply with any of the covenants or conditions of this lease and such failure continues for a period of twenty (20) days after receipt of notice thereof from LESSORS.

Section Sixteen

Effect of Breach

In the event of a breach of this lease as set forth in Section Fourteen, the rights of LESSORS shall be as follows:

1. LESSORS shall have the right to cancel and terminate this lease, as well as all of the right, title, and interest of LESSEE hereunder, by giving to LESSEE not less than thirty days' notice of the

cancellation and termination. On expiration of the time fixed in the notice, this lease agreement and the right, title, and interest of LESSEE hereunder shall terminate in the same manner and with the same force and effect, except as to LESSEE's liability, and if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined.

2. LESSORS may elect, but shall not be obligated, to make any payment required of LESSEE herein or comply with any agreement, term, or condition required hereby to be performed by LESSEE, and LESSORS shall have the right to enter the premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or not be deemed to waive or release LESSEE's default or LESSOR's right to take any action as may be otherwise permissible hereunder in the case of any default.
3. LESSORS may re-enter the premises immediately and remove the property and personnel of LESSEE, and store the property in a public warehouse or at a place selected by LESSORS, at the expense of LESSEE. After re-entry, LESSORS may terminate the lease on giving thirty days written notice of termination to LESSEE. Without the notice, re-entry will not terminate the lease. On termination LESSORS may recover from LESSEE all damages resulting from the breach, including the cost of recovering the premises and the worth of the balance of this lease over the reasonable rental value of the premises for the remainder of the lease term, which sum shall be immediately due LESSORS from LESSEE.
4. After re-entry, LESSORS may re-let the premises or any part thereof for any term without terminating the lease, at any rent and on the terms LESSORS may choose.

Section Seventeen

Unlawful Detainer and Attorney's Fees

In case suit shall be brought for an unlawful detainer of the premises, for the recovery of any rent due under the provisions of this lease, or for LESSEE's breach of any other condition contained herein, LESSEE shall pay to LESSORS a reasonable attorney's fee which shall be fixed by the court, and such attorney's fee shall be deemed to have accrued on the commencement of the action and shall be paid on the successful completion of this action by LESSORS. LESSEE shall be entitled to attorney's fees in the same manner if judgement is rendered for LESSEE.

Section Eighteen

Security Deposit

No security deposit is required in this lease agreement.

Section Nineteen

Holding Over

If LESSEE hold possession of the premises after the term of this lease, LESSEE shall become a tenant from month to month on the terms herein specified, but at a monthly rental as stated in Section

Three, payable monthly in advance on the first day of each month, and LESSEE shall continue to be a month-to-month tenant until the tenancy shall be terminated by LESSORS, or until LESSEE has given to LESSORS a written notice at least two months prior to the date of termination of the monthly tenancy of LESSEE's intention to terminate the tenancy.


Section Twenty


Remedies of Lessors Cumulative

The remedies herein given to LESSORS shall be cumulative, and the exercise of any one remedy by LESSORS shall not be to the exclusion of any other remedy.


IN WITNESS WHEREOF, the parties have executed this lease at 1718 10th St, Gering, NE 68941 on the 20 day of MARCH, 2023.

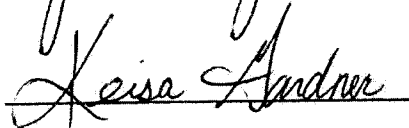
LESSORS: Paul Marietta and Joe Bracken, owners, PJ's Corner





LESSEE: Garrett and Keisa Gardner, owners, Melt Fondue Restaurant, LLC





DRAFT

Melt Fondue Restaurant LLC

Prepared March 2023

Contact Information

Garrett Gardner
garrettgardner@hotmail.com

Table of Contents

Executive Summary	1
Expectations	1
Company Profile	2
Overview	2
Team	2
Market Research and Analysis	4
Problem & Solution.....	4
Target Market.....	4
Competition.....	6
Execution.....	8
Marketing & Sales	8
Business Operations	9
Milestones & Metrics.....	10
Human Resources Management.....	11
Human Resources Plan.....	11
Financial Plan.....	13

Financing13

Forecast14

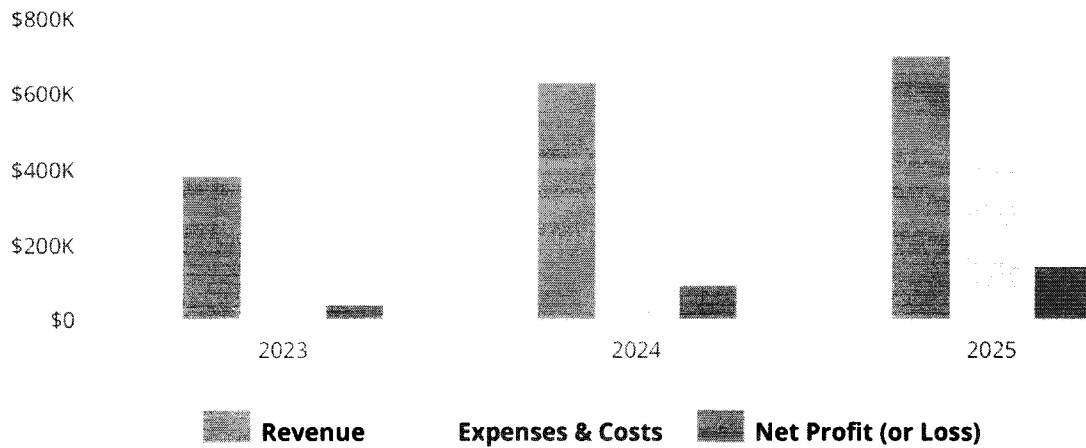
Statements16

Appendix21

Executive Summary

Expectations

Financial Highlights by Year



Company Profile

Overview

Ownership & Structure

Melt Fondue Restaurant LLC is registered as a limited liability company. Our two founders, Garrett and Keisa Gardner are co-owners with equal shares. No outside investors are involved at this point in time, though there might be an opportunity for that as the business grows.

Team

Management Team

Our business is a collaboration between husband and wife: Garrett and Keisa Gardner. No job titles have been assigned, but Garrett will run the business aspects and Keisa will run the day-to-day operations. Keisa has over 20 years of teaching experience and has been a party coordinator and home decorator on the side as well as a CASA in the local community. She is very creative and is always aware of what is currently trending.

Garrett recently retired from the Air Force with over 21 years of service. He and his wife have traveled the world getting to experience fine dining in each country. Since retiring, he worked as a Juvenile Probation Officer helping troubled youth find their true potential and coached multiple youth team sports in Gering.

Advisors (Outside Assistance)

The restaurant business can be tough to figure out, especially in the early days when you are wading through all the licensing and permit requirements. Lucky for us there is a great community of restaurant owners in town that have been more than willing to help us along the way. Outside our management team, we mainly rely on Garrett's older brother who has owned his own business for over 15 years.

Friends and family has also been solicited for their inputs on how to make this business more efficient and affordable to our community.

On the business side, Garrett has been getting regular advice and counseling from the Nebraska Business Development Center. Mr. Rein has guided Garrett through the process of starting a new business and has advised him on almost every facet of the process. Garrett also reaches out to local business owners for potential partnerships and to increase community relations.

Market Research and Analysis

Problem & Solution

Problem Worth Solving

Dining options are very limited in our local community and fine dining options are more scarce. Couples and families are looking for new and different ways to spend a quiet evening together. For that demand, there are only a couple of restaurants that can offer those needs, but none of them specialize in fondue. There isn't another fondue restaurant within 115 miles. We are convinced that there is a great market opportunity here for a unique dining experience within the panhandle.

Our Solution

We saw the opportunity to provide a romantic atmosphere and a change in food options for the panhandle. The fondue restaurant will provide a new and exciting fine dining experience for families or couples to enjoy. We will specialize in customer service for our four-course meals to make everyone's experience memorable. Our local community has never experienced a fondue restaurant like this before and will be another viable option for a night out, special occasion, or special event.

Target Market

Market Growth

The industry is expected to grow marginally over the next five years to 2026. After the pandemic, the demand for casual upscale dining grew and fondue restaurants outperformed the full-service restaurant industry. In fact, the demand was up an average of 10% in each quarter of the previous year. The Consumer Confidence index is projected to grow 2.3% annually and the per capita disposable income is expected to grow 2.7% annually. That's good news for us, since it suggests a growing number of potential customers in our target geographic areas.

A

Key Customers

Our business focuses on two main groups of customers. The first and primary target are the families of our local community and surrounding towns. According to our research, there are 5,750 families in Scottsbluff and Gering alone. The majority of our customers will be couples celebrating a special occasion or just a quiet night on the town. There are numerous smaller towns surrounding the panhandle that come to Scottsbluff/Gering for shopping and dining options they don't have locally. Melt will draw in more customers from outside the city limits to help benefit other local businesses as well. We expect the number of out-of-towners to grow over time as we market to those areas and word of mouth spreads.

Our second target area are the different organizational groups in the panhandle. We will offer special discount nights for teachers, first responders, military, etc. We will try to include everyone because we think they all deserve to experience fine dining and something new without having to travel a long distance.

Local Market Trends

The panhandle community is lacking in a variety of dining options for couples to spend quality and intimate time together. We've surveyed family, friends, and out on social media to see if there would be interest in a fondue restaurant. The response was an overwhelming "YES". The need for something new and different was greatly shown by all with an overwhelmingly positive response by mixed age and gender demographics.

We plan to make it quick and convenient to pay for our services, which is in line with current consumer expectations. Our iPad-based cash register enables us to accept all major credit cards, Apple Pay, and good old-fashioned cash.

Melt is poised to take advantage of these needs. With consumers seeking more variety and new dining experience options, and local restaurant businesses failing to innovate, there is an opening in the market that we are well positioned to capitalize on.

Competition

Current Alternatives

There are very few local restaurants that offer fine dining and none that offer fondue in the local area. A few restaurants such as Roma's and The Tangled Tumbleweed offer finer foods that differ from the norm, but neither of them will offer the customer service or atmosphere as we do. The nearest fondue restaurant is down in Fort Collins, Colorado, so we will corner the market in Nebraska and Wyoming. Local families are looking for new diner ideas for special occasion and quiet atmosphere without having to travel multiple hours for it.

Our Advantages

Our new restaurant specializes in a four-course fondue meal with top of the line customer service that is unmatched by our competitors. Compared to other dining options, we offer a quiet and romantic atmosphere that allows for conversations to be had and heard. We are also the only restaurant that doesn't try to rush you

through the dinner so they can seat more people when you leave. Once you reserve a table at Melt, you have it for the entire evening. Our staff will wait hand and foot on their respective table to ensure you feel special and have a memorable experience. We offer a small bar area for those that want to come in for a drink and socialize. We offer unique cocktails and a variety of wine and charcuterie boards. Our prices are comparable to our competitors and we will offer specialty nights that have discounted rates.

SWOT Analysis

Melt strengths include an innovative and new option for dining that the area hasn't experienced before. Our employees will provide engaging interaction with our customers that will leave them wanting to come back for more. The owners grew up in the local community and know how important it is to draw clientele from outside communities to help all the local businesses grow.

Some weaknesses are that we will face some struggles getting this business off of the ground and started. We are working with local banks to get the funding needed to put our dream into motion. Currently, we do not know the local business owners and will have to improve that relationship in the future.

For opportunities, we see promising growth potential from neighboring towns as our social media presence increases and word of mouth spreads. As the year progresses, there is potential to add new seasonal menu items and drinks. As we grow our local brand, we will solicit customer for feedback so we can increase the customers experience.

One of the threats would be if a similar business opened up in Cheyenne that would pull our out-of-town customers away due to location. Another threat would be that we don't stay relevant and change with the times. It is possible that people lose interest over time so we need to be flexible and adapt to their needs.

Execution

Marketing & Sales

Marketing Plan

Keisa will head up the marketing for Melt and plans to utilize social media as the main demographic. We have an account on Facebook and will send out information via this platform. We will also utilize word-of-mouth as we live in a smaller community and word travels fast. We plan on visiting Cheyenne, Torrington, Sidney, North Platte, and Kearney to spread the word of the new business to draw interest. We will utilize postings in the Star Herald from time to time to extend contact as well.

Due to the nature of our fine dining restaurant, our price will be on the higher, but you will be getting your monies worth of food, drinks, and service. We have modeled our product off of The Melting Pot and adjusted our prices to correlate with our local area. Our four-course meal will be \$50/person and we will have a selection of à la carte that will average \$26/pot for our cheeses/broth and meat/chocolates. Our cocktails will average \$10/drink and our wine will average \$8/glass. Our wine bottles will sell on average of \$40/bottle. We will have charcuterie boards will sell on average of \$15.

Sales Plan

We plan on focusing on product, place, and promotion. Our fondue and dinner options are in a league of their own. There is nothing else like it in the panhandle. Our cocktails and wine selection will be top-notch and different from all the other bars in the area. Our place is built from the ground up to our selection for customers to enjoy. We offer custom made table and bar to individual one-time use towels in our restrooms. Everything about Melt is upscale for customer satisfaction. Lastly, we plan on social media and word of mouth travel to explode after we open up. Word spreads fast in our little towns and we expect great reviews and people to travel from afar to see what we have to offer.

On the consumer-facing side, we are set up to take cash or mobile payments, using iPads with a virtual point-of-sale solution. About 80% of our customers prefer to use credit cards, so it's worth the sub-3% transaction fee to offer that convenience.

Business Operations

Business Hours

Melt Fondue Restaurant business hours will be:

Thursday-Saturday 4pm-10pm Sunday 4-9pm

* Will open for special requests/reservation outside normal business hours on a case-by-case basis*

Locations & Facilities

We are leased a building on 10th Avenue in Gering. The building is large with a main dining area and a separate bar area. There is an additional private room for large parties or special occasions. This space is enough to satisfy our customers and allow us to grow.

Technology

We plan on using QuickBooks Desktop as our accounting solution and a collection of company-specific Excel spreadsheets to track inventory usage, consumables, and so on. For customer payments, we use Touch Bistro which is an iPad-based point-of-sale system that enables us to take payment on any of the major credit cards.

Equipment & Tools

We plan on buying all the kitchen equipment (fridge/freezer, prep tables, 3-compartment sink, storage). Garrett is building all the tables and bar to cut down

on costs. We will purchase the chairs for the dining area and bar area. We will purchase plates, glasses, utensils, and fondue pots. We plan on purchasing a sound system to play background music at low levels. We will be purchases outdoor furniture, heaters, and lights as we have a patio that we plan to utilize.

Accounting & Bookkeeping System

We plan on using QuickBooks Desktop as our accounting solution and a collection of company-specific Excel spreadsheets to track inventory usage, consumables, and so on. We are utilizing a local CPA to handle our payroll and have services in place for accounting and taxes.

Suppliers

We plan on utilizing as many local companies as possible to help the local business thrive as we get more established. We are currently working with Sysco for the majority of our food requirements. We are working with Coca-Cola for our non-alcoholic beverage needs. We are narrowing down our wine, beer, and liquor distributor and should have one locked down in the near future.

Milestones & Metrics

Key Metrics

Our focus right now is on the basic metrics: break-even point, gross profit, cost of goods sold, employee turnover rate, and prime cost.

Customer satisfaction is very important to us. Customers will have the ability to rate their experience and leave suggestions both in-person and on-line. We will analysis customer reviews online to see what people like and what can be changed. We will track our marketing metrics by how much engagement we have on our social media sites (likes, comments, shares) and visits to our website.

Human Resources Management

Human Resources Plan

Key Planned Hires

Chief Executive Officer - Garrett Gardner

Marketing and Sales Officer/Day-to-day Operations Manager - Keisa Gardner

Waitress/Waiters - Kloe Gardner and two others

Bartender - one hire

Food Preparer - one hire

Dishwasher - One hire

Host/Hostess - One hire

A total of six or seven individuals will be working at any one time.

Local Labor Market Conditions

Melt will be fortunate because a quarter of their employees will be the owner's family members. There has been a lot of interest for local highschoolers that want to be part of the team. Any new hires will need to be charismatic and enjoy interaction with our customers.

Personnel Management

Keisa will manage the day-to-day activities and supervise the employees. Employees will go through a brief orientation of the business, building, and daily routines. All employees will be taught food and sanitation procedures to ensure safety for both employees and customers. Food preparers will have detailed instructions at their tables to ensure each dish has the correct ingredients and

amount of food. All employees will go through training on our point-of-sale system, so each can fill in if needed. We will have detailed instructions on cleanliness of the restaurant and kitchen to include restroom checks and dining area spot checks. Garrett will manage timecards, staff scheduling, and find replacements for call-outs.

Financial Plan

Financing

Uses of Funds

We will require a bank loan to help us with capital expenditures such as kitchen equipment and cover operating costs (food and beverage purchases, payroll, and building expenses) as our business scales up over a couple of months. The money will cover the start-up purchases, so we can prepare to open the business on schedule. Garrett has been working on building tables and the bar, so we can cut down on initial costs. Garrett and Keisa have also been making purchases using their own money to cut down on the initial loan cost as well. So far, they have used \$12k of their own money.

Sources of Funds

We plan on the majority of funds to be from the SBA/bank loan. We do plan on investing a lot of our own money as well as stated above. We will be applying for a business credit card and possible line of credit if available. Keisa will keep her previous emplacement and Garrett receives his military retirement and disability. Garrett is also on payroll for the company as he is working long days making all the tables and bar for the restaurant. We have already made a purchase of kitchen equipment, uniforms, dinnerware, fondue pots, etc. The loan will help us get the restaurant started and opened at the scheduled date. From there, we have full expectations of the restaurant doing very well to help us repay any debts in a reasonable timeframe.

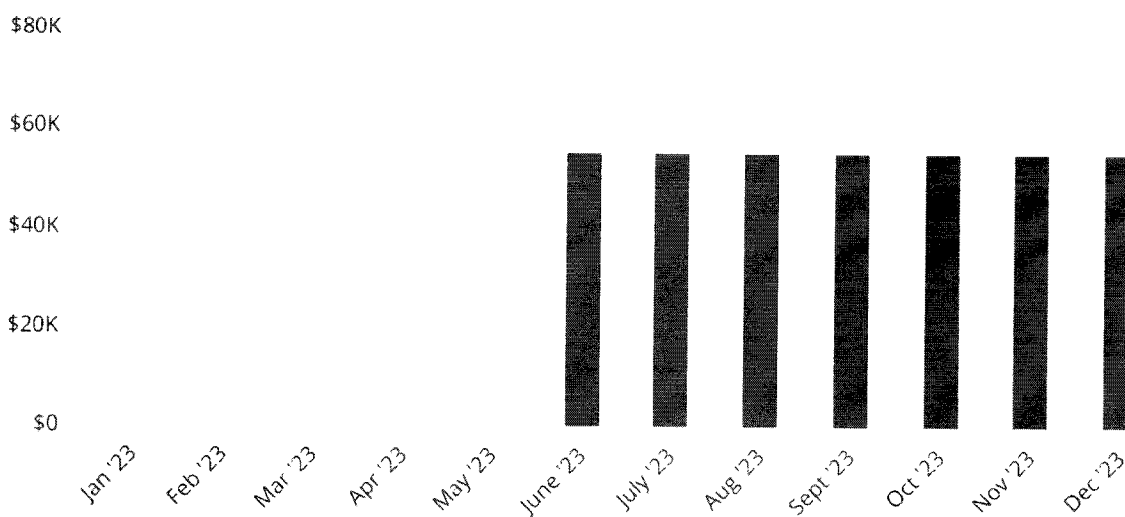
Forecast

Key Assumptions

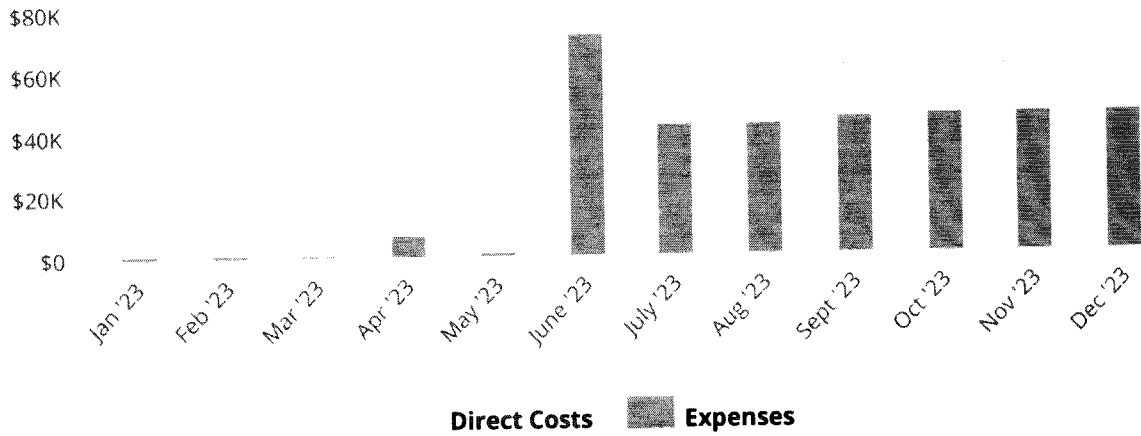
We plan to average 30 customers per night and host two special events every month during our first year of operation. We are basing our values in our financial forecast based on a combination of market research and our best guess of how many people will visit our business.

In our first two years, we are projecting \$386,939 and then \$633,324 in revenue with a 11% and 15% profit margins respectfully. We expect payroll to be our biggest expense followed by the loans, utilities, and inventory purchases.

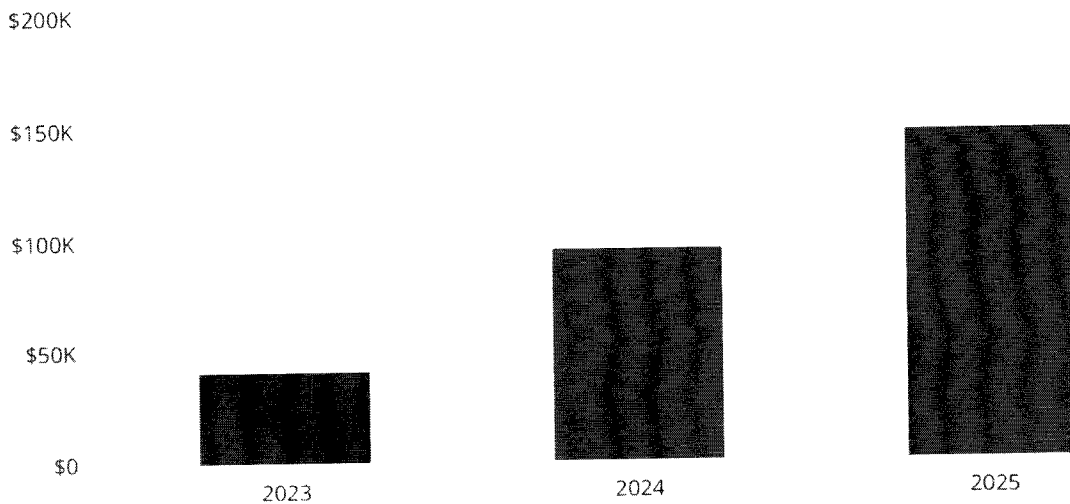
Revenue by Month



Expenses by Month



Net Profit (or Loss) by Year



Statements

Projected Profit and Loss

	2023	2024	2025
Revenue	\$386,939	\$633,324	\$702,989
Direct Costs			
Gross Margin	\$386,939	\$633,324	\$702,989
Gross Margin %	100%	100%	100%
Operating Expenses			
Salaries & Wages	\$140,000	\$244,800	\$249,696
Utilities	\$7,000	\$12,000	\$12,000
Merchant Card Processing Fees	\$5,804	\$9,500	\$10,545
Accounting	\$6,000	\$6,000	\$6,000
Software	\$2,100	\$3,600	\$3,600
Advertising	\$700	\$1,200	\$1,200
Commercial / Liability	\$1,050	\$1,800	\$1,800
Telephone / Internet	\$840	\$1,440	\$1,440
Food and Beverage	\$127,064	\$217,824	\$217,824
Kitchen Equipment	\$15,000		
Initial Inventory	\$15,000		
Total Operating Expenses	\$320,558	\$498,164	\$504,105
Operating Income	\$66,381	\$135,160	\$198,884
Interest Incurred	\$1,878	\$3,405	\$2,916
Depreciation and Amortization	\$12,609	\$12,609	\$12,609
Gain or Loss from Sale of Assets			
Income Taxes	\$10,379	\$23,829	\$36,672
Total Expenses	\$345,423	\$538,007	\$556,302

Net Profit	\$41,516	\$95,317	\$146,687
Net Profit / Sales	11%	15%	21%

Projected Balance Sheet

	Starting Balances	2023	2024	2025
Cash		\$139,534	\$236,274	\$390,845
Accounts Receivable		\$0	\$0	\$0
Inventory		\$0	\$0	\$0
Other Current Assets				
Total Current Assets		\$139,534	\$236,274	\$390,845
Long-Term Assets	\$290,000	\$290,000	\$290,000	\$290,000
Accumulated Depreciation	\$0	(\$12,609)	(\$25,217)	(\$37,826)
Total Long-Term Assets	\$290,000	\$277,391	\$264,783	\$252,174
Total Assets	\$290,000	\$416,925	\$501,057	\$643,019
Accounts Payable		\$0	\$0	\$0
Income Taxes Payable		\$7,960	\$5,966	\$9,177
Sales Taxes Payable		\$11,608	\$11,083	\$12,303
Short-Term Debt		\$8,667	\$9,156	\$9,672
Prepaid Revenue				
Total Current Liabilities		\$28,235	\$26,205	\$31,152
Long-Term Debt		\$57,175	\$48,019	\$38,346
Long-Term Liabilities		\$57,175	\$48,019	\$38,346
Total Liabilities		\$85,410	\$74,224	\$69,499
Paid-In Capital	\$77,000	\$77,000	\$77,000	\$77,000
Retained Earnings	\$213,000	\$213,000	\$254,516	\$349,833
Earnings		\$41,516	\$95,317	\$146,687

Total Owner's Equity	\$290,000	\$331,516	\$426,833	\$573,520
Total Liabilities & Equity	\$290,000	\$416,925	\$501,057	\$643,019

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Projected Cash Flow Statement

	2023	2024	2025
Net Cash Flow from Operations			
Net Profit	\$41,516	\$95,317	\$146,687
Depreciation & Amortization	\$12,609	\$12,609	\$12,609
Change in Accounts Receivable	\$0	\$0	\$0
Change in Inventory	\$0	\$0	\$0
Change in Accounts Payable	\$0	\$0	\$0
Change in Income Tax Payable	\$7,960	(\$1,994)	\$3,211
Change in Sales Tax Payable	\$11,608	(\$525)	\$1,220
Change in Prepaid Revenue			
Net Cash Flow from Operations	\$73,692	\$105,407	\$163,727
Investing & Financing			
Assets Purchased or Sold			
Net Cash from Investing			
Investments Received			
Dividends & Distributions			
Change in Short-Term Debt	\$8,667	\$489	\$516
Change in Long-Term Debt	\$57,175	(\$9,156)	(\$9,672)
Net Cash from Financing	\$65,842	(\$8,667)	(\$9,156)
Cash at Beginning of Period	\$0	\$139,534	\$236,274
Net Change in Cash	\$139,534	\$96,740	\$154,571
Cash at End of Period	\$139,534	\$236,274	\$390,845

Appendix

Profit and Loss Statement (With monthly detail)

2023	Jan '23	Feb '23	Mar '23	Apr '23	May '23	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23	Dec '23
Revenue												
Customers	\$0	\$0	\$0	\$0	\$0	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277
Total Direct Costs												
Gross Margin	\$0	\$0	\$0	\$0	\$0	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277	\$55,277
Gross Margin %	0%	0%	0%	0%	0%	100%	100%	100%	100%	100%	100%	100%
Operating Expenses												
Salaries and Wages						\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Employee Related Expenses						\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Utilities						\$829	\$829	\$829	\$829	\$829	\$829	\$829
Merchant Card Processing Fees												
Accounting						\$6,000						
Software						\$300	\$300	\$300	\$300	\$300	\$300	\$300
Advertising						\$100	\$100	\$100	\$100	\$100	\$100	\$100
Commercial / Liability						\$150	\$150	\$150	\$150	\$150	\$150	\$150

CONFIDENTIAL DRAFT - DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Garrett Gardner

Telephone / Internet	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120
Food and Beverage	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152	\$18,152
Kitchen Equipment	\$15,000									
Initial Inventory	\$15,000									
Total Operating Expenses	\$70,651	\$40,651	\$40,651	\$40,651	\$40,651	\$40,651	\$40,651	\$40,651	\$40,651	\$40,651
Operating Income	\$0	\$0	\$0	(\$15,374)	\$14,626	\$14,626	\$14,626	\$14,626	\$14,626	\$14,626
Interest Incurred				\$321	\$318	\$315	\$311	\$308	\$305	\$305
Depreciation and Amortization	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051
Gain or Loss from Sale of Assets				\$0	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes	\$0	\$0	\$0	\$0	\$0	\$2,419	\$2,653	\$2,653	\$2,654	\$2,654
Total Expenses	\$1,051	\$1,051	\$1,051	\$7,702	\$42,020	\$44,435	\$44,666	\$44,663	\$44,661	\$44,661
Net Profit	(\$1,051)	(\$1,051)	(\$1,051)	(\$16,425)	\$13,257	\$10,842	\$10,611	\$10,614	\$10,616	\$10,616
Net Profit / Sales				(30%)	24%	20%	19%	19%	19%	19%

Garrett Gardner

	2023	2024	2025
Revenue			
Customers	\$386,939	\$633,324	\$702,989
Total Revenue	\$386,939	\$633,324	\$702,989
Total Direct Costs			
Gross Margin	\$386,939	\$633,324	\$702,989
Gross Margin %	100%	100%	100%
Operating Expenses			
Salaries and Wages	\$140,000	\$244,800	\$249,696
Employee Related Expenses			
Utilities	\$7,000	\$12,000	\$12,000
Merchant Card Processing Fees	\$5,804	\$9,500	\$10,545
Accounting	\$6,000	\$6,000	\$6,000
Software	\$2,100	\$3,600	\$3,600
Advertising	\$700	\$1,200	\$1,200
Commercial / Liability	\$1,050	\$1,800	\$1,800
Telephone / Internet	\$840	\$1,440	\$1,440
Food and Beverage	\$127,064	\$217,824	\$217,824
Kitchen Equipment	\$15,000		
Initial Inventory	\$15,000		
Total Operating Expenses	\$320,558	\$498,164	\$504,105
Operating Income	\$66,381	\$135,160	\$198,884
Interest Incurred	\$1,878	\$3,405	\$2,916

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Garrett Gardner

Depreciation and Amortization	\$12,609	\$12,609	\$12,609
Gain or Loss from Sale of Assets			
Income Taxes	\$10,379	\$23,829	\$36,672
Total Expenses	\$345,423	\$538,007	\$556,302
Net Profit	\$41,516	\$95,317	\$146,687
Net Profit / Sales	11%	15%	21%

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Balance Sheet (With Monthly Detail)

Starting Balances	Jan '23	Feb '23	Mar '23	Apr '23	May '23	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23	Dec '23
Cash	\$0	\$0	\$0	(\$6,000)	(\$6,000)	\$52,495	\$66,116	\$83,605	\$101,094	\$104,555	\$122,044	\$139,534
Accounts Receivable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Current Assets												
Total Current Assets	\$0	\$0	\$0	(\$6,000)	(\$6,000)	\$52,495	\$66,116	\$83,605	\$101,094	\$104,555	\$122,044	\$139,534
Long-Term Assets	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000	\$290,000
Accumulated Depreciation	\$0	(\$2,101)	(\$3,152)	(\$4,203)	(\$5,254)	(\$6,304)	(\$7,355)	(\$8,406)	(\$9,457)	(\$10,507)	(\$11,558)	(\$12,609)
Total Long-Term Assets	\$290,000	\$287,899	\$286,848	\$285,797	\$284,746	\$283,696	\$282,645	\$281,594	\$280,543	\$279,493	\$278,442	\$277,391
Total Assets	\$290,000	\$287,899	\$286,848	\$279,797	\$278,746	\$336,190	\$348,761	\$365,199	\$381,638	\$384,048	\$400,486	\$416,925
Accounts Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,419	\$2,653	\$5,306	\$7,960
Sales Taxes Payable	\$0	\$0	\$0	\$0	\$0	\$3,869	\$3,870	\$7,739	\$11,609	\$3,869	\$7,738	\$11,608
Short-Term Debt						\$8,432	\$8,471	\$8,510	\$8,549	\$8,588	\$8,627	\$8,667
Prepaid Revenue												
Total Current Liabilities	\$0	\$0	\$0	\$0	\$0	\$12,301	\$12,341	\$16,249	\$22,577	\$15,110	\$21,671	\$28,235
Long-Term Debt						\$61,568	\$60,844	\$60,117	\$59,386	\$58,652	\$57,915	\$57,175

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Garrett Gardner

Long-Term Liabilities						\$61,568	\$60,844	\$60,117	\$59,386	\$58,652	\$57,915	\$57,175
Total Liabilities	\$0	\$0	\$0	\$0	\$0	\$73,869	\$73,185	\$76,366	\$81,963	\$73,762	\$79,587	\$85,410
Paid-in Capital	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000	\$77,000
Retained Earnings	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000	\$213,000
Earnings	(\$1,051)	(\$2,101)	(\$3,152)	(\$10,203)	(\$11,254)	(\$27,679)	(\$14,424)	(\$1,167)	\$9,675	\$20,286	\$30,899	\$41,516
Total Owner's Equity	\$288,949	\$287,899	\$286,848	\$279,797	\$278,746	\$262,321	\$275,576	\$288,833	\$299,675	\$310,286	\$320,899	\$331,516
Total Liabilities & Equity	\$290,000	\$288,949	\$287,899	\$279,797	\$278,746	\$336,190	\$348,761	\$365,199	\$381,638	\$384,048	\$400,486	\$416,925

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Garrett Gardner

	Starting Balances	2023	2024	2025
Cash		\$139,534	\$236,274	\$390,845
Accounts Receivable		\$0	\$0	\$0
Inventory		\$0	\$0	\$0
Other Current Assets				
Total Current Assets		\$139,534	\$236,274	\$390,845
Long-Term Assets	\$290,000	\$290,000	\$290,000	\$290,000
Accumulated Depreciation	\$0	(\$12,609)	(\$25,217)	(\$37,826)
Total Long-Term Assets	\$290,000	\$277,391	\$264,783	\$252,174
Total Assets	\$290,000	\$416,925	\$501,057	\$643,019
Accounts Payable		\$0	\$0	\$0
Income Taxes Payable		\$7,960	\$5,966	\$9,177
Sales Taxes Payable		\$11,608	\$11,083	\$12,303
Short-Term Debt		\$8,667	\$9,156	\$9,672
Prepaid Revenue				
Total Current Liabilities		\$28,235	\$26,205	\$31,152
Long-Term Debt		\$57,175	\$48,019	\$38,346
Long-Term Liabilities		\$57,175	\$48,019	\$38,346
Total Liabilities		\$85,410	\$74,224	\$69,499
Paid-in Capital	\$77,000	\$77,000	\$77,000	\$77,000
Retained Earnings	\$213,000	\$213,000	\$254,516	\$349,833
Earnings		\$41,516	\$95,317	\$146,687
Total Owner's Equity	\$290,000	\$331,516	\$426,833	\$573,520

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Garrett Gardner

Total Liabilities & Equity	\$290,000	\$416,925	\$501,057	\$643,019
----------------------------	-----------	-----------	-----------	-----------

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Cash Flow Statement (With Monthly Detail)

2023	Jan '23	Feb '23	Mar '23	Apr '23	May '23	June '23	July '23	Aug '23	Sept '23	Oct '23	Nov '23	Dec '23
Net Cash Flow from Operations												
Net Profit	(\$1,051)	(\$1,051)	(\$1,051)	(\$7,051)	(\$1,051)	(\$16,425)	\$13,254	\$13,257	\$10,842	\$10,611	\$10,614	\$10,616
Depreciation & Amortization	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051	\$1,051
Change in Accounts Receivable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Change in Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Change in Accounts Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Change in Income Tax Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,419	\$234	\$2,653	\$2,654
Change in Sales Tax Payable	\$0	\$0	\$0	\$0	\$0	\$3,869	\$1	\$3,869	\$3,870	(\$7,740)	\$3,869	\$3,870
Net Cash Flow from Operations	\$0	\$0	\$0	(\$6,000)	\$0	(\$11,505)	\$14,306	\$18,177	\$18,181	\$4,155	\$18,187	\$18,191
Investing & Financing												
Assets Purchased or Sold												
Net Cash from Investing												

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

Investments Received				\$39	\$39	\$39	\$39	\$40
Dividends & Distributions								
Change in Short-Term Debt	\$8,432		\$39	\$39	\$39	\$39	\$39	\$40
Change in Long-Term Debt	\$61,568		(\$724)	(\$727)	(\$730)	(\$734)	(\$737)	(\$741)
Net Cash from Financing	\$70,000		(\$685)	(\$688)	(\$691)	(\$695)	(\$698)	(\$701)
Cash at Beginning of Period	\$0	\$0	\$0	(\$6,000)	\$52,495	\$66,116	\$83,605	\$104,555
Net Change in Cash	\$0	\$0	(\$6,000)	\$0	\$58,495	\$13,621	\$17,490	\$17,490
Cash at End of Period	\$0	\$0	(\$6,000)	(\$6,000)	\$52,495	\$66,116	\$83,605	\$104,555
								\$122,044
								\$17,489
								\$122,044
								\$139,534

Garrett Gardner

	2023	2024	2025
Net Cash Flow from Operations			
Net Profit	\$41,516	\$95,317	\$146,687
Depreciation & Amortization	\$12,609	\$12,609	\$12,609
Change in Accounts Receivable	\$0	\$0	\$0
Change in Inventory	\$0	\$0	\$0
Change in Accounts Payable	\$0	\$0	\$0
Change in Income Tax Payable	\$7,960	(\$1,994)	\$3,211
Change in Sales Tax Payable	\$11,608	(\$525)	\$1,220
Change in Prepaid Revenue			
Net Cash Flow from Operations	\$73,692	\$105,407	\$163,727
Investing & Financing			
Assets Purchased or Sold			
Net Cash from Investing			
Investments Received			
Dividends & Distributions	\$8,667	\$489	\$516
Change in Short-Term Debt	\$57,175	(\$9,156)	(\$9,672)
Change in Long-Term Debt			
Net Cash from Financing	\$65,842	(\$8,667)	(\$9,156)
Cash at Beginning of Period	\$0	\$139,534	\$236,274
Net Change in Cash	\$139,534	\$96,740	\$154,571
Cash at End of Period	\$139,534	\$236,274	\$390,845

CONFIDENTIAL DRAFT- DO NOT DISSEMINATE. This business plan contains confidential, trade-secret information and is shared only with the understanding that you will not share its contents or ideas with third parties without the express written consent of the plan author.

United of Omaha Life Insurance Company
Mutual of Omaha: Claims
P.O. Box 211472
Eagan, MN 55121

PAYPORT

NEBRASKA GOV
Mutual of Omaha

Underwritten by
United of Omaha Life Insurance Company
Mutual of Omaha

PURCHASE RECEIPT

Nebraska Liquor Control Commission

REISA GARDNER
P.O. Box 85046
Lincoln, NE 68509-5046
(402) 471-4881
217 4TH AVE
SCOTTSBURG, NE 68361
brenda.niland@nebraska.gov
OTC Local Ref ID: 80123070
3/14/2023 02:46 PM

Notification of Claim

This Notification of Claim has been sent on behalf of **United of Omaha Life Insurance Company**, who partners with VPay® to provide a faster, **APPROVED** efficient way to reimburse your business for services rendered. **No action needed on your behalf.**

Customer Name: **Garrett Gardner**
Type: **Visa**
Claim Number: **20221001202091* **** * 8969**

Client Reference ID: 9235248

VP Trans ID: 1604989588
MOO0001001

Date	Items	Quantity	TPE Order ID	Total Amount
11/17/2022	Retailer License (Class A1, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z, AA, AB, AC, AD, AE, AF, AG, AH, AI, AJ, AK, AL, AM, AN, AO, AP, AQ, AR, AS, AT, AU, AV, AW, AX, AY, AZ, BA, BB, BC, BD, BE, BF, BG, BH, BI, BJ, BK, BL, BM, BN, BO, BP, BQ, BR, BS, BT, BU, BV, BW, BX, BY, BZ, CA, CB, CC, CD, CE, CF, CG, CH, CI, CJ, CK, CL, CM, CN, CO, CP, CQ, CR, CS, CT, CU, CV, CW, CX, CY, CZ, DA, DB, DC, DD, DE, DF, DG, DH, DI, DJ, DK, DL, DM, DN, DO, DP, DQ, DR, DS, DT, DU, DV, DW, DX, DY, DZ, EA, EB, EC, ED, EE, EF, EG, EH, EI, EJ, EK, EL, EM, EN, EO, EP, EQ, ER, ES, ET, EU, EV, EW, EX, EY, EZ, FA, FB, FC, FD, FE, FF, FG, FH, FI, FJ, FK, FL, FM, FN, FO, FP, FQ, FR, FS, FT, FU, FV, FW, FX, FY, FZ, GA, GB, GC, GD, GE, GF, GG, GH, GI, GJ, GK, GL, GM, GN, GO, GP, GQ, GR, GS, GT, GU, GV, GW, GX, GY, GZ, HA, HB, HC, HD, HE, HF, HG, HH, HI, HJ, HK, HL, HM, HN, HO, HP, HQ, HR, HS, HT, HU, HV, HW, HX, HY, HZ, IA, IB, IC, ID, IE, IF, IG, IH, II, IJ, IK, IL, IM, IN, IO, IP, IQ, IR, IS, IT, IU, IV, IW, IX, IY, IZ, JA, JB, JC, JD, JE, JF, JG, JH, JI, JJ, JK, JL, JM, JN, JO, JP, JQ, JR, JS, JT, JU, JV, JW, JX, JY, JZ, KA, KB, KC, KD, KE, KF, KG, KH, KI, KJ, KK, KL, KM, KN, KO, KP, KQ, KR, KS, KT, KU, KV, KW, KX, KY, KZ, LA, LB, LC, LD, LE, LF, LG, LH, LI, LJ, LK, LL, LM, LN, LO, LP, LQ, LR, LS, LT, LU, LV, LW, LX, LY, LZ, MA, MB, MC, MD, ME, MF, MG, MH, MI, MJ, MK, ML, MM, MN, MO, MP, MQ, MR, MS, MT, MU, MV, MW, MX, MY, MZ, NA, NB, NC, ND, NE, NF, NG, NH, NI, NJ, NK, NL, NM, NN, NO, NP, NQ, NR, NS, NT, NU, NV, NW, NX, NY, NZ, OA, OB, OC, OD, OE, OF, OG, OH, OI, OJ, OK, OL, OM, ON, OO, OP, OQ, OR, OS, OT, OU, OV, OW, OX, OY, OZ, PA, PB, PC, PD, PE, PF, PG, PH, PI, PJ, PK, PL, PM, PN, PO, PP, PQ, PR, PS, PT, PU, PV, PW, PX, PY, PZ, QA, QB, QC, QD, QE, QF, QG, QH, QI, QJ, QK, QL, QM, QN, QO, QP, QQ, QR, QS, QT, QU, QV, QW, QX, QY, QZ, RA, RB, RC, RD, RE, RF, RG, RH, RI, RJ, RK, RL, RM, RN, RO, RP, RQ, RR, RS, RT, RU, RV, RW, RX, RY, RZ, SA, SB, SC, SD, SE, SF, SG, SH, SI, SJ, SK, SL, SM, SN, SO, SP, SQ, SR, SS, ST, SU, SV, SW, SX, SY, SZ, TA, TB, TC, TD, TE, TF, TG, TH, TI, TJ, TK, TL, TM, TN, TO, TP, TQ, TR, TS, TT, TU, TV, TW, TX, TY, TZ, UA, UB, UC, UD, UE, UF, UG, UH, UI, UJ, UK, UL, UM, UN, UO, UP, UQ, UR, US, UT, UY, UZ, VA, VB, VC, VD, VE, VF, VG, VH, VI, VJ, VK, VL, VM, VN, VO, VP, VQ, VR, VS, VT, VU, VW, VX, VY, VZ, WA, WB, WC, WD, WE, WF, WG, WH, WI, WJ, WK, WL, WM, WN, WO, WP, WQ, WR, WS, WT, WU, WV, WW, WX, WY, WZ, XA, XB, XC, XD, XE, XF, XG, XH, XI, XJ, XK, XL, XM, XN, XO, XP, XQ, XR, XS, XT, XU, XV, XW, XX, XY, XZ, YA, YB, YC, YD, YE, YF, YG, YH, YI, YJ, YK, YL, YM, YN, YO, YP, YQ, YR, YS, YT, YU, YV, YW, YX, YY, YZ, ZA, ZB, ZC, ZD, ZE, ZF, ZG, ZH, ZI, ZJ, ZK, ZL, ZM, ZN, ZO, ZP, ZQ, ZR, ZS, ZT, ZU, ZV, ZW, ZX, ZY, ZZ	1	77220340	\$400.00

If you have any questions regarding your claim or benefit plan, please contact **United of Omaha Life Insurance Company** at **(800) 927-9197**

Trade Name (DBA): **Melt Poutine Restaurant**
Address: **1718 10th Street**
City: **Gering**
State: **NE**
Zip Code: **69361**
Phone Number: **3086371660**
Email Address: **garrettgardner@hotmail.com**

Total remitted to the Nebraska Liquor Control Commission	\$400.00
Total Amount Charged	\$409.96

IMPORTANT HIPAA NOTICE - The information contained in this VPay® communication contains data considered Protected Health Information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and is transmitted subject to HIPAA privacy rules and subsequent penalties for improper use. If the information contained in this communication does not pertain to a current patient at this facility, please (1) notify VPay immediately at **(877) 399-5917** and provide the VP Trans ID shown (2) destroy this communication and all attached information.
<https://otc.cdc.nicusa.com/PublicReceipt.aspx?src=csh>



1604989588

Agenda Item Summary

For the meeting of: April 10, 2023

Agenda item title: Consider recommending the issuance or denial of a Class C Liquor License for Melt Fondue Restaurant, LLC to be located at 1718 10th Street, Gering, NE

Submitted by: Kathy Welfl, City Clerk

Explanation of the agenda item: Per the Nebraska Liquor Control Commission Council may approve, deny or take no action regarding liquor license applications (following a public hearing).

Board/Commission/Staff recommendation: Please see attached Memo from Captain Rogers.

Does this item require the expenditure of funds? yes no

Are funds budgeted? yes no

If no, comments:

Estimated Amount _____

Amount Budgeted _____

Department _____

Account _____

Account Description _____

Approval of funds available: _____

City Treasurer/Finance Director

Does this item require a resolution or an ordinance? yes no

If a resolution or ordinance is required, it must be attached.

Approved for submittal:

Kathy Welfl

Mayor, City Council member, City Administrator, City Clerk

Referred to:

Committee

All Agenda Item Summaries and the required attachments are due by Noon on the Wednesday prior to the Council meeting. If the Wednesday prior to the City Council is a holiday, the deadline is Tuesday at Noon.

**Gering Police
Department**

Memo

To: City Clerk Kathy Welfl
From: Captain Jason Rogers
cc:
Date: April 4, 2023
Re: Garrett and Keisa Gardner liquor license application

I have reviewed the liquor license application and accompanying information that was submitted to the City of Gering for Garrett and Keisa Gardner, doing business as Melt Fondue Restaurant LLC. The business address on the application is 1718 10th Street, Gering NE 69341.

After reviewing all of the information that was submitted and I had access to, along with our department records, I believe all of the requirements have been met for a liquor license to be issued.



Captain Jason Rogers

Agenda Item Summary

For the meeting of: April 10, 2023

Agenda item title: Approve Resolution 4-23-1 Identifying Blight Areas Now Within City Limits

Submitted by: Annie Folck, City Engineer

Explanation of the agenda item: The City has had several blight studies conducted over the years, and some of these blight studies include areas that at the time were outside of City limits. Since then, the City has annexed several of these areas. This resolution clarifies that these areas are now within City limits and are designated as blighted and substandard, making them eligible for Tax Increment Financing.

Board/Commission/Staff recommendation: Legal counsel and staff recommend approval.

Does this item require the expenditure of funds? yes X no

Are funds budgeted? yes no

If no, comments: _____

Estimated Amount _____

Amount Budgeted _____

Department _____

Account _____

Account Description _____

Approval of funds available: _____

City Treasurer/Finance Director

Does this item require a resolution or an ordinance? X yes no

If a resolution or ordinance is required, it must be attached.

Please list all names and addresses of those to be notified.

Approved for submittal: *Kathy Welzl*
Mayor, City Council member, City Administrator, City Clerk

Referred to: _____ Committee

All Agenda Item Summaries and the required attachments are due by Noon on the Wednesday prior to the Council meeting. If the Wednesday prior to the City Council is a holiday, the deadline is Tuesday at Noon.

RESOLUTION 4-23-1

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL of the CITY OF GERING, NEBRASKA:

Recitals:

1. After complying with Neb. Rev. Stat. § 18-2109 and the other applicable provisions of the Nebraska Community Development Law (the “Act”), the City Council of the City of Gering, Nebraska declared the areas set forth in Attachment 1 of this Resolution (the “Redevelopment Areas”) as substandard and blighted and in need of redevelopment according to the Act.

2. The Redevelopment Areas or portions of the Redevelopment Areas have since been annexed so as to be included in the corporate limits of the City of Gering.

Resolved:

1. The City Council ratifies and confirms that the Redevelopment Areas meet the criteria set forth in Sections 18-2103(3) and (31) of the Act and the inclusion of all property in the Redevelopment Areas is necessary to create a unified redevelopment area sufficient to encourage developers and redevelopment and to carry out the purposes of the Act.

2. The City Council ratifies and confirms that the Redevelopment Areas are and shall be declared to be substandard and blighted and in need of redevelopment according to the Act.

3. This resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on April ____, 2023

Kent Ewing, Mayor City of
Gering

ATTEST

Kathleen Welfl, City Clerk
City of Gering

**Attachment 1
Redevelopment Areas**

- 1. Lot 2, Block 1, Portal Seventh Addition**
- 2. The Unplatted Portions of the SW $\frac{1}{4}$ of Section 1-21-55**
- 3. Tract in the NW $\frac{1}{4}$ of Section 12-21-55 as described in Instrument 2022-5856**
- 4. The SW $\frac{1}{4}$ 36-22-55 Except Instrument Numbers 2003-11268, 2013-5544 and except lot 1, Scotts Bluff County Detention Center Addition, Reed Farms Subdivision, Block 1, and Road in Reed Farms Subdivision**

Agenda Item Summary

For the meeting of: April 10, 2023

Agenda item title: Approve Resolution 4-23-2 to adopt the Rural Economic Development Grant (REDG)
Revolving Loan Fund Plan

Submitted by: Pat Heath, City Administrator

Explanation of the agenda item: As Rural Economic Development loans are repaid to the City's Rural Economic Development Revolving Loan Fund, these funds become available to be loaned for economic development purposes. Because the City has its own Electric Department, we have the ability to participate in the program. Currently, our REDRLF has approximately \$150,000 available to loan to eligible applicants.

Board/Commission/Staff recommendation: Approve and authorize the Mayor to sign Resolution 4-23-2.

Does this item require the expenditure of funds? yes X no

Are funds budgeted? yes X no

If no, comments:

Estimated Amount _____

Amount Budgeted _____

Department _____

Account _____

Account Description _____

Approval of funds available:

City Treasurer/Finance Director

Does this item require a resolution or an ordinance? X yes no

If a resolution or ordinance is required, it must be attached.

Approved for submittal:

Kathy Welzl

Mayor, City Council member, City Administrator, City Clerk

Referred to: _____ Committee

All Agenda Item Summaries and the required attachments are due by Noon on the Wednesday prior to the Council meeting. If the Wednesday prior to the City Council is a holiday, the deadline is Tuesday at Noon.

RESOLUTION 4-23-2

**RESOLUTION APPROVING RURAL ECONOMIC DEVELOPMENT GRANT (REDG)
REVOLVING LOAN FUND PLAN DATED APRIL 10, 2023**

WHEREAS, the City of Gering, Nebraska, received its “Rural Eligibility Determination” a prerequisite step for participation in the Rural Economic Development Loan and Grant Program in December 2011.

WHEREAS, the City of Gering, Nebraska, is an eligible unit of a general local government authorized to become an Electric Program borrower and receive a grant under the Rural Electrification (RE) Act of 1936.

NOW, THEREFORE, BE IT RESOLVED BY

With this resolution that the City of Gering, Nebraska, is approving the Rural Economic Development (REDG) Revolving Loan Fund Plan dated April 10, 2023.

Adopted this 10th day of April, 2023.

Kent E. Ewing, Mayor

ATTEST:

Kathleen J. Welfl, City Clerk

**Gering Rural
Economic
Development Grant
(REDG) Revolving
Loan Fund Plan**

April 10, 2023

City of Gering

REVOLVING LOAN FUND PLAN

INTRODUCTION AND OBJECTIVE:

The CITY OF GERING has played an active role in the development of rural Nebraska. Through its Council and staff, the CITY OF GERING has provided not only leadership but financial participation in economic and community development. Now, through the creation of a Revolving Loan Fund (RLF), the CITY OF GERING is seeking to improve the quality of life in rural areas by contributing to the long-term improvement in the economy, including job creation and retention, diversification of the economy, improving the education and skills of the rural workforce, and upgrading the public infrastructure to improve the health, safety, and/or medical care of rural residents.

POLICY STATEMENTS:

- The CITY OF GERING will accept and consider applications for loans from the RLF for projects that will significantly benefit rural areas, without restriction to the CITY OF GERING's service area.
- The RLF seeks to minimize its financial participation in all projects. The RLF is not intended to compete with other public and private lenders. The RLF will collaborate with other lenders to provide the financial package necessary to advance the project, but at the same time to minimize the RLF financing component.
- The City Council of the CITY OF GERING is the sole authority for approval or denial of loans from the RLF and is responsible for all decisions and actions of the RLF. The RLF will be operated and maintained solely by the CITY OF GERING.
- To avoid potential conflicts of interest, or the appearance of a conflict of interest, an RLF loan will not be made to any City Council member, officer, general manager, or supervisory employee of the CITY OF GERING or close relative thereof, or to any CITY OF GERING subsidiary or affiliated organization in which the CITY OF GERING has a financial interest.
- The CITY OF GERING will not condition the approval of a loan from the RLF with the requirement that the prospective recipient purchase electrical or telephone service from the CITY OF GERING or any other electrical/telephone utility.
- Amendments to this Rural Development Plan will require the approval of the CITY OF GERING City Council. However, no action will be taken to amend this plan without the prior written approval of the Rural Business Cooperative Service (RBS), its successors or assigns.
- The CITY OF GERING RLF is an equal opportunity lender and requires loan recipients to adhere to all equal opportunity laws.
- All information regarding RLF loan requests will at all times be kept confidential by the members of the CITY OF GERING board, the loan review committee, and CITY OF GERING staff. If necessary, the RLF may seek the advice and counsel of outside consultants and sources in order to adequately perform due diligence regarding the project.

REVOLVING LOAN FUND MANAGEMENT:

Administration of the Revolving Loan Fund

Management of the RLF will be "in house" by CITY OF GERING staff in addition to their regular responsibilities, although other community resources may be used. With prior written approval of RBS, up to, but, not more than 10% of the grant funds received shall be used for RLF administration.

Loan Review Committee

The CITY OF GERING City Council has appointed a Loan Review Committee (LRC), consisting of both cooperative and community leaders, to review all RLF loan applications. The LRC will perform necessary credit analysis and due diligence in order to make a written recommendation to the CITY OF GERING City Council, which has final authority regarding all actions of the RLF. The LRC will meet on an as needed basis under the terms of the application procedures listed below.

The Loan Review Committee serves on a volunteer basis. The LRC will have a minimum of three (3) members and a maximum of seven (7) members. If a member of the LRC has a financial interest in the project being reviewed, he/she will abstain from the loan review/recommendation to the CITY OF GERING City Council. Members of the LRC will serve indefinite terms. However, the CITY OF GERING City Council has the right to replace members of the LRC in the event of resignation or other necessary circumstances.

The Loan Review Committee members were chosen, in part, because of their experience with lending and/or economic and community development projects. Initial members of the Loan Review Committee are:

	<u>Name</u>	<u>Address</u>		
1.	Ben Dishman	1595 Beverly Blvd.	Gering, NE 69341	Fresh Foods - owner
2.	Larry Gibbs	1230 Pawnee Ct.	Gering, NE 69341	Retired
3.	Ladd Harrison	2565 Prairie Street	Gering, NE 69341	Platte Valley Bank
4.	Charlie Wright	2340 Lariat Loop	Gering, NE 69341	Panhandle Coop
5.	Craig Landers	2655 Country Club Rd.	Gering, NE 69341	Retired
6.	Dawne Wolfe	P. O. Box 163	Gering, NE 69341	First National Bank
7.	Vacant			

A current and up to date roster of the members of the LRC will be attached to this Rural Development Plan as new members are appointed. These committee appointments do not reflect an amendment to the RLF Plan and therefore do not have to be approved by USDA.

REVOLVING LOAN FUND GUIDELINES:

Initial Loan

The initial loan of "Federal Funds" can be made to eligible entities for qualifying community development or community facility projects in rural areas of the State of Nebraska.

Eligible entities for initial funds include: non-profit organizations, public bodies, or Federally-recognized Indian Tribes.

Qualifying projects include community development or community facility projects which correspond to one or more of the following targets:

- Create or save employment; are open to and serve all rural residents; and are owned by the ultimate recipient of funds.
- Business Incubators.
- Facilities and equipment which provide education and training to residents of rural areas which will facilitate economic development.
- Facilities and equipment to provide medical care to residents of rural areas.
- Projects that utilize advanced telecommunications or computer networks to facilitate medical or education services or job training.
- Project feasibility studies and technical assistance.

Interest Rate: The initial loan of the Federal Funds will be made at zero percent.

Administration Fee: An annual loan servicing fee of up to 1% of the unpaid principal loan balance may be charged for loan administration.

Subsequent Loans / Revolved RLF Funds:

In general, eligible projects for subsequent loans can include any business venture, governmental public body, or non-profit entity involved in a community or economic development project that creates or saves jobs and/or provides needed community facilities that benefit rural areas in the State of Nebraska.

Eligible Applicants include:

- Corporations
- Limited Liability Companies
- Partnerships
- Sole Proprietorships
- Cooperatives
- Nonprofit Entities
- Governmental Units, including: Local Townships, Municipalities, County Government, Regional Authorities, School Districts, and City or County Hospitals
- Federally-recognized Tribal Authorities

Application projects must create or retain employment or provide needed community facilities and services such as:

- Industrial/Commercial Development
- Small Business Expansion or Startup
- Business Incubators
- Community Infrastructure
- Community Facilities
- Medical Facilities
- Training/Educational Facilities
- Tourism

Loan Purposes

Uses of RLF loan proceeds may be for land, buildings, manufacturing machinery and equipment, office and work equipment or infrastructure improvements. Working capital loans will only be considered in conjunction with the purchase of other assets as previously specified.

In-Eligible Uses of RLF Funding:

- Refinancing of existing debt, or payment to business owners or partners;
- Projects without any supplemental financing;
- Activities determined to be for investment purposes;
- General improvement loans related to normal replacement needs of a business and unrelated to business expansion/job creation;
- Projects that would result in the transfer of existing employment or business activity more than 25 miles from its existing location;
- Agricultural production except where the project is a farmer-owned cooperative or similar, and the agriculture production is part of an integrated business that processes the agriculture products, and the agriculture production portion of the loan will not exceed 50% of the loan amount;
- Projects that are primarily working capital with limited security;
- Construction projects of an individual residential nature;
- Vehicles used for general purposes or that may be considered for personal use;
- Illegal activities and legalized activities (e.g. gambling casinos) that in the opinion of the Council adversely affect RLF interests;
- Projects in which any director, officer, general manager, or supervisory employee of the Intermediary, or close relative thereof, has a financial interest; projects in which any subsidiary or affiliated organization of Intermediary has a financial interest; or projects which, based on the judgment of the Board, would create a conflict of interest, potential for conflict of interest, or any appearance of a conflict of interest.

Minimum / Maximum Loan Amounts

The minimum RLF loan will be \$2,500.00 and the maximum RLF Loan may be the maximum RFL loan amount of funds available in the RLF.

Supplemental Financing Requirements

RLF projects must include a minimum of 20% funding from other sources. Greater leveraging of outside resources will enhance the approvability of an RLF loan request.

Interest Rate

Interest rates on all subsequent RLF loans will not exceed the prevailing prime rate as published in the Wall Street Journal on the day of loan closing and will be determined based on the evaluation of the applicant's ability to repay and the necessity of below market financing to advance the project. Interest earned on any RLF loan must stay in the fund for use in making additional RLF loans.

Administration Fee

In addition to the interest rate charged, an annual loan servicing fee of up to 1% of the unpaid principal loan balance may be charged for loan administration. However, this fee must be specified in the Loan Agreement signed at closing.

Closing Costs / "Out of Pocket" Expenses

The RLF may charge loan recipients for loan closing costs, attorney's fees, filing fees, etc., as necessary to complete loan documentation. All loan fees will be addressed in the Loan Agreement between the RLF and the loan recipient.

Loan Terms

The term of an RLF loan shall not exceed 10 years, and may be less than ten (10) years as determined by the CITY OF GERING City Council. Loan deferments of up to two (2) years may be considered on a project-by-project basis, but, are not encouraged.

The Loan Review Committee will make a recommendation concerning the term of the loan and payment frequency (monthly, quarterly, etc.) depending upon project need, the expected life of the security, and the applicant's ability to repay. The term of the loan will not exceed the expected life of the asset being used as collateral.

While not mandatory requirements, the following maturities will be used as a general guideline:

Building	10 Years
Real Estate	10 years
Equipment	2 to 7 Years
Computers	2 Years

Security / Collateral

The Intermediary will work with the potential loan recipient to obtain security that is adequate for the term of the loan. The nature of the collateral pledged shall be determined by the loan committee on a project-by-project basis. If the same collateral is used in joint financing, the RLF will seek a parity position with other lenders. Types of security may include:

- Mortgage Lien on Real Property
- Machinery and equipment which have a developed market;
- Letter(s) of credit from acceptable financial institution(s);
- Securities issued by the Federal government or its agencies.
- Accounts receivable and inventory for short-term loans; and

The loan recipient will be required to maintain fire insurance, and flood insurance if necessary, on secured assets. In some cases, credit life or key man insurance will be required with the RLF as loss payee.

Personal guarantees from partners, directors or majority stockholders may be required for all corporate or partnership borrowings.

APPLICATION PROCEDURES:

All applicants for RLF funding will be required to complete an application form and provide a corresponding business plan with verifiable data which demonstrates that their proposed projects are economically feasible, sustainable, and will provide benefits to rural areas, either through job creation or infrastructure improvements. A copy of the application which includes a list on supporting information is attached to this plan.

1. Applications will be accepted for review when the RLF has a minimum balance of \$25,000.
2. Applications will be accepted at the CITY OF GERING office during normal business hours. The CITY OF GERING is located at 1025 P Street Gering, NE 69341.
3. (City Administrator or designee) of the CITY OF GERING will review applications for completeness and present complete applications to the loan review committee. An application is not considered complete until all required information has been submitted to the CITY OF GERING staff as listed on the attached application.
4. The loan review committee will analyze each project and make a written recommendation to the CITY OF GERING City Council.
5. The CITY OF GERING City Council will normally review RLF applications at their scheduled monthly Board Meeting. However, if needed and at the Council's option, the Council may call a special meeting to review a loan application.
6. The CITY OF GERING City Council shall have final authority to approve or deny RLF loan requests, and to determine appropriate terms and conditions.
7. For approved loans, a loan agreement addressing all of the terms and conditions, including monitoring procedures, repayments, delinquencies, defaults and remedies for that project will be prepared by the RLF. In addition, the RLF shall have prepared all notes, mortgages, security agreements, UCC filings and other legal documents necessary to close the loan. The RLF will use appropriate note, mortgage, and other forms which are approved by the State of Nebraska Bar Association.
8. Before RLF funds can be disbursed to the loan recipient, all requirements and terms of the loan agreement must be met and supplemental financing must already be contributed or verified ready to contribute to the project.

Review Criteria:

The basis for determining the eligibility/approvability, loan amount, interest rate, and terms and conditions of a revolving loan fund request, and general RLF operational procedures, are as follows:

The loan review committee and CITY OF GERING City Council will consider the financial need of the project, the probability of success, the security offered, and the overall benefits of the project to rural areas, including the number of jobs to be created or retained, diversification of the economy, the extent of the upgrading of the skills of the rural workforce, the quality of the jobs in terms of pay scale and benefit package, and, for community development projects, improvements to the community infrastructure, facilities, and/or acquisition of equipment that improves the education, health, safety, and/or medical care of rural residents.

Loan Monitoring:

The CITY OF GERING City Council and/or the Citizens Advisory Committee shall monitor all RLF loans to ensure that loan proceeds are spent as identified in the RLF application, that all other sources of financing have been committed to the project, and that the benefits of the project, such as job creation, are accomplished as stated in the RLF application. The CITY OF GERING City Council and/or Citizens Advisory Committee shall ensure that RLF lien positions and loan collateral are secure

Citizens Advisory Committee:

The Citizen Advisory Committee will consist of professionals in the field of accounting, banking, and finance, as well as business owners from the community. At least one member of the committee shall have expertise or experience in business finance or accounting. All members shall be registered voters of the City. The members shall be appointed by the mayor and approved by the City Council, and consist of five to ten members. No voting member shall be an elected or appointed City official, an employee of the City, a participant in a decision-making position regarding expenditures of the Program funds, an official or employee of any qualifying business receiving financial assistance under the Program, or an official or employee of any financial institution participating directly in the Program.

This loan monitoring will require regular reporting by the loan recipient.

Annual income statements and balance sheets will be collected from the loan recipient. Depending on the nature of the project and security arrangements, the Intermediary reserves the right to require the submission of annual financial reports as audited by a certified public accountant.

The Intermediary will also conduct periodic/annual site visits to meet with the loan recipient, verify collateral and collect any information as required.

At the option of the Intermediary, periodic management information reports may be required of the loan recipient. Management reports may be required on a semi-annual basis beginning six months after the advance of RLF funds and continuing semi-annually thereafter for a period of 3 years or until completion of the project, whichever is the later period. If requested, management reports will include:

- information on the number of jobs created or retained during the reporting period;
- a comparison of accomplishments during the reporting period to the objectives established for the project,
- a description of any problems, delays, or adverse conditions which will materially affect the attainment of planned project objectives and a statement of action taken or contemplated to resolve the situation.

The Intermediary reserves the right to require these reports on a more frequent basis if it is determined to be in the best interest of the RLF.

An annual review and report of the outstanding loans of the RLF, including job creation/retention totals and community benefits, will be compiled by the Citizens Advisory Committee for presentation to the CITY OF GERING City Council.

Collection Procedures:

The City Administrator or designee is charged with the responsibility for loan collections and related workouts, collection of charged-off loans, management and disposal of other real estate owned and any other activities related to delinquent accounts.

As part of this responsibility, the City Administrator or designee shall have authority to initiate foreclosures, and collection suits after consultation with the CITY OF GERING's legal counsel. The City Administrator or designee will advise the board of such action at their next regular meeting.

1. Past due notices will be generated and sent to the loan recipient according to the following schedule:

- First notice sent on the 10th day after a note or payment is due.
 - Second notice sent on the 20th day after a note or payment is due.
2. If the delinquent account becomes 30 days delinquent, City Administrator or designee will make phone contact with the loan recipient to inquire about the situation and arrange appropriate corrective action.
 - As a prudent lender and at the intermediary's sole discretion, a one-time corrective action/workout of a delinquent account is permitted. As part of the workout, loan terms may be modified by deferral, reamortization and/or balloon payments. However, the term of the modified loan cannot exceed a 10-year period from the date of the original loan closing.
 3. If the delinquent account is not taking steps to cure default and the account becomes 60 days delinquent, a written 30-day Notice to Cure will be issued and sent to the loan recipient via certified, first-class mail with a return receipt requested.
 4. If the delinquent account does not respond to the Notice to Cure by paying the amount stated in the cure notice, the file will be forwarded to CITY OF GERING's legal counsel to start foreclosure actions.
 - As mentioned earlier, up to 10% of Rural Development Grant funds may be applied toward operating expenses of the RLF over the life of the fund. Operating expenses include the costs of administering the RLF and technical assistance provided to loan recipients by independent providers. Under the authority of this section, cost of administering the RLF includes any costs related to collections and/or foreclosure of a delinquent account.
 - The Intermediary will maintain an aggregated total of any and all related collections/foreclosure costs which are charged against this 10% allowance.

File Retention:

All RLF files will be retained for a period of not less than three (3) full years after the loan has been paid in full. After three years, the files will be destroyed by shredding or incineration. Files will be secured in a locked, safe place and access will be limited to Intermediary staff with RLF responsibilities. Other security measures will be initiated as needed to protect confidentiality of loan documents.

After review and official action, this RLF Plan is adopted by CITY OF GERING on April 10, 2023.

Kent E. Ewing, Mayor

ATTEST:

Kathy J. Welfl, City Clerk

RESOLUTION 4-23-3

**RESOLUTION AUTHORIZING THE CITY OF GERING TO ACCEPT GRANT FUNDS AND
AUTHORIZE THE MAYOR TO SIGN ALL DOCUMENTS RELATED TO THE
USDA RURAL DEVELOPMENT MATCHING LOAN PERTAINING TO
PLATTE RIVER BASIN ENVIRONMENTS, INC.**

WHEREAS, the City of Gering, Nebraska, received its “Rural Eligibility Determination” a prerequisite step for participation in the Rural Economic Development Loan and Grant Program in December 2011.

WHEREAS, the City of Gering, Nebraska, is an eligible unit of a general local government authorized to become an Electric Program borrower and receive a grant under the Rural Electrification (RE) Act of 1936.

WHEREAS, the City of Gering, Nebraska, made application in 2022 for the maximum grant amount of \$300,000.00 through the REDL&G Program for Platte River Basin Environments, Inc.

WHEREAS, the USDA has approved the application and the City of Gering, Nebraska, will now accept the grant funds.

NOW, THEREFORE, BE IT RESOLVED BY

The City Council of the City of Gering, Nebraska, authorizes and directs the City of Gering’s Mayor to sign all documents pertaining to the USDA Rural Development Matching Loan for Platte River Basin Environments, Inc.

Adopted this 10th day of April, 2023.

Kent E. Ewing, Mayor

ATTEST:

Kathleen J. Welfl, City Clerk

Agenda Item Summary

For the meeting of: April 10, 2023

Agenda item title: Approve and authorize the Mayor to sign a Rural Economic Development Loan Agreement between the City of Gering and Platte River Basin Environments, Inc.

Submitted by: Pat Heath, City Administrator

Explanation of the agenda item:

In March of 2023, Platte River Basin Environments (PBRE) was granted \$300,000 following the approval of an application to the Rural Economic Development Loan/Grant Program. Council approved PRBE's application last year. The City will contribute a \$60,000 match from the Electric Fund for a total loan to PRBE of \$360,000 (the \$60,000 was budgeted in the FY23 Budget). They will pay the City back the \$360,000 over a 10-year term with no deferment in payments. As the loan is repaid to our Rural Economic Development Revolving Loan Fund, these funds become unrestricted and are available to be loaned for economic development projects. If the City did not have its own Electric Department, we would not have the ability to participate in the grant program. Currently, our REDRLF has approximately \$150,000 available to loan to eligible applicants.

Board/Commission/Staff recommendation: Approve and authorize the Mayor to sign the Loan Agreement.

Does this item require the expenditure of funds?	_____	yes	X	_____	no
--	-------	------------	---	-------	-----------

Are funds budgeted?	_____	yes	X	_____	no
---------------------	-------	------------	---	-------	-----------

If no, comments:

Estimated Amount _____

Amount Budgeted _____

Department _____

Account _____

Account Description _____

Approval of funds available: _____

City Treasurer/Finance Director

Does this item require a resolution or an ordinance?	_____	yes	X	_____	no
--	-------	------------	---	-------	-----------

If a resolution or ordinance is required, it must be attached.

Approved for submittal:

Kathy Welfl

Mayor, City Council member, City Administrator, City Clerk

Referred to:

Committee

All Agenda Item Summaries and the required attachments are due by Noon on the Wednesday prior to the Council meeting. If the Wednesday prior to the City Council is a holiday, the deadline is Tuesday at Noon.

Date: _____, 2023

Amount: \$360,000.00

RURAL ECONOMIC DEVELOPMENT LOAN AGREEMENT

THIS AGREEMENT dated as of the date first written above between Platte River Basin Environments Inc., Nebraska a non-profit corporation, (hereafter "PRB" or "Borrower") and the City of Gering, a municipal corporation organized and existing under the laws of the State of Nebraska, (hereafter "Municipality") a corporation organized and existing under the laws of the State of Nebraska, (hereafter "Municipality") sets forth the terms and understandings between Borrower and Municipality regarding a loan (the "Loan") Municipality is making to the Borrower pursuant to 7 C.F.R. Part 4280, Subpart A -- Rural Economic Development Loan and Grant Program (the "Regulations").

Municipality has filed an application, revolving loan fund plan, scope of work and other supporting documents (collectively, the "Application Materials") with the United States Government, pursuant to the Regulations requesting a grant to establish a revolving loan fund to provide local financing for projects that foster economic development in rural areas.

The Government wishes to make the grant to Municipality to initially finance those projects more particularly described in the Letter of Conditions (the "Letter of Conditions") between the Government and Municipality and Application dated August 28, 2022 (Grant Agreement Date).

Municipality wishes to make a loan to Borrower for the purposes described in the Application Materials.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL AGREEMENTS HEREIN CONTAINED, MUNICIPALITY AND BORROWER AGREE AS FOLLOWS:

Loan Terms.

A. Municipality shall lend Three Hundred Sixty Thousand Dollars (\$360,000.00) to Borrower. The proceeds of the Loan shall be used solely for: (a) real estate purchase, expansion, and/or improvements for Platte River Basin Environments Inc. (the "Project" or "Approved Purpose"), as set forth in the Municipality's Application materials or (b) to reimburse short-term financing and expenditures for the Approved Purposes. The proceeds of the Loan shall not be used to finance any costs or retire any indebtedness for the Approved Purpose incurred prior to the Government's receipt on August 28, 2022, the date of the Application Materials.

B. Municipality shall advance the proceeds of the Loan to the Borrower following the loan closing upon submission of a request for reimbursement, which will be supported with appropriate documentation that Project costs have been incurred and any other evidence or documentation Municipality or the Government (through the Rural Business-Municipality Service, hereafter "RBS") considers necessary.

C. The Borrower shall repay the Loan in accordance with the Promissory Note to be executed by the Borrower and made payable to Municipality. The Borrower shall begin to repay the Loan on the date set forth in the Note and shall continue paying monthly without interruption until all indebtedness associated with the Loan has been repaid in full on or before the 15th day of May, 2033, the anniversary of the date of the first advance of funds under the Note (see Promissory Note attached hereto as Exhibit "C").

D. The Loan will not bear interest although indebtedness not paid when due will be subjected to late charges and other charges provided in the note described below.

E. If the Borrower fails to satisfy all conditions, requirements and terms prerequisite to the advance of the proceeds of the Loan from Municipality to the Borrower as set forth in this Agreement before the first anniversary of the date of this Agreement, or such later date as Municipality at its discretion may approve in writing in furtherance of the purposes of the Act, the Loan Commitment shall be considered rescinded.

2. **Affirmative Covenants.**

A. Borrower shall execute and deliver its promissory note (the "Note") to Municipality in the form attached hereto in order to evidence its obligation to repay the Loan by the terms of this Agreement, the Letter of Conditions and the Note. Borrower shall pay all indebtedness evidenced by the Note in the manner and at the times described therein.

B. Borrower shall promptly use the proceeds of the Loan only in the manner and exclusively for the purposes set forth in the Application Materials as previously approved by RBS and in accordance with the Letter of Conditions between the RBS and Municipality, and this Agreement and the Regulations (as they may be amended from time to time). No changes may be made in the foregoing without the prior written approval of Municipality and RBS. Until disbursed by the Borrower for authorized Loan purposes, the Borrower shall deposit the Loan Proceeds in a separate bank account which is fully insured by the Federal Deposit Insurance Corporation.

C. Borrower shall return to Municipality as a prepayment on the Note all proceeds of the Loan, including any interest earned on the proceeds of the Loan, which have not been expended by Borrower for authorized Loan purposes before the second anniversary of the date of the advance of the proceeds of the Loan from Municipality to Borrower, or such later date as Municipality at its discretion may approve in writing. Borrower acknowledges that the note between the Borrower and the Municipality is secured by a Deed of Trust, attached hereto as Exhibit "D", on real estate owned by Platte River Basin Environments Inc., a Nebraska Non-Profit Corporation.

D. Borrower shall make all payments on the Note by using a reasonable method of payment specified by Municipality.

E. Borrower agrees to provide to Municipality (a) an itemized list with attached invoices, receipts, bills of sale, and other evidence that shows the expenditures made on the Project for the Approved Purpose using the proceeds of the Loan and (b) a signed certification from an authorized official of Borrower to the effect "I certify that the proceeds of the Rural

Economic Development Loan from Municipality were expended on the approved purposes shown on this list and the attached invoices, receipts, bills of sale, and other evidence represent the items shown on this list." Such invoices, receipts, bills of sale, and other evidence must at least total the amount of funds that have been provided to Borrower using the proceeds of the Loan. The certified list must be provided upon completion of the Project, or by the first anniversary of the date of the advance of funds to Borrower, whichever occurs first. If all funds have not been expended by the first anniversary, Borrower must provide to Municipality a certified list of current expenditures and a statement of its intended expenditure schedule. Upon completion of the Project, Borrower must provide to Municipality a final certified list of the expenditures, including the attachments.

F. Borrower shall permit Municipality officials and officials of RBS to inspect and copy its records about the Project during regular business hours. Representatives of Municipality and RBS may inspect the Project itself during regular business hours.

G. Borrower shall comply with the Regulations, as they may be amended from time to time, including, without limitation, any federal regulations or federal statutes which the Regulations identify as being applicable to activities contemplated by the Application Materials or this Agreement.

H. So long as the Borrower remains obligated to Municipality under the terms of any financial assistance previously or subsequently extended under the Act, Borrower shall fully perform all obligations to Municipality which Borrower has undertaken concerning such assistance.

I. Upon completion of the Project, Borrower shall provide to Municipality and the Government a Management Representation Letter, a copy of which is attached hereto as Attachment "A," typed on the Borrower's letterhead and duly executed by an authorized officer of the Borrower.

J. The Borrower shall complete the certification form, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions, attached hereto as Attachment "B." In addition, Borrower shall ensure that the certification form is completed by all applicable parties in conjunction with any lower-tier transactions involving the Project.

3. **Negative Covenant.**

Borrower shall not enter into or request Municipality to approve any agreements which would permit third parties to fund, develop, manage, own, lease or operate the Project in a manner that would violate the Regulations or this Agreement if the Borrower were to undertake such activity in its own name.

4. **Collateral.**

Borrower acknowledges that the note between the Borrower and the Municipality is secured by a Deed of Trust, attached hereto as Exhibit "D", on real estate owned by Platte River

Basin Environments Inc., a Nebraska Non-Profit Corporation.

In Township 21 North, Range 56 West of the 6th P.M., Scotts Bluff County, Nebraska:

Section 28: The N1/2 NW1/4; SW1/4 NW1/4

Section 29: All, EXCEPT a tract of land conveyed to School District No. 26, Scotts Bluff Co., Nebr., by a Deed recorded July 20, 1912 in Book "Q", Page 651; EXCEPT a tract of land conveyed to the United States of America, by a Quit Claim Deed recorded August 2, 1950 in Book "64", Page 443; EXCEPT a tract of land conveyed to the United States of America by Lis Pendens recorded July 19, 1962 in Book "59", Page 91, EXCEPT E1/2 SE1/4 NW1/4 and W1/2 SW1/4 NE1/4, AND EXCEPT a tract of land conveyed to Scotts Bluff County by a Corporate Warranty Deed dated March 20, 2007 and recorded March 21, 2007 as Instrument No. 2007-1669 all of the records of Scotts Bluff County, Nebraska.

5. **Representations and Warranties.**

The Borrower represents and warrants that on and as of the date first set forth above:

A. The Borrower has been duly organized and is validly existing as a municipal corporation in good standing under the laws of the State of Nebraska, with the power and authority to perform its obligations under this Agreement, the Note and the Regulations.

B. This Agreement and the Note have been duly authorized, executed and delivered by the Borrower and such documents constitute the legal and binding agreements of the Borrower, enforceable against the Borrower in accordance with their respective terms, subject to (i) applicable laws of general application relating to or affecting creditors' rights generally and (ii) the application of general principles of equity regardless of whether such enforceability is considered in a proceeding in equity or at law.

C. The execution or the delivery by the Borrower of this Agreement and the Note; the consummation of the transactions contemplated herein or therein; and the fulfillment by the Borrower of the terms hereof or thereof, do not conflict with or violate, result in a breach of or constitute a default under any term or provision of the organizational documents of the Borrower or any law or regulation or any order now applicable to the Borrower of any court, regulatory body having jurisdiction over the Borrower, or the terms of any indenture, deed of trust, mortgage, note, note agreement or instrument to which the Borrower or any of its properties is bound. The Borrower has not received any notice from any other party to any of the foregoing that a default has occurred or that any event or condition exist that with the giving of notice or lapse of time or both would constitute such a default.

D. No approval, authorization, consent, order, registration, filing, qualification, license or permit of or with any state or federal court or governmental agency or body having jurisdiction over the Borrower is required by the Borrower for the consummation by the Borrower of the transactions contemplated by this Agreement, the Letter of Conditions and the Note except such as have been obtained.

E. There is no pending or threatened action, suit or proceeding before any court or governmental agency, authority or body or any arbitrator concerning the Borrower, this Agreement, the Letter of Conditions or the Note which, if adversely determined, would have a material adverse effect on the Borrower's ability to perform its obligations under this Agreement, the Letter of Conditions or the Note.

F. All information, reports and other papers and data furnished to Municipality by the Borrower concerning the application of the Borrower for the Loan were, at the time the same were so furnished, complete and correct in all material respects to the extent necessary to give Municipality a true and accurate knowledge of the subject matter and no document furnished or other written statement made to Municipality in connection with the Loan contains any untrue statement of a fact material to the financial condition of the Borrower or the Project or omits to state such a material fact necessary in order to make the statements contained therein not misleading.

G. The Borrower has reviewed the Regulations and understands and accepts the requirements which the Regulations impose upon it.

H. The Borrower does not expect or intend the Project to result primarily in the transfer of any existing employment or business activity from one area to another.

7. **Default.**

A. Upon the occurrence of an event of default as defined in this Agreement, the holder of the Note may declare all or any portion of the indebtedness arising under this Agreement, including indebtedness evidenced by the Note and Deed of Trust, to be immediately due and payable and may proceed to enforce its rights under this Agreement, Note, and Deed of Trust.

B. As used in this Agreement, the term "event of default" shall mean the occurrence of any of the following:

- (1) Any principal installment is not paid within ten (10) days of the date on which it is required to be made, whether by acceleration or not;
- (2) Failure, inability or unwillingness of the Borrower to carry out or comply with, or cause to be carried out or complied with, the specific undertakings described in the Application Materials;
- (3) Any representation or warranty made by the Borrower herein, in the Application Materials, or in any certificate or report furnished by or on behalf of the Borrower about any of the foregoing shall prove to be false, incomplete or incorrect in any material respect;
- (4) Default shall be made in due observance or performance of any of the covenants, conditions or agreements of the Borrower, and such default shall continue for thirty (30) days after written notice specifying such default and

requiring the same to be remedied shall have been given to the Borrower by the holder of the Note;

(5) An event of default shall have occurred and be continuing under any Note, Deed of Trust, Mortgage, or security agreement of the Borrower which secures any form of financial assistance heretofore or hereafter furnished to the Borrower by Municipality;

(6) Commencement of a case in bankruptcy by or against the Borrower;

(7) Application for appointment of a receiver for, making a general assignment for the benefit of creditors by, or insolvency of the Borrower; or

(8) Violation of the Regulations in any material respect, by trustees or other officials, employees or agents of the Borrower, and such violation shall continue for a period of thirty (30) days without being rectified to the satisfaction of Municipality after written notice specifying such default and requiring the same to be rectified has been given by Municipality to the Borrower.

8. **Miscellaneous.**

A. Every right or remedy herein conferred upon or reserved to the holder of the Note shall be cumulative and shall be in addition to every other right and remedy now or hereafter existing at law or in equity, or by statute or regulation.

B. The invalidity of any one or more phrases, clauses, sentences, paragraphs or provisions of this Agreement shall not affect the remaining portions hereof.

C. In the event that Municipality shall sell the Note to an insured purchaser, Municipality and not the insured purchaser, shall be considered to be, and shall have the rights of, the holder of the Note for purposes of this Agreement.

D. This Loan Agreement is entered into between the parties concerning a zero interest loan which Municipality is making to the Borrower to promote rural economic development and job creation projects. Accordingly, so long as Municipality shall, under the terms of this Agreement, be the holder of the Note and this Agreement. The Note shall each be governed by and construed in accordance with the laws of the United States and the Regulations and any applicable laws of the State of Nebraska.

IN WITNESS WHEREOF, Platte River Basin Environments Inc., a Nebraska Non-Profit Corporation, as Borrower, has caused this Loan Agreement to be signed in its name and its seal to be hereunto affixed and attested by its duly authorized officials thereunto, and Municipality, has caused this Loan Agreement to be duly executed in its behalf, all as of the day and year first written above.

PLATTE RIVER BASIN ENVIRONMENTS INC.,
A NEBRASKA NON PROFIT CORPORATION,
BORROWER,

By _____
H. H. Kosman, President

(SEAL)

CITY OF GERING, A MUNICIPAL
CORPORATION, MUNICIPALITY,

By _____
Kent Ewing, Mayor of the City of Gering

(SEAL)

(ATTEST)

Kathy Welfl, City Clerk,
City of Gering

EXHIBIT "D"

DEED OF TRUST

THIS DEED OF TRUST is made this _____ day of _____, 2023, by and among Platte River Basin Environments Inc., A Nebraska Non-Profit Corporation, ("Trustors"), whose mailing address is 190498 County Road G, Scottsbluff, Nebraska 69361, and the City of Gering ("Beneficiary"), whose mailing address is 1025 P Street, Gering NE 69341, and Matthew J. Turman, ("Trustee"), whose mailing address is P.O. Box 340, Gering, Nebraska 69341.

FOR VALUABLE CONSIDERATION, Trustor irrevocably transfers, conveys and assigns to Trustee, in trust, with power of sale for the benefit and security of the Beneficiary under and subject to the terms and conditions of this Deed of Trust, the real property described as follows (the "Property"):

In Township 21 North, Range 56 West of the 6th P.M., Scotts Bluff County, Nebraska:

Section 28: The N1/2 NW1/4; SW1/4 NW1/4

Section 29: All, EXCEPT a tract of land conveyed to School District No. 26, Scotts Bluff Co., Nebr., by a Deed recorded July 20, 1912 in Book "Q", Page 651; EXCEPT a tract of land conveyed to the United States of America, by a Quit Claim Deed recorded August 2, 1950 in Book "64", Page 443; EXCEPT a tract of land conveyed to the United States of America by Lis Pendens recorded July 19, 1962 in Book "59", Page 91, EXCEPT E1/2 SE1/4 NW1/4 and W1/2 SW1/4 NE1/4, AND EXCEPT a tract of land conveyed to Scotts Bluff County by a Corporate Warranty Deed dated March 20, 2007 and recorded March 21, 2007 as Instrument No. 2007-1669 all of the records of Scotts Bluff County, Nebraska.

THIS DEED OF TRUST IS MADE FOR THE PURPOSE OF SECURING:

1. Payment of indebtedness in the total principal amount of three hundred sixty thousand dollars (\$360,000.00) with no interest thereon, as evidenced by that certain Rural Economic Development Agreement and Promissory Note, dated _____, 2023, executed by Trustor which has been delivered and is payable to the order of Beneficiary and which, by this reference, is hereby made a part hereof and any and all modifications, extensions and renewals thereof;
2. This Deed of Trust and any other instrument given to evidence or further secure the payment and performance of any obligation secured hereby are referred to collectively as the "Rural Economic Development Agreement and Promissory Note".

TO PROTECT THE SECURITY OF THIS DEED OF TRUST:

1. PAYMENT OF INDEBTEDNESS. Trustor shall pay, when due, the payment of any amounts due according to the Rural Economic Development Agreement and Promissory Note referenced herein. Trustor may pre-pay indebtedness without penalty.
2. TAXES. Trustor shall pay each installment of all taxes and special assessments of every kind now or hereafter levied against the Trust Estate or any part thereof, before delinquency, without notice or demand, and shall provide Beneficiary with evidence of the payment of the same. Trustor shall pay all taxes and assessments which may be levied upon Beneficiary's interest herein or upon this Deed of Trust or the debt secured hereby

without regard to any law imposing payment of the whole or any part thereof upon the Beneficiary.

3. INSURANCE AND REPAIRS. Trustor shall maintain fire and extended coverage insurance insuring the improvements and buildings constituting part of the Trust Estate for an amount not less than the amount of the unpaid principal balance of the Rural Economic Development Agreement and Promissory Note referenced herein. Such insurance policy shall contain a standard mortgage clause in favor of Beneficiary and shall not be cancelled, terminated or modified without ten (10) days prior written notice to Beneficiary. Trustor shall promptly repair, maintain and replace the Trust Estate or any part thereof so that, except for ordinary wear and tear, the Trust Estate shall not deteriorate. In no event shall the Trustor commit waste on or to the Trust Estate.
4. ACTIONS AFFECTING TRUST ESTATE. Trustor shall appear in and contest any action or proceeding purporting to affect the security hereof or the rights or powers of the Beneficiary or Trustee, and shall pay all costs and expenses, including costs of evidence of title and attorney's fees in any such action or proceeding in which Beneficiary or Trustee may appear. Should Trustor fail to make any payment or to do any act as and in the manner provided in any of the Loan Instruments, Beneficiary and/or Trustee, without obligation to do so and without notice to or demand upon Trustor and without releasing Trustor from any obligation, may make or do the same in such manner and in such extent as either may deem necessary to protect the security hereof. Trustor shall, immediately upon demand therefor by Beneficiary, pay all costs and expenses incurred by Beneficiary in connection with the exercise by Beneficiary of the foregoing rights, including without limitation costs of evidence of title, court costs, appraisals, surveys and attorney's fees. Any such costs and expenses not paid within ten (10) days of written demand shall draw interest at the default rate provided in the Rural Economic Development Agreement and Promissory Note referenced herein.
5. EMINENT DOMAIN. Should the Trust Estate, or any part thereof or interest therein, be taken or damaged by reason of any public improvement or condemnation proceeding or in any other manner, including deed in lieu of condemnation ("Condemnation"), or should Trustor receive any notice or other information regarding such proceeding, Trustor shall give prompt written notice thereof to Beneficiary. Beneficiary shall be entitled to all compensation, awards and other payments or relief therefor and shall be entitled, at its option, to commence, appear in and prosecute in its own name, any action or proceedings. Beneficiary shall also be entitled to make any compromise or settlement in connection with such taking or damage. All such compensation, awards, damages, rights of action and proceeds awarded to Trustor (the "Proceeds") are hereby assigned to Beneficiary and Trustor agrees to execute such further assignments of the proceeds as Beneficiary or Trustee may require.
6. APPOINTMENT OF SUCCESSOR TRUSTEE. Beneficiary may, at any time, appoint a successor Trustee in accordance with all applicable provisions of the Nebraska Trust Deeds Act as now in effect or hereafter amended.
7. SUCCESSORS AND ASSIGNS. This Deed of Trust applies to, inures to the benefit of and binds all parties hereto, their heirs, legatees, devisees, personal representatives, successors and assigns. The term "Beneficiary" shall include the owner and holder of the Rural Economic Development Agreement and Promissory Note referenced herein, whether or not named as Beneficiary herein. Notwithstanding the foregoing, in the event Trustor transfers any interest in the Property without the written consent of Beneficiary, Beneficiary may, at its option, declare all sums secured by this Deed of Trust to be immediately due and payable. If Beneficiary exercises its option to so accelerate, failure of Trustor to pay the entire sum so secured within five (5) days of receipt of written notice of such acceleration shall be deemed to be an event of default hereunder.
8. INSPECTIONS. Beneficiary, or its agents, representatives or workmen, are authorized to enter at any reasonable time, upon or in any part of the Trust Estate for the purpose of inspecting the same and for the purpose of performing any of the acts it is authorized to perform under the terms of any of the Rural Economic Development Agreement and Promissory Note referenced herein.
9. EVENTS OF DEFAULT. Any of the following events shall be deemed an event of default hereunder:
 - A. Trustor shall have failed to make payment according to the Rural Economic Development Agreement and Promissory Note referenced herein; or

- B. Trustor sells, transfers or assigns all of any part of the Property or any interest therein without first obtaining Beneficiary's written consent, which consent may not be unreasonably withheld, provided, however, that the City of Gering consents to the Deed of Trust filed of record on June 5, 2014 (Inst. 2014-2610) involving the following parties: Trustor, Legacy of the Plains Museum; Trustee, Platte Valley Bank; and Beneficiary, Platte Valley Bank; or
 - C. There has occurred a breach of or default under any term, covenant, agreement, condition, provision, representation or warranty contained in the Rural Economic Development Agreement and Promissory Note referenced herein.
10. ACCELERATION UPON DEFAULT, ADDITIONAL REMEDIES. Should an event of default occur, Beneficiary may declare all indebtedness secured hereby to be due and payable and the same shall thereupon become due and payable without any presentment, demand, protest or notice of any kind. Thereafter, Beneficiary may:
- A. Either in person or by agent, with or without bringing any action or proceeding, or by a receiver appointed by a court and without regard to the adequacy of its security, enter upon and take possession of the Trust Estate, or any part thereof, in its own name or in the name of the Trustee, and do any acts which it deems necessary or desirable to preserve the value, marketability or rentability of the Trust Estate, or part thereof or interest therein, increase the income therefrom or protect the security hereof and, with or without taking possession of the Trust Estate, sue for or otherwise collect the rents, issues and profits thereof, including those past due and unpaid, and apply the same, less costs and expenses of operation and collection, including attorney's fees, upon any indebtedness secured hereby, all in such order as Beneficiary may determine. The entering upon and taking possession of the Trust Estate, the collection of such rents, issues and profits and the application thereof as aforesaid, shall not cure or waive any default hereunder or invalidate any act done in response to such default. Notwithstanding the continuance in possession of the Trust Estate or the collection, receipt and application of rents, issues or profits, Trustee or Beneficiary shall be entitled to exercise every right provided for in any of the Loan Instruments or by law upon occurrence of any event of default, including the right to exercise the power of sale;
 - B. Commence an action to foreclose this Deed of Trust as mortgage, appoint a receiver or specifically enforce any of the covenants hereof; and
 - C. Deliver to Trustee a written declaration of default and demand for sale.
11. POWER OF SALE. Should beneficiary elect to demand sale:
- A. Upon receipt of such demand from Beneficiary, Trustee shall cause to be recorded, published and delivered to Trustor such Notice of Default and Notice of Sale as then required by law and by this Deed of Trust. Trustee shall proceed to, without demand on Trustor, after such time as may then be required by law, sell the Trust Estate at the time and place of sale fixed by it in such Notice of Sale, either as a whole or in separate lots or parcels or items as Trustee shall deem expedient and in such order as it may determine, at public auction to the highest bidder for cash in lawful money of the United States payable at the time of sale. Trustee shall deliver to such purchaser or purchasers thereof its good and sufficient deed or deeds conveying the property so sold, but without any covenant or warranty, express or implied. The recitals in such deed of any matters or facts shall be conclusive proof of the truthfulness thereof. Any person, including without limitation, Trustor, Trustee and Beneficiary may purchase at such sale and Trustor hereby covenants to warrant and defend the title to such purchaser or purchasers, to the extent of purchaser's interest.
 - B. As may be permitted by law, after deducting all costs, fees and expenses of Trustee and of this Trust, including costs of evidence of title in connection with sale, Trustee shall apply the proceeds of sale to payment of (i) all sums expended under the terms hereof, not then repaid, with accrued interest at the maximum rate per annum then allowed by the laws of the State of Nebraska, (ii) all other sums then secured hereby, and (iii) the remainder, if any, to the person or persons legally entitled thereto.

C. Trustee may, in the manner provided by law, post-pone sale of all or any portion of the Trust Estate.

12. **REMEDIES NOT EXCLUSIVE.** The acceptance of this Deed of Trust and its enforcement, whether by court action or pursuant to the power of sale or other powers herein contained, shall not prejudice or in any manner affect Trustee's or Beneficiary's right to rely upon or enforce any other security now or hereafter held by Trustee or Beneficiary, it being agreed that Trustee and Beneficiary, and each of them, shall be entitled to enforce this Deed of Trust and any other security now or hereafter held by Beneficiary or Trustee in such order and manner as they or either of them may determine. No remedy herein conferred upon or reserved to Trustee or Beneficiary is intended to be exclusive of any other remedy given hereunder or now or hereafter existing at law or in equity. Every power or remedy given by any of the Loan Instruments otherwise entitled may be exercised, concurrently or independently, from time to time and as often as may be deemed expedient by Trustee or Beneficiary, or either of them, may pursue inconsistent remedies. Nothing herein shall be construed as prohibiting Beneficiary from seeking a deficiency judgment against the Trustor to the extent such action is permitted by law.
13. **REQUEST FOR NOTICE.** Trustor hereby requests a copy of any notice of default and that any notice of sale hereunder be mailed to it at the address set forth in the first paragraph of this Deed of Trust.
14. **GOVERNING LAW.** This Deed of Trust shall be governed by the laws of the State of Nebraska. This instrument cannot be waived, changed, discharged or terminated orally, but only by an instrument in writing signed by all the parties to this Deed of Trust.
15. **RECONVEYANCE BY TRUSTEE.** Upon written request by Beneficiary stating that all sums secured hereby have been paid, and upon surrender of this Deed of Trust and the Note to Trustee for cancellation and payment by Trustor of Trustee's fees, Trustee shall reconvey to Trustor, or the person or persons legally entitled thereto, without warranty, any portion of the Trust Estate then held hereunder. The recitals in such reconveyance of any matters or facts shall be conclusive proof of the truthfulness thereof. The grantee in any reconveyance may be described as "the person or persons legally entitled thereto".
16. **NOTICES.** Whenever Beneficiary, Trustor or Trustee shall desire to give notice, demand, request or other communication with respect to this Deed of Trust, each such notice, demand, request or other communication shall be in writing and shall be effective only if the same is delivered by personal service or mailed by certified mail, postage prepaid, return receipt requested, addressed to the address set forth at the beginning of this Deed of Trust. Any party may at any time change its address for such notices by delivering or mailing to the other parties hereto a notice of such change.

IN WITNESS WHEREOF, Trustor has executed this Deed of Trust as of the day and year first above written. Trustee accepts this Trust when this Deed of Trust, duly executed and acknowledged, is made a public record as provided by law.

TRUSTOR:

Platte River Basin Environments Inc., A Nebraska
Non-Profit Corporation

By: _____
H. H. Kosman, President

BENEFICIARY:

CITY OF GERING, A Municipal

By: _____
Kent Ewing, Mayor

Ellison, Kovarik & Turman Law Firm, P.C.

By: _____
Matthew J. Turman

STATE OF NEBRASKA)
) ss.
COUNTY OF SCOTTS BLUFF)

BEFORE ME, a notary public qualified for said state and county, personally came H. H. Kosman, President of Platte River Basin Environments Inc., a Non-Profit Corporation, Trustor, on behalf of the Corporation.

WITNESS my hand and notarial seal this _____ day of _____, 2023.

Notary Public

STATE OF NEBRASKA)
) ss.
COUNTY OF SCOTTS BLUFF)

BEFORE ME, a notary public qualified for said state and county, personally came Kent Ewing, Mayor of the City of Gering, Nebraska a Municipal Corporation, Beneficiary, known to me to be the identical person who signed the foregoing instrument and acknowledged the execution thereof to be their voluntary act and deed.

WITNESS my hand and notarial seal this _____ day of _____, 2023

Notary Public

STATE OF NEBRASKA)
) ss.
COUNTY OF SCOTTS BLUFF)

BEFORE ME, a notary public qualified for said state and county, personally came Matthew J. Turman, Trustee, known to me to be the identical person who signed the foregoing instrument and acknowledged the execution thereof to be his voluntary act and deed.

WITNESS my hand and notarial seal this _____ day of _____, 2023

Notary Public

SECURITY AGREEMENT

This Security Agreement ("Agreement") is made and entered into as of this ____ day of _____, 2023, by and between Platte River Basin Environments Inc., a Nebraska non-profit, whose business address is 190498 County Road G, Scottsbluff, Nebraska 69361 ("Debtor") and The City of Gering, Nebraska, a Municipal Corporation whose office address is 1025 "P" Street, Gering, Nebraska 69341 ("Secured Party").

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **SECURED DEBTS.** This Agreement will secure payment and performance of a Rural Development Loan and Agreement and Promissory Note, dated the ____ day of _____, 2023. The Rural Development Agreement and Promissory Note are in the principal amount of Three Hundred Sixty Thousand Dollars (\$360,000.00), and all other liabilities of Debtor ("Secured Debts").

2. **SECURITY INTEREST.** To secure the payment and performance of the Secured Debts, Debtor gives Secured Party a security interest in all of the Property described in this Agreement that the Debtor owns or has sufficient rights in which to transfer an interest, now or in the future, wherever the Property is or will be located, and all proceeds and products of the Property. "Property" includes all parts, accessories, repairs, replacements, improvements, and accessions to the Property; any original evidence of title or ownership; and all obligations that support the payment or performance of the Property. "Proceeds" includes anything acquired upon the sale, lease, license, exchange, or other disposition of the Property; any rights and claims arising from the Property; and any collections and distributions on account of the Property. This Agreement remains in effect until the Secured Debts are paid in full.

3. **PROPERTY DESCRIPTION.** The Property is described as follows:

Accounts and Other Rights to Payment: All rights to payment, whether or not earned by performance, including, but not limited to, payment for property or services sold, leased, rented, licensed, or assigned. This includes any rights and interests (including all liens) which Debtor may have by law or agreement against any account debtor or obligor of Debtor.

Inventory: All inventory held for ultimate sale or lease, or which has been or will be supplied under contracts of service, or which are raw materials, work in process, or materials used or consumed in Debtor's business.

Equipment: All equipment including, but not limited to, furniture, computers, printers, fixtures, office and record keeping equipment, parts. The Property includes any equipment described in a list or schedule Debtor gives to Secured Party, but such a list is not necessary to create a valid security interest in all of Debtor's equipment.

Instruments and Chattel Paper: All instruments, including negotiable instruments and promissory notes and any other writings or records that evidence the right to payment of a monetary obligation, and tangible and electronic chattel paper.

General Intangibles: All general intangibles including, but not limited to, tax refunds, patents and applications for patents, copyrights, trademarks, trade secrets, goodwill, trade names, customer lists, permits and franchises, payment intangibles, computer programs and all supporting information provided in connection with a transaction relating to computer programs, and the right to use Debtor's name. General intangibles also include FedEx ground routes and contracts associated with those routes.

Deposit Accounts: All deposit accounts including, but not limited to, demand, time, savings, passbook, and similar accounts.

Other Personal Property, Fixtures, Animals, and Educational Materials: All other personal property, fixtures, animals, educational exhibits, concessions, sheds, buildings, and miscellaneous property (all of the above subject to change, substitution, and replacement) (see Exhibit No. 1 attached).

4. **GENERAL PROVISIONS.** Each Debtor's obligations under this Agreement are independent of the obligations of any other Debtor. Secured Party may sue each Debtor individually or together with any other Debtor. Secured Party may release any part of the Property and Debtor will remain obligated under this Agreement. The duties and benefits of this Agreement will bind the successors and assigns of Debtor and Secured Party. No modification of this Agreement is effective unless made in writing and signed by Debtor and Secured Party. Whenever used, the plural includes the singular and the singular includes the plural. Time is of the essence.

5. **APPLICABLE LAW.** This Agreement is governed by the laws of the state of Nebraska. If any provision of this Agreement is unenforceable by law, the unenforceable provision will be severed and the remaining provisions will still be enforceable.

6. **NAME AND LOCATION.** Debtor's name indicated above is Debtor's exact legal name. If Debtor is an individual, Debtor's address is Debtor's principal residence. If Debtor is not an individual, Debtor's address is location of Debtor's chief executive offices or sole place of business. If Debtor is an entity organized and registered under state law, Debtor will provide verification of registration and location upon Secured Party's request. Debtor will provide Secured Party with at least 30 days notice prior to any change in Debtor's name, address, or state of organization or registration.

7. **WARRANTIES AND REPRESENTATIONS.** Debtor has the right, authority, and power to enter into this Agreement. The execution and delivery of this Agreement will not violate any agreement governing Debtor or Debtor's Property, or to which Debtor is a party. Debtor makes the following warranties and representations which continue as long as this Agreement is in effect:

(1) Debtor is duly organized and validly existing in all jurisdictions in which Debtor does business;

(2) The execution and performance of the terms in this Agreement have been duly authorized, have received all necessary governmental approval, and will not violate any provision of law or order;

(3) Other than previously disclosed to Secured Party, Debtor has not changed the Debtor's name or principal place of business within the last 10 years and has not used any other trade or fictitious name; and

(4) Debtor does not and will not use any other name without Secured Party's prior written consent.

Debtor owns all of the Property, and Secured Party's claim to the Property is ahead of the claims of any other creditor, except as otherwise agreed and disclosed to Secured Party. The Property has not been used for any purpose that would violate any laws or subject the Property to forfeiture or seizure.

8. DUTIES TOWARD PROPERTY. Debtor will protect the Property and Secured Party's interest against any competing claim. Except as otherwise agreed, Debtor will keep the Property in Debtor's possession at the address indicated above. Debtor will keep the Property in good repair and use the Property only for purposes specified on page 1. Debtor will not use the Property in violation of any law and will pay all taxes and assessments levied or assessed against the Property. Secured Party has the right of reasonable access to inspect Property, including the right to require Debtor to assemble and make the Property available to Secured Party. Debtor will immediately notify Secured Party of any loss or damage to the Property. Debtor will prepare and keep books, records, and accounts about the Property and the Debtor's business, to which Debtor will allow Secured Party reasonable access.

Debtor will not sell, offer to sell, license, lease, or otherwise transfer or encumber the Property without Secured Party's prior written consent. Any disposition of the Property will violate Secured Party's rights, unless the Property is inventory sold in the ordinary course of business at fair market value. If the Property includes chattel paper or instruments, either as original collateral or as proceeds of the Property, Debtor will record Secured Party's interest on the face of the chattel paper or instruments.

If the Property includes accounts, Debtor will not settle any account for less than full value, dispose of the accounts by assignment, or make any material change in the terms of any account without Secured Party's prior written consent. Debtor will collect all accounts in the ordinary course of business, unless otherwise required by Secured Party. Debtor will keep the proceeds of the accounts, and any goods returned to Debtor, in trust for Secured Party and will not commingle the proceeds or returned goods with any of Debtor's other property. Secured Party has the right to require Debtor to pay Secured Party the full price on any returned items. Secured Party may require account debtors to make payments under the accounts directly to Secured Party. Debtor will deliver the accounts to Secured Party at Secured Party's request. Debtor will give Secured Party all statements, reports, certificates, lists of account debtors (showing names, addresses, and amounts owing), invoices applicable to each account, and any other data pertaining to the accounts as Secured Party requests.

9. PERFECTION OF SECURITY INTEREST. Debtor authorizes Secured Party to file a financing statement covering the Property. Debtor will comply with, facilitate, and otherwise assist Secured Party in connection with obtaining possession or control over the Property for purposes of perfecting Secured Party's interest under the Uniform Commercial Code.

10. **INSURANCE.** Debtor agrees to keep the Property insured against the risks reasonably associated with the Property until the Property is released from this Agreement. Debtor will maintain this insurance in the amounts Secured Party requires. Debtor may choose the insurance company, subject to Secured Party's approval, which will not be unreasonably withheld. Debtor will have the insurance provider name Secured Party as loss payee on the insurance policy. Debtor will give Secured Party and the insurance provider immediate notice of any loss. Secured Party may apply the insurance proceeds toward the Secured Debts. Secured Party may require additional security as a condition of permitting any insurance proceeds to be used to repair or replace the Property. If Secured Party acquires the Property in damaged condition, Debtor's rights to any insurance policies and proceeds will pass to Secured Party to the extent of the Secured Debts. Debtor will immediately notify Secured Party of the cancellation or termination of insurance. If Debtor fails to keep the Property insured, Secured Party may obtain insurance to protect Secured Party's interest in the Property. The insurance may include coverages not originally required of Debtor, may be written by a company other than one Debtor would choose, and may be written at a higher rate than Debtor could obtain if Debtor purchased the insurance.

11. **AUTHORITY TO PERFORM.** Debtor authorizes Secured Party to do anything Secured Party deems reasonably necessary to protect the Property and Secured Party's interest in the Property. If Debtor fails to perform any of Debtor's duties under this Agreement, Secured Party is authorized, without notice to Debtor, to perform the duties or cause them to be performed. These authorizations include, but are not limited to, permission to pay for the repair, maintenance, and preservation of the Property and take any action to realize the value of the Property. Secured Party's authority to perform for Debtor does not create an obligation to perform, and Secured Party's failure to perform will not preclude Secured Party from exercising any other rights under the law or this Agreement.

If Secured Party performs for Debtor, Secured Party will use reasonable care. Reasonable care will not include any steps necessary to preserve rights against prior parties or any duty to take action in connection with the management of the Property.

If Secured Party comes into possession of the Property, Secured Party will preserve and protect the Property to the extent required by law. Secured Party's duty of care with respect to the Property will be satisfied if Secured Party exercises reasonable care in the safekeeping of the Property or in the selection of a third party in possession of the Property.

Secured Party may enforce the obligations of an account debtor or other person obligated on the Property. Secured Party may exercise Debtor's rights with respect to the account debtor's or other person's obligations to make payment or otherwise render performance to Debtor, and enforce any security interest that secures such obligations.

12. **PURCHASE MONEY SECURITY INTEREST.** If the Property includes items purchased with the Secured Debts, the Property purchased with the Secured Debts will remain subject to Secured Party's security interest until the Secured Debts are paid in full. Payments on any non-purchase money loan also secured by this Agreement will not be applied to the purchase money loan. Payments on the purchase money loan will be applied first to the non-purchase money portion of the loan, if any, and then to the purchase money portion in the order in which the purchase money Property was

acquired. If the purchase money Property was acquired at the same time, payments will be applied in the order Secured Party selects. No security interest will be terminated by application of this formula.

13. DEFAULT. Debtor will be in default if:

- (1) Debtor fails to make a payment in full when due;
- (2) Debtor fails to perform any condition or keep any covenant on this or any debt or agreement including the Rural Development Loan Agreement, Promissory Note, and related documents with the City of Gering, referenced herein, Debtor has with Secured Party, including Addendums to that Agreement;
- (3) A default occurs under the terms of any instrument or agreement including the Debtor's Promissory Note associated with the Economic Development Assistance Agreement, separately, the Economic Development Assistance Agreement and related documents with the City of Gering, referenced herein, evidencing or pertaining to the Secured Debts;
- (4) Anything else happens that either causes Secured Party to reasonably believe that Secured Party will have difficulty in collecting the Secured Debts or significantly impairs the value of the Property.

14. REMEDIES. After Debtor defaults, and after Secured Party gives any legally required notice and opportunity to cure the default, Secured Party may at Secured Party's option do any one or more of the following:

- (1) Make all or any part of the Secured Debts immediately due and accrue interest at the default interest rate;
- (2) Require Debtor to gather the Property and make it available to Secured Party in a reasonable fashion;
- (3) Enter upon Debtor's premises and take possession of all or any part of Debtor's Property for purposes of preserving the Property or its value and use and operate Debtor's Property to protect Secured Party's interest, all without payment or compensation to Debtor;
- (4) Use any remedy allowed by state or federal law, or provided in any agreement evidencing or pertaining to the Secured Debts.

If Secured Party repossesses the Property or enforces the obligations of an account debtor, Secured Party may keep or dispose of the Property as provided by law. Secured Party will apply the proceeds of any collection or disposition first to Secured Party's expenses of enforcement, which includes reasonable attorneys' fees and legal expenses to the extent not prohibited by law, and then to the Secured Debts. Debtor will be liable for the deficiency, if any.

By choosing any one or more of these remedies, Secured Party does not give up the right to use any other remedy. Secured Party does not waive a default by not using a remedy.

15. WAIVER. Debtor waives all claims for damages caused by Secured Party's acts or omissions where Secured Party acts in good faith.

16. NOTICE AND ADDITIONAL DOCUMENTS. Where notice is required, Debtor agrees that 10 days prior written notice will be reasonable notice to Debtor under the Uniform Commercial Code. Notice to one party is notice to all parties. Debtor agrees to sign, deliver, and file any additional documents and certifications Secured Party considers necessary to perfect, continue, or preserve Debtor's obligations under this Agreement and to confirm Secured Party's lien status on the Property.

“DEBTOR”

Dated this ____ day of _____, 2023.

By: _____
H. H. Kosman, as President, Platte River
Basin Environments Inc., a Nebraska non-
profit corporation

“SECURED PARTY”
The City of Gering, a Municipal Corporation

Dated this ____ day of _____, 2023.

By: _____
Kent Ewing, Mayor of the City of Gering

ATTEST:
City of Gering (“Seal”)

By: _____
City Clerk, City of Gering

EXHIBIT "C"

PROMISSORY NOTE

NOTE # _____

\$360,000.00

Date: _____, 2023.

FOR VALUE RECEIVED, Platte River Basin Environments Inc., Nebraska a non-profit corporation, duly organized and existing under the laws of the State of Nebraska, (the "Maker" or "Borrower"), promises to pay to the order of the City of Gering, a municipal corporation, duly organized and existing under the laws of the State of Nebraska, with its principal place of business in Gering, Nebraska (hereinafter "municipality"), at the times and in the manner hereinafter provided, the sum of Three hundred sixty thousand Dollars (\$360,000.00), payable over one hundred twenty (120) months (ten years), without interest, in monthly installments of Three Thousand Dollars (\$3,000.00) beginning June 15, 2023 and continuing on the 15th day of every month thereafter until the principal sum stated above has been paid in full on or before the final maturity date of this Note which shall be May 15, 2033. Maker shall have the right to prepay the obligation set forth in this Note in whole or in part at any time without penalty; provided, however, that in the event of a partial prepayment, the Maker shall be obligated to continue making regular and uninterrupted monthly payments for the amount and on the monthly payment date specified in this Note so long as any portion of the loan remains unpaid. A payment schedule is attached hereto as Exhibit "A".

Demand, presentment, protest, notice of protest, and notice of dishonor are hereby waived.

In the event of nonpayment when due of any payment due under this Note or if any event of default occurs under the Rural Development Loan Agreement described below, and such nonpayment or event of default continues for a period of thirty (30) days, then at the option of the holder of this Note, all of the amount then owing under this Note shall immediately become due and payable. The failure to assert this right shall not be deemed a waiver.

So long as this Note shall be held by municipality, the Maker shall pay a late charge on any payment not made within ten (10) days of the date it becomes due as originally scheduled or otherwise. The late charge shall be computed on the payment from the due date at a rate equal to the rate of the current value of funds to the United States Treasury as prescribed and published by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins annually or quarterly, as the case may be, in accordance with 31 U.S.C. § 3713. NOTE: PER 4280.30 (B) SERVICING FEES ARE LIMITED TO ONE PERCENT PER YEAR OF THE PRINCIPAL AMOUNT OUTSTANDING ON THE LOAN. In addition, Maker shall pay municipality administrative costs and penalty charges as municipality may now or hereafter prescribe. If this Note is transferred by municipality, whether for collection or otherwise, any payment not paid in ten (10) days of the date it becomes due, as originally scheduled or otherwise, shall thereafter be subject to a late charge computed from the due date at a rate equal to the judgment rate prescribed by the State of Nebraska. In such event, the Maker shall also pay the Transferee for all reasonable costs and expenses of collection.

Amounts received on account of indebtedness evidenced by this Note shall be applied as follows: first to expenses, costs and penalties; second to late charges; third to principal payments which are past due; and fourth to principal installments not yet due.

This Note is given in accordance with, and is required by, the terms and conditions of a certain Rural Economic Development Loan Agreement between the parties dated as of _____, 2023, and evidences indebtedness created by a loan made for the purpose of promoting rural economic development. Accordingly, so long as this Note is held by municipality, it shall be governed by and construed in accordance with the laws of the United States and the Regulations of the Rural Business - Cooperative Service, and laws of the State of Nebraska. This note is to be secured by a Deed of Trust in favor of the municipality.

IN WITNESS WHEREOF, the Maker has caused this Note to be executed in its corporate name and its corporate seal to be affixed and attested by its duly authorized officers, all as of the day and year first above written.

DATED this _____ day of _____, 2023.

Platte River Basin Environments Inc.,
a Nebraska Non-Profit Corporation

(Seal)

By: _____
H. H. Kosman, President of Platte River
Basin Environments Inc.

ATTEST:

Platte River Basin Environments Inc.

Computation Interval: Monthly

Nominal Annual Rate: 0.000%

Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date
1	Loan	03/09/2023	360,000.00	1		
2	Payment	06/15/2023	3,000.00	120	Monthly	05/15/2033

TValue Amortization Schedule - U.S. Rule, 365 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	03/09/2023				360,000.00
1	06/15/2023	3,000.00	0.00	3,000.00	357,000.00
2	07/15/2023	3,000.00	0.00	3,000.00	354,000.00
3	08/15/2023	3,000.00	0.00	3,000.00	351,000.00
4	09/15/2023	3,000.00	0.00	3,000.00	348,000.00
5	10/15/2023	3,000.00	0.00	3,000.00	345,000.00
6	11/15/2023	3,000.00	0.00	3,000.00	342,000.00
7	12/15/2023	3,000.00	0.00	3,000.00	339,000.00
2023 Totals		21,000.00	0.00	21,000.00	
8	01/15/2024	3,000.00	0.00	3,000.00	336,000.00
9	02/15/2024	3,000.00	0.00	3,000.00	333,000.00
10	03/15/2024	3,000.00	0.00	3,000.00	330,000.00
11	04/15/2024	3,000.00	0.00	3,000.00	327,000.00
12	05/15/2024	3,000.00	0.00	3,000.00	324,000.00
13	06/15/2024	3,000.00	0.00	3,000.00	321,000.00
14	07/15/2024	3,000.00	0.00	3,000.00	318,000.00
15	08/15/2024	3,000.00	0.00	3,000.00	315,000.00
16	09/15/2024	3,000.00	0.00	3,000.00	312,000.00
17	10/15/2024	3,000.00	0.00	3,000.00	309,000.00
18	11/15/2024	3,000.00	0.00	3,000.00	306,000.00
19	12/15/2024	3,000.00	0.00	3,000.00	303,000.00
2024 Totals		36,000.00	0.00	36,000.00	
20	01/15/2025	3,000.00	0.00	3,000.00	300,000.00
21	02/15/2025	3,000.00	0.00	3,000.00	297,000.00
22	03/15/2025	3,000.00	0.00	3,000.00	294,000.00
23	04/15/2025	3,000.00	0.00	3,000.00	291,000.00
24	05/15/2025	3,000.00	0.00	3,000.00	288,000.00

Platte River Basin Environments Inc.

	Date	Payment	Interest	Principal	Balance
25	06/15/2025	3,000.00	0.00	3,000.00	285,000.00
26	07/15/2025	3,000.00	0.00	3,000.00	282,000.00
27	08/15/2025	3,000.00	0.00	3,000.00	279,000.00
28	09/15/2025	3,000.00	0.00	3,000.00	276,000.00
29	10/15/2025	3,000.00	0.00	3,000.00	273,000.00
30	11/15/2025	3,000.00	0.00	3,000.00	270,000.00
31	12/15/2025	3,000.00	0.00	3,000.00	267,000.00
2025 Totals		36,000.00	0.00	36,000.00	
32	01/15/2026	3,000.00	0.00	3,000.00	264,000.00
33	02/15/2026	3,000.00	0.00	3,000.00	261,000.00
34	03/15/2026	3,000.00	0.00	3,000.00	258,000.00
35	04/15/2026	3,000.00	0.00	3,000.00	255,000.00
36	05/15/2026	3,000.00	0.00	3,000.00	252,000.00
37	06/15/2026	3,000.00	0.00	3,000.00	249,000.00
38	07/15/2026	3,000.00	0.00	3,000.00	246,000.00
39	08/15/2026	3,000.00	0.00	3,000.00	243,000.00
40	09/15/2026	3,000.00	0.00	3,000.00	240,000.00
41	10/15/2026	3,000.00	0.00	3,000.00	237,000.00
42	11/15/2026	3,000.00	0.00	3,000.00	234,000.00
43	12/15/2026	3,000.00	0.00	3,000.00	231,000.00
2026 Totals		36,000.00	0.00	36,000.00	
44	01/15/2027	3,000.00	0.00	3,000.00	228,000.00
45	02/15/2027	3,000.00	0.00	3,000.00	225,000.00
46	03/15/2027	3,000.00	0.00	3,000.00	222,000.00
47	04/15/2027	3,000.00	0.00	3,000.00	219,000.00
48	05/15/2027	3,000.00	0.00	3,000.00	216,000.00
49	06/15/2027	3,000.00	0.00	3,000.00	213,000.00
50	07/15/2027	3,000.00	0.00	3,000.00	210,000.00
51	08/15/2027	3,000.00	0.00	3,000.00	207,000.00
52	09/15/2027	3,000.00	0.00	3,000.00	204,000.00
53	10/15/2027	3,000.00	0.00	3,000.00	201,000.00
54	11/15/2027	3,000.00	0.00	3,000.00	198,000.00
55	12/15/2027	3,000.00	0.00	3,000.00	195,000.00
2027 Totals		36,000.00	0.00	36,000.00	
56	01/15/2028	3,000.00	0.00	3,000.00	192,000.00
57	02/15/2028	3,000.00	0.00	3,000.00	189,000.00
58	03/15/2028	3,000.00	0.00	3,000.00	186,000.00
59	04/15/2028	3,000.00	0.00	3,000.00	183,000.00
60	05/15/2028	3,000.00	0.00	3,000.00	180,000.00
61	06/15/2028	3,000.00	0.00	3,000.00	177,000.00
62	07/15/2028	3,000.00	0.00	3,000.00	174,000.00

Platte River Basin Environments Inc.

	Date	Payment	Interest	Principal	Balance
63	08/15/2028	3,000.00	0.00	3,000.00	171,000.00
64	09/15/2028	3,000.00	0.00	3,000.00	168,000.00
65	10/15/2028	3,000.00	0.00	3,000.00	165,000.00
66	11/15/2028	3,000.00	0.00	3,000.00	162,000.00
67	12/15/2028	3,000.00	0.00	3,000.00	159,000.00
2028 Totals		36,000.00	0.00	36,000.00	
68	01/15/2029	3,000.00	0.00	3,000.00	156,000.00
69	02/15/2029	3,000.00	0.00	3,000.00	153,000.00
70	03/15/2029	3,000.00	0.00	3,000.00	150,000.00
71	04/15/2029	3,000.00	0.00	3,000.00	147,000.00
72	05/15/2029	3,000.00	0.00	3,000.00	144,000.00
73	06/15/2029	3,000.00	0.00	3,000.00	141,000.00
74	07/15/2029	3,000.00	0.00	3,000.00	138,000.00
75	08/15/2029	3,000.00	0.00	3,000.00	135,000.00
76	09/15/2029	3,000.00	0.00	3,000.00	132,000.00
77	10/15/2029	3,000.00	0.00	3,000.00	129,000.00
78	11/15/2029	3,000.00	0.00	3,000.00	126,000.00
79	12/15/2029	3,000.00	0.00	3,000.00	123,000.00
2029 Totals		36,000.00	0.00	36,000.00	
80	01/15/2030	3,000.00	0.00	3,000.00	120,000.00
81	02/15/2030	3,000.00	0.00	3,000.00	117,000.00
82	03/15/2030	3,000.00	0.00	3,000.00	114,000.00
83	04/15/2030	3,000.00	0.00	3,000.00	111,000.00
84	05/15/2030	3,000.00	0.00	3,000.00	108,000.00
85	06/15/2030	3,000.00	0.00	3,000.00	105,000.00
86	07/15/2030	3,000.00	0.00	3,000.00	102,000.00
87	08/15/2030	3,000.00	0.00	3,000.00	99,000.00
88	09/15/2030	3,000.00	0.00	3,000.00	96,000.00
89	10/15/2030	3,000.00	0.00	3,000.00	93,000.00
90	11/15/2030	3,000.00	0.00	3,000.00	90,000.00
91	12/15/2030	3,000.00	0.00	3,000.00	87,000.00
2030 Totals		36,000.00	0.00	36,000.00	
92	01/15/2031	3,000.00	0.00	3,000.00	84,000.00
93	02/15/2031	3,000.00	0.00	3,000.00	81,000.00
94	03/15/2031	3,000.00	0.00	3,000.00	78,000.00
95	04/15/2031	3,000.00	0.00	3,000.00	75,000.00
96	05/15/2031	3,000.00	0.00	3,000.00	72,000.00
97	06/15/2031	3,000.00	0.00	3,000.00	69,000.00
98	07/15/2031	3,000.00	0.00	3,000.00	66,000.00
99	08/15/2031	3,000.00	0.00	3,000.00	63,000.00
100	09/15/2031	3,000.00	0.00	3,000.00	60,000.00

Platte River Basin Environments Inc.

	Date	Payment	Interest	Principal	Balance
101	10/15/2031	3,000.00	0.00	3,000.00	57,000.00
102	11/15/2031	3,000.00	0.00	3,000.00	54,000.00
103	12/15/2031	3,000.00	0.00	3,000.00	51,000.00
2031 Totals		36,000.00	0.00	36,000.00	
104	01/15/2032	3,000.00	0.00	3,000.00	48,000.00
105	02/15/2032	3,000.00	0.00	3,000.00	45,000.00
106	03/15/2032	3,000.00	0.00	3,000.00	42,000.00
107	04/15/2032	3,000.00	0.00	3,000.00	39,000.00
108	05/15/2032	3,000.00	0.00	3,000.00	36,000.00
109	06/15/2032	3,000.00	0.00	3,000.00	33,000.00
110	07/15/2032	3,000.00	0.00	3,000.00	30,000.00
111	08/15/2032	3,000.00	0.00	3,000.00	27,000.00
112	09/15/2032	3,000.00	0.00	3,000.00	24,000.00
113	10/15/2032	3,000.00	0.00	3,000.00	21,000.00
114	11/15/2032	3,000.00	0.00	3,000.00	18,000.00
115	12/15/2032	3,000.00	0.00	3,000.00	15,000.00
2032 Totals		36,000.00	0.00	36,000.00	
116	01/15/2033	3,000.00	0.00	3,000.00	12,000.00
117	02/15/2033	3,000.00	0.00	3,000.00	9,000.00
118	03/15/2033	3,000.00	0.00	3,000.00	6,000.00
119	04/15/2033	3,000.00	0.00	3,000.00	3,000.00
120	05/15/2033	3,000.00	0.00	3,000.00	0.00
2033 Totals		15,000.00	0.00	15,000.00	
Grand Totals		360,000.00	0.00	360,000.00	

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
0.000%	\$0.00	\$360,000.00	\$360,000.00



GERING VOLUNTEER FIRE DEPARTMENT

2022 Annual Report



GERING VOLUNTEER FIRE DEPARTMENT

2022 Annual Report

The Gering Volunteer Fire Department is committed to protecting the people and property of our community from hazards and emergencies through education, risk reduction and emergency response. The fire department has a diverse group of firefighters that actively engage our community.

2022 brought the busiest year the department has seen. Between many extended trainings, large fire response and back-to-school fire prevention, we logged over 21,000 man hours. The department assisted many mutual aid and cooperated with other fire departments calling for assistance.

The fire department seen an 18% increase in calls; the largest jump in a single year in the past decade. Drought conditions, increased medical response, and requests from neighboring departments added to our busy year.

4 members obtained their EMT license after a 9 month national course. Many members spent weekends obtaining Firefighter 2, Pump Operation Certification and many others. Members also attended fire school, a week long fire calculation course, dive certification and technical rescue. Firefighters had a total of 3,814 man-hours of training.

The State of Nebraska requested Gering FD to assist on 3 large fires through the state. Several of our members are requested to serve in Incident Management Roles and supported a 4 day assignment in Cambridge Nebraska. Several firefighters spent 9 days on the fire line battling drought conditions.

Gering FD supported community events throughout the year. Firefighters assisted with Old West Balloon Fest, Oregon Trail Days and many other special events that makes our community a great place to live.

Miranda Wiebers received the Fire Department's "LeRoy Elliott" Firefighter of the Year. Darrell Vance is Gering's voice as President of the NSVFA, a state association that assists fire departments across the state.

Through the support of council, we placed 4 new pieces of equipment into service. Extrication tools, PPE cleaning tools and ventilation fans allow us to better serve our community while keep our firefighters safe.



On behalf of the Fire Department, I would like to thank Mayor Ewing and the council for their continued support and cooperation given to us throughout the year.

Nathan Flowers
Fire Chief

GERING VOLUNTEER FIRE DEPARTMENT - 2022

ANNUAL REPORT OF FIRE & RESCUE CALLS

<u>Total Calls</u>	<u>2022-963</u>	<u>2021-796</u>	<u>2020-794</u>
City Fires	25	13	31
Rural Fires	33	14	23
City Rescues	590	512	486
Rural Rescues	48	78	34
Motor Vehicle Accidents	48	48	49
False Alarms	36	37	32
Aid (Given) (10)	56	40	38
Aid (Received) (4)	9	9	19
Service Calls	41	36	27
Misc. Calls	104	74	82

Estimated Losses From Fire:

	<u>2022</u>	<u>2021</u>	<u>2020</u>
City Property	\$77,000	\$ 391,200	\$ 363,250
Rural Property	\$411,145	\$22,000	\$255,200

Estimated Value of Property Involved in Fire:

	<u>2022</u>	<u>2021</u>	<u>2020</u>
City Property	\$304,943	\$1,468,892	\$8,657,342
Rural Property	\$3,025,289	\$ 2,166,215	\$ 1,102,600

Average Number of Personnel Responding to Calls:

Fires – 13 Rescue-9

Estimated number of man hours spent on all calls – 12,371

Man Hours other than Calls:

3,814 Training
1,329 Regular, State & Regional, Meetings
1,287 Public Education/Relations
129 Miscellaneous/Maintenance by members
2,400 City Fire Marshal

Estimated total man hours spent on all Fire Department activities is – 21,330

STATE & NATIONAL:

Miranda Wiebers received the Gering Fire Department's 2022 "LeRoy Elliott" Firefighter Of the year award.

Darrell Vance was elected to the prestigious position of President of the Nebraska State Volunteer Firefighters Association and serves on many state committees.

Nathan Flowers was elected to President of the Scotts Bluff Mutual Aid Association.

Jim Lawson was elected Secretary-Treasurer Scotts Bluff County Mutual Aid.

Nathan Flowers serves as one of three Incident Commanders for the Nebraska State Type 3 Incident Management Team.

Highlights for the year: Gering FD sent 4 members through EMT course and each one obtained their National Registry Emergency Medical Technician License.

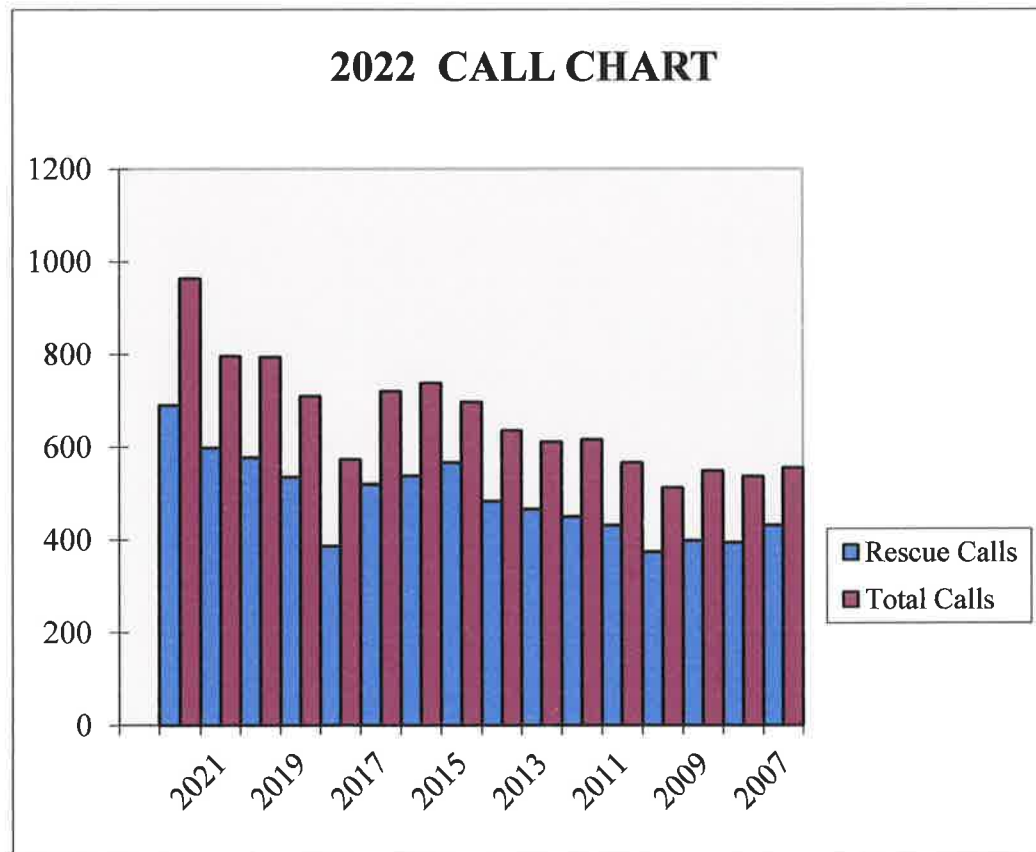
Gering FD spent 13 total days assisting or responding to 4 large wildfires in our state. Those fires burned enough acres to make 2021 the 2nd largest wildfire season on record.

This is the 21st year of the Mutual Finance Assistance Fund from of the State of Nebraska. The city received \$45,421 and the Rural received \$ 22,264 in 2022. The fire department was awarded two other small grant opportunities.

On behalf of the Fire Department, we would like to thank Mayor Kent Ewing and the City Council members for their continued support and cooperation given to us throughout the year.

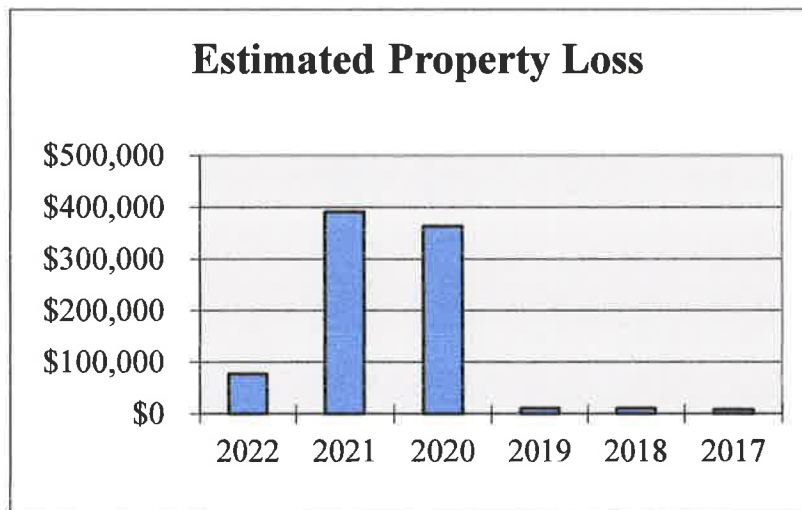
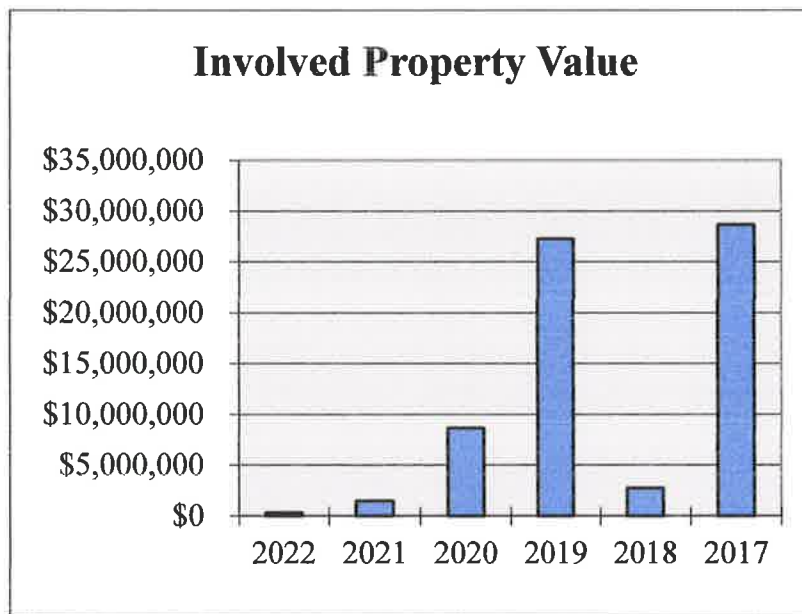
2022 Gering Volunteer Fire Department

Year	Rescue Calls	Total Calls
2022	690	963
2021	598	796
2020	577	794
2019	535	709
2018	386	573
2017	519	720
2016	538	738
2015	566	697
2014	483	635
2013	466	611
2012	450	616
2011	431	566
2010	374	512
2009	398	548
2008	394	536
2007	431	555



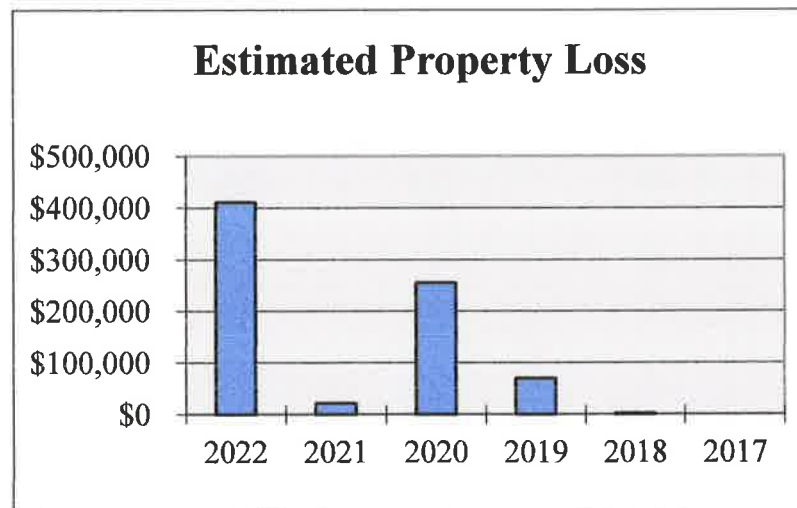
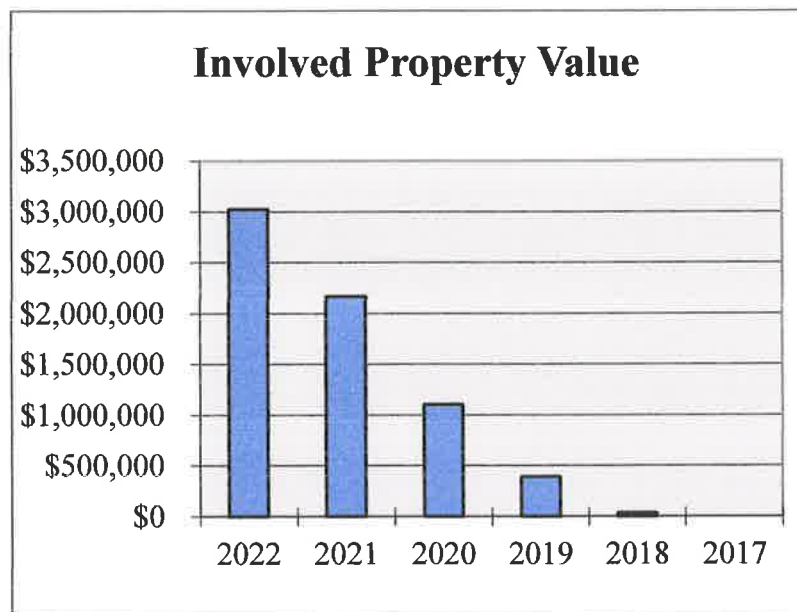
**Gering Volunteer Fire Department
2022 City Property Involved & Loss Comparison**

	Involved Property Value	Est. Property Loss
2022	\$304,943	\$77,000
2021	\$1,468,292	\$391,200
2020	\$8,675,342	\$363,250
2019	\$27,280,000	\$10,700
2018	\$2,728,000	\$10,700
2017	\$28,648,596	\$7,850



**Gering Volunteer Fire Department
2022 Rural Property Involved & Loss Comparison**

	Involved Property Value	Est. Property Loss
2022	\$3,025,289	\$411,145
2021	\$2,166,215	\$22,000
2020	\$1,102,600	\$255,200
2019	\$394,175	\$69,800
2018	\$33,500	\$2,100
2017	\$0	\$0



2022 WILDFIRES

Drought conditions continued and made for a busy year. The Carter Canyon Fire was the largest fire within the Wildcat Hills in history.

Over 15,000 acres burned and destroyed 2 residences and several outbuildings. The fire burned for a total of 8 days.

A month later Gering firefighters spent several days and nights assisting Banner County on a large fire.

37,432 acres have burned in the Wildcat Hills in the past 3 years. This is larger than the size of Gering and Scottsbluff combined.

YEARLY INCIDENT STATISTICS

2022 seen 963 calls for service, which is an 18% increase from last year. 71% of call volume accounted for medical, vehicle accidents and rescues. We seen an increase in fire calls due to drought conditions and request for mutual aid. Firefighters spent 8 total days on the Carter Canyon Fire which burned over 15,000 acres and destroyed 2 homes.

22%, or 212 calls overlapped. Multiple apparatus responded during the same time period to manage multiple incidents. This was an increase of 3% from the previous year. We assisted our mutual aid partners 56 times and received assistance 9 times.

Our average response for all types of calls within the city limits was just over 6 minutes. Average turn out time (dispatched to enroute) for all types of calls within the city limits was 3 minutes 7 seconds.

We spent an average of 159 minutes on scene of all emergencies, largely in part to several prolonged events. EMS calls tend to see an average of 25 minutes on scene.

Our busiest day of the week is a Wednesday. Our busiest hour was between 1:00 pm and 2:00 pm on Saturday. May was our busiest month with 108 calls. This was the first time we seen over 100 calls for service in a calendar month. April also seen 102 calls.



Gerina Fire Department



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		690	
FIRE		273	
TOTAL		963	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT
GE30	0	0	39
GE62	0	0	2
GE99	0	0	597
TOTAL	0	0	638
PRE-INCIDENT VALUE		LOSSES	
\$3,330,332.00		\$488,145.00	
CO CHECKS			
424 - Carbon monoxide incident		2	
736 - CO detector activation due to malfunction		1	
746 - Carbon monoxide detector activation, no CO		2	
TOTAL		5	
MUTUAL AID			
Aid Type		Total	
Aid Given		56	
Aid Received		9	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
212		22.01	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:56	0:11:06	
AVERAGE FOR ALL CALLS		0:06:26	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:03:09	0:04:07	
AVERAGE FOR ALL CALLS		0:03:13	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Gering Fire Department		159:20	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incide

Gering Fire Department

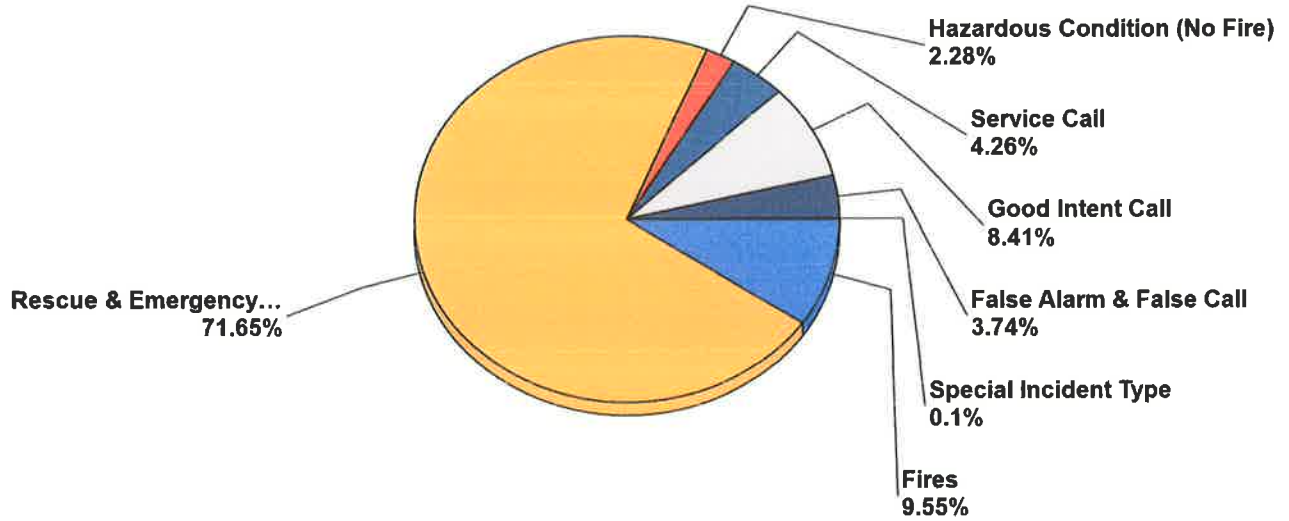
Gering, NE

This report was generated on 2/2/2023 7:27:37 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	92	9.55%
Rescue & Emergency Medical Service	690	71.65%
Hazardous Condition (No Fire)	22	2.28%
Service Call	41	4.26%
Good Intent Call	81	8.41%
False Alarm & False Call	36	3.74%
Special Incident Type	1	0.1%
TOTAL	963	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 3

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	24	2.49%
113 - Cooking fire, confined to container	5	0.52%
114 - Chimney or flue fire, confined to chimney or flue	2	0.21%
118 - Trash or rubbish fire, contained	1	0.1%
131 - Passenger vehicle fire	2	0.21%
132 - Road freight or transport vehicle fire	1	0.1%
140 - Natural vegetation fire, other	11	1.14%
141 - Forest, woods or wildland fire	4	0.42%
142 - Brush or brush-and-grass mixture fire	2	0.21%
143 - Grass fire	29	3.01%
150 - Outside rubbish fire, other	1	0.1%
151 - Outside rubbish, trash or waste fire	2	0.21%
154 - Dumpster or other outside trash receptacle fire	6	0.62%
160 - Special outside fire, other	2	0.21%
311 - Medical assist, assist EMS crew	12	1.25%
321 - EMS call, excluding vehicle accident with injury	629	65.32%
322 - Motor vehicle accident with injuries	29	3.01%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.31%
324 - Motor vehicle accident with no injuries.	15	1.56%
350 - Extrication, rescue, other	1	0.1%
353 - Removal of victim(s) from stalled elevator	1	0.1%
411 - Gasoline or other flammable liquid spill	1	0.1%
412 - Gas leak (natural gas or LPG)	7	0.73%
422 - Chemical spill or leak	1	0.1%
424 - Carbon monoxide incident	2	0.21%
440 - Electrical wiring/equipment problem, other	2	0.21%
442 - Overheated motor	2	0.21%
445 - Arcing, shorted electrical equipment	2	0.21%
463 - Vehicle accident, general cleanup	5	0.52%
500 - Service Call, other	2	0.21%
510 - Person in distress, other	14	1.45%
520 - Water problem, other	1	0.1%
550 - Public service assistance, other	2	0.21%
551 - Assist police or other governmental agency	8	0.83%
553 - Public service	2	0.21%
561 - Unauthorized burning	11	1.14%
571 - Cover assignment, standby, moveup	1	0.1%
600 - Good intent call, other	8	0.83%
611 - Dispatched & cancelled en route	45	4.67%
622 - No incident found on arrival at dispatch address	2	0.21%
631 - Authorized controlled burning	11	1.14%
651 - Smoke scare, odor of smoke	11	1.14%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.21%
653 - Smoke from barbecue, tar kettle	1	0.1%
671 - HazMat release investigation w/no HazMat	1	0.1%
731 - Sprinkler activation due to malfunction	1	0.1%
733 - Smoke detector activation due to malfunction	2	0.21%
735 - Alarm system sounded due to malfunction	13	1.35%
736 - CO detector activation due to malfunction	1	0.1%
741 - Sprinkler activation, no fire - unintentional	2	0.21%
742 - Extinguishing system activation	1	0.1%
743 - Smoke detector activation, no fire - unintentional	10	1.04%
744 - Detector activation, no fire - unintentional	1	0.1%
745 - Alarm system activation, no fire - unintentional	3	0.31%
746 - Carbon monoxide detector activation, no CO	2	0.21%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
911 - Citizen complaint	1	0.1%
TOTAL INCIDENTS:	963	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Gering Fire Department

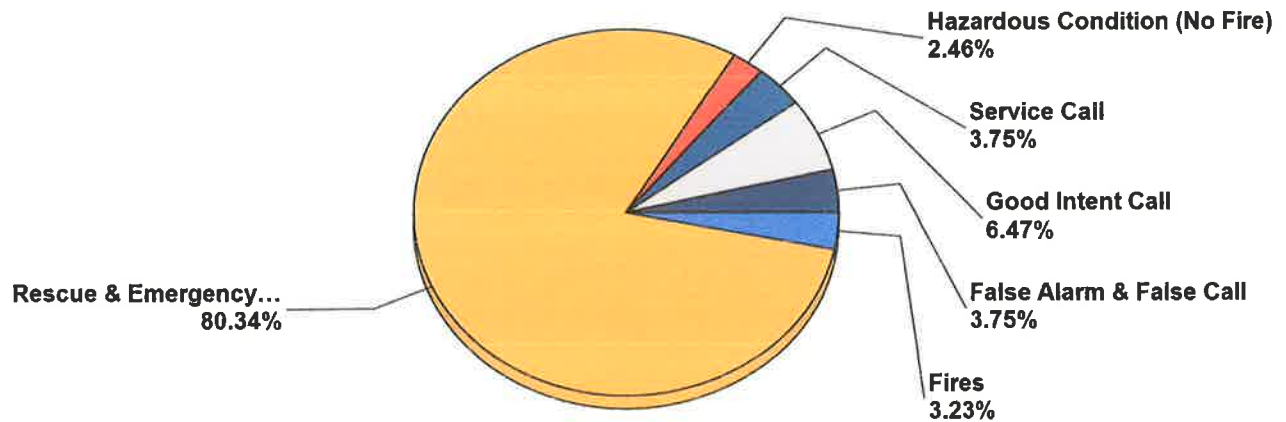
Gering, NE

This report was generated on 2/2/2023 7:28:05 AM



Breakdown by Major Incident Types for Date Range

Zone(s): City Limits - City Limits | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	25	3.23%
Rescue & Emergency Medical Service	621	80.34%
Hazardous Condition (No Fire)	19	2.46%
Service Call	29	3.75%
Good Intent Call	50	6.47%
False Alarm & False Call	29	3.75%
TOTAL	773	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	6	0.78%
113 - Cooking fire, confined to container	5	0.65%
114 - Chimney or flue fire, confined to chimney or flue	1	0.13%
132 - Road freight or transport vehicle fire	1	0.13%
140 - Natural vegetation fire, other	2	0.26%
143 - Grass fire	2	0.26%
150 - Outside rubbish fire, other	1	0.13%
151 - Outside rubbish, trash or waste fire	1	0.13%
154 - Dumpster or other outside trash receptacle fire	5	0.65%
160 - Special outside fire, other	1	0.13%
311 - Medical assist, assist EMS crew	11	1.42%
321 - EMS call, excluding vehicle accident with injury	578	74.77%
322 - Motor vehicle accident with injuries	15	1.94%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.39%
324 - Motor vehicle accident with no injuries.	12	1.55%
350 - Extrication, rescue, other	1	0.13%
353 - Removal of victim(s) from stalled elevator	1	0.13%
411 - Gasoline or other flammable liquid spill	1	0.13%
412 - Gas leak (natural gas or LPG)	6	0.78%
422 - Chemical spill or leak	1	0.13%
424 - Carbon monoxide incident	2	0.26%
440 - Electrical wiring/equipment problem, other	1	0.13%
442 - Overheated motor	2	0.26%
445 - Arcing, shorted electrical equipment	2	0.26%
463 - Vehicle accident, general cleanup	4	0.52%
510 - Person in distress, other	13	1.68%
550 - Public service assistance, other	2	0.26%
551 - Assist police or other governmental agency	7	0.91%
553 - Public service	2	0.26%
561 - Unauthorized burning	5	0.65%
600 - Good intent call, other	8	1.03%
611 - Dispatched & cancelled en route	30	3.88%
622 - No incident found on arrival at dispatch address	1	0.13%
631 - Authorized controlled burning	3	0.39%
651 - Smoke scare, odor of smoke	5	0.65%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.13%
653 - Smoke from barbecue, tar kettle	1	0.13%
671 - HazMat release investigation w/no HazMat	1	0.13%
731 - Sprinkler activation due to malfunction	1	0.13%
733 - Smoke detector activation due to malfunction	2	0.26%
735 - Alarm system sounded due to malfunction	11	1.42%
736 - CO detector activation due to malfunction	1	0.13%
742 - Extinguishing system activation	1	0.13%
743 - Smoke detector activation, no fire - unintentional	9	1.16%
744 - Detector activation, no fire - unintentional	1	0.13%
745 - Alarm system activation, no fire - unintentional	2	0.26%
746 - Carbon monoxide detector activation, no CO	1	0.13%
TOTAL INCIDENTS:	773	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Gering Fire Department

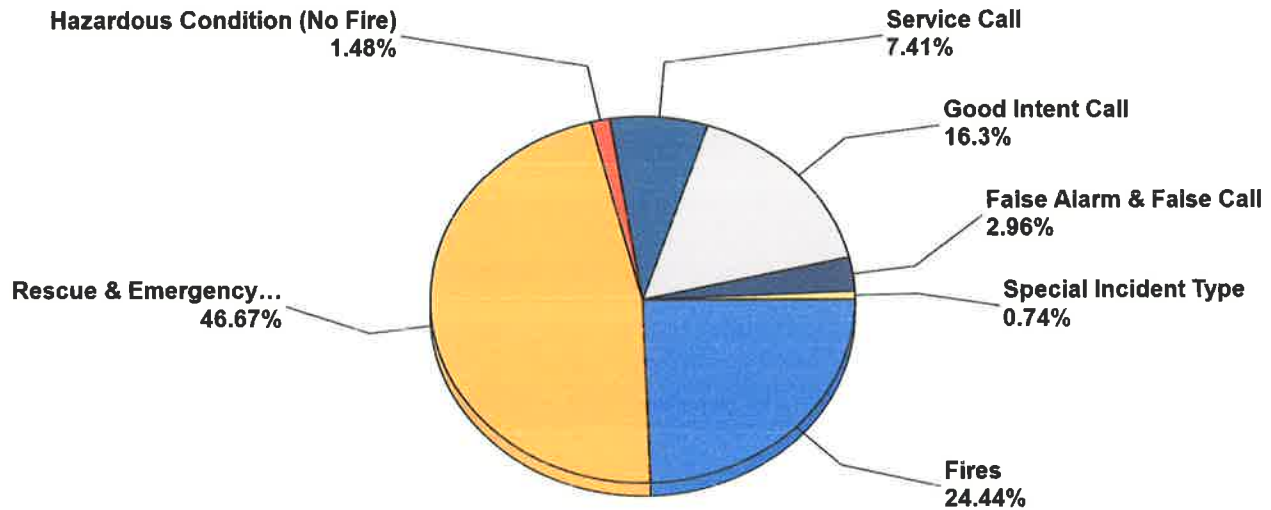
Gering, NE

This report was generated on 2/2/2023 7:29:30 AM



Breakdown by Major Incident Types for Date Range

Zone(s): Rural - Rural District | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	33	24.44%
Rescue & Emergency Medical Service	63	46.67%
Hazardous Condition (No Fire)	2	1.48%
Service Call	10	7.41%
Good Intent Call	22	16.3%
False Alarm & False Call	4	2.96%
Special Incident Type	1	0.74%
TOTAL	135	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.48%
118 - Trash or rubbish fire, contained	1	0.74%
140 - Natural vegetation fire, other	7	5.19%
141 - Forest, woods or wildland fire	1	0.74%
143 - Grass fire	19	14.07%
151 - Outside rubbish, trash or waste fire	1	0.74%
154 - Dumpster or other outside trash receptacle fire	1	0.74%
160 - Special outside fire, other	1	0.74%
311 - Medical assist, assist EMS crew	1	0.74%
321 - EMS call, excluding vehicle accident with injury	47	34.81%
322 - Motor vehicle accident with injuries	12	8.89%
324 - Motor vehicle accident with no injuries.	3	2.22%
412 - Gas leak (natural gas or LPG)	1	0.74%
463 - Vehicle accident, general cleanup	1	0.74%
500 - Service Call, other	2	1.48%
510 - Person in distress, other	1	0.74%
551 - Assist police or other governmental agency	1	0.74%
561 - Unauthorized burning	6	4.44%
611 - Dispatched & cancelled en route	7	5.19%
622 - No incident found on arrival at dispatch address	1	0.74%
631 - Authorized controlled burning	8	5.93%
651 - Smoke scare, odor of smoke	5	3.7%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.74%
735 - Alarm system sounded due to malfunction	1	0.74%
743 - Smoke detector activation, no fire - unintentional	1	0.74%
745 - Alarm system activation, no fire - unintentional	1	0.74%
746 - Carbon monoxide detector activation, no CO	1	0.74%
911 - Citizen complaint	1	0.74%
TOTAL INCIDENTS:	135	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Gering Fire Department

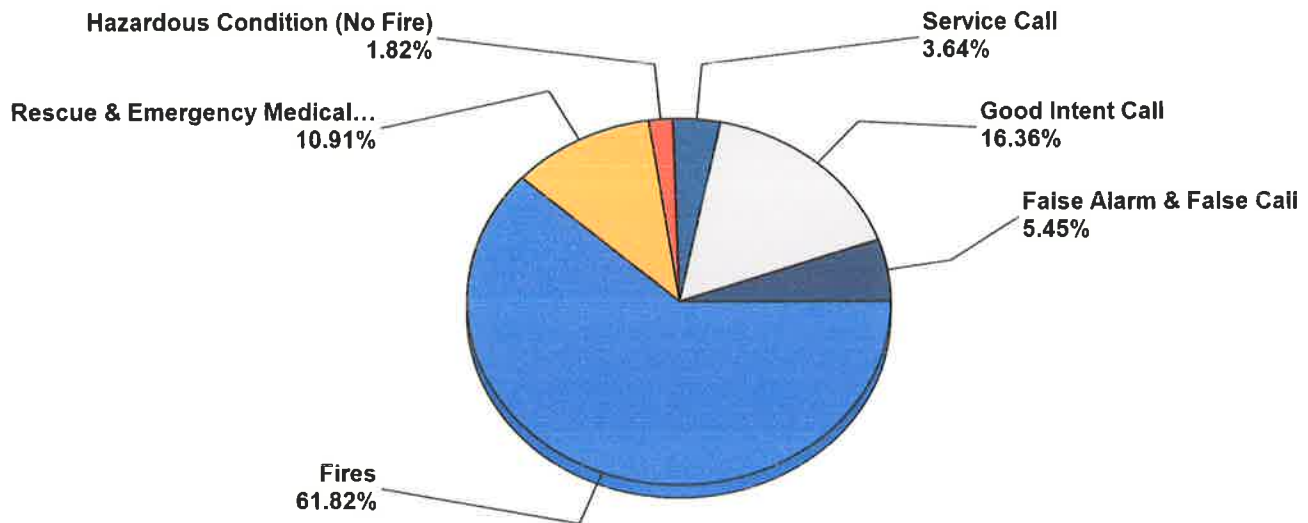
Gering, NE

This report was generated on 2/2/2023 7:29:49 AM



Breakdown by Major Incident Types for Date Range

Zone(s): Mutual Aid - Mutual Aid | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	34	61.82%
Rescue & Emergency Medical Service	6	10.91%
Hazardous Condition (No Fire)	1	1.82%
Service Call	2	3.64%
Good Intent Call	9	16.36%
False Alarm & False Call	3	5.45%
TOTAL	55	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	16	29.09%
114 - Chimney or flue fire, confined to chimney or flue	1	1.82%
131 - Passenger vehicle fire	2	3.64%
140 - Natural vegetation fire, other	2	3.64%
141 - Forest, woods or wildland fire	3	5.45%
142 - Brush or brush-and-grass mixture fire	2	3.64%
143 - Grass fire	8	14.55%
321 - EMS call, excluding vehicle accident with injury	4	7.27%
322 - Motor vehicle accident with injuries	2	3.64%
440 - Electrical wiring/equipment problem, other	1	1.82%
520 - Water problem, other	1	1.82%
571 - Cover assignment, standby, moveup	1	1.82%
611 - Dispatched & cancelled en route	8	14.55%
651 - Smoke scare, odor of smoke	1	1.82%
735 - Alarm system sounded due to malfunction	1	1.82%
741 - Sprinkler activation, no fire - unintentional	2	3.64%
TOTAL INCIDENTS:	55	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:30:35 AM



Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hour	Total per Hour	Percent
00:00	4	2	2	4	0	3	3	00:00	18	1.87%
01:00	3	4	1	4	2	0	2	01:00	16	1.66%
02:00	7	3	1	2	0	2	2	02:00	17	1.77%
03:00	3	0	3	3	1	0	1	03:00	11	1.14%
04:00	2	1	1	1	1	1	3	04:00	10	1.04%
05:00	2	4	1	2	3	4	3	05:00	19	1.97%
06:00	1	7	3	5	6	4	5	06:00	31	3.22%
07:00	3	5	7	7	5	7	5	07:00	39	4.05%
08:00	6	6	10	7	7	12	4	08:00	52	5.40%
09:00	4	2	5	7	6	5	7	09:00	36	3.74%
10:00	4	1	8	8	5	9	8	10:00	43	4.47%
11:00	4	10	10	11	9	12	5	11:00	61	6.33%
12:00	9	4	6	11	12	6	7	12:00	55	5.71%
13:00	8	7	4	7	13	10	15	13:00	64	6.65%
14:00	8	10	11	7	10	8	7	14:00	61	6.33%
15:00	10	10	11	5	7	7	3	15:00	53	5.50%
16:00	8	4	6	13	4	9	7	16:00	51	5.30%
17:00	6	10	3	8	6	5	7	17:00	45	4.67%
18:00	10	12	3	9	9	9	8	18:00	60	6.23%
19:00	13	10	7	5	6	4	9	19:00	54	5.61%
20:00	8	8	3	11	8	6	14	20:00	58	6.02%
21:00	6	12	1	3	4	5	9	21:00	40	4.15%
22:00	4	9	4	5	7	3	10	22:00	42	4.36%
23:00	2	3	5	1	6	7	3	23:00	27	2.80%
Total Responses for Day	135	144	116	146	137	138	147	Total	963	100.00%
% of Responses for Day	9.63%	8.33%	9.48%	8.90%	9.49%	8.70%	10.20%			
% of Responses for Week	14.02%	14.95%	12.05%	15.16%	14.23%	14.33%	15.26%			

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" Indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" Indicates the total number of calls for the day of the week as a percentage of total calls.



Gering Fire Department

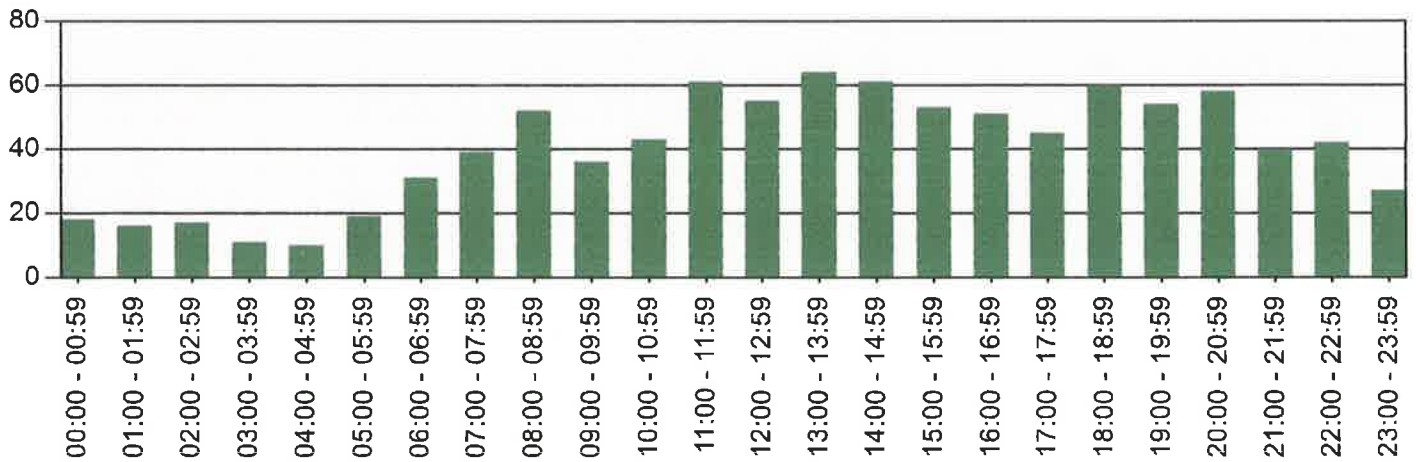
Gering, NE

This report was generated on 2/2/2023 7:31:24 AM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 01/01/2022 | End Date: 12/31/2022



HOUR	# of CALLS
00:00 - 00:59	18
01:00 - 01:59	16
02:00 - 02:59	17
03:00 - 03:59	11
04:00 - 04:59	10
05:00 - 05:59	19
06:00 - 06:59	31
07:00 - 07:59	39
08:00 - 08:59	52
09:00 - 09:59	36
10:00 - 10:59	43
11:00 - 11:59	61
12:00 - 12:59	55
13:00 - 13:59	64
14:00 - 14:59	61
15:00 - 15:59	53
16:00 - 16:59	51
17:00 - 17:59	45
18:00 - 18:59	60
19:00 - 19:59	54
20:00 - 20:59	58
21:00 - 21:59	40
22:00 - 22:59	42
23:00 - 23:59	27
TOTAL:	963

Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 898

Page # 1 of 1

Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:31:57 AM



Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 01/01/2022 | EndDate: 12/31/2022

INCIDENT TYPE	AVG. # PERSONNEL
111 - Building fire	13
113 - Cooking fire, confined to container	7
114 - Chimney or flue fire, confined to chimney or flue	18
118 - Trash or rubbish fire, contained	12
131 - Passenger vehicle fire	13
132 - Road freight or transport vehicle fire	17
140 - Natural vegetation fire, other	12
141 - Forest, woods or wildland fire	22
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	14
150 - Outside rubbish fire, other	10
151 - Outside rubbish, trash or waste fire	5
154 - Dumpster or other outside trash receptacle fire	12
160 - Special outside fire, other	13
311 - Medical assist, assist EMS crew	5
321 - EMS call, excluding vehicle accident with injury	8
322 - Motor vehicle accident with injuries	12
323 - Motor vehicle/pedestrian accident (MV Ped)	11
324 - Motor vehicle accident with no injuries.	9
350 - Extrication, rescue, other	6
353 - Removal of victim(s) from stalled elevator	11
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	8
422 - Chemical spill or leak	3
424 - Carbon monoxide incident	7
440 - Electrical wiring/equipment problem, other	14
442 - Overheated motor	12
445 - Arcing, shorted electrical equipment	14
463 - Vehicle accident, general cleanup	9
500 - Service Call, other	1
510 - Person in distress, other	8
520 - Water problem, other	9
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	3
553 - Public service	7
561 - Unauthorized burning	4
571 - Cover assignment, standby, moveup	13
600 - Good intent call, other	2

Reviewed Incidents only.



INCIDENT TYPE	AVG. # PERSONNEL
611 - Dispatched & cancelled en route	9
622 - No incident found on arrival at dispatch address	13
631 - Authorized controlled burning	6
651 - Smoke scare, odor of smoke	6
652 - Steam, vapor, fog or dust thought to be smoke	9
653 - Smoke from barbecue, tar kettle	13
671 - HazMat release investigation w/no HazMat	1
731 - Sprinkler activation due to malfunction	11
733 - Smoke detector activation due to malfunction	9
735 - Alarm system sounded due to malfunction	5
736 - CO detector activation due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	15
742 - Extinguishing system activation	5
743 - Smoke detector activation, no fire - unintentional	8
744 - Detector activation, no fire - unintentional	7
745 - Alarm system activation, no fire - unintentional	8
746 - Carbon monoxide detector activation, no CO	14
911 - Citizen complaint	2

Reviewed Incidents only.



Gering Fire Department

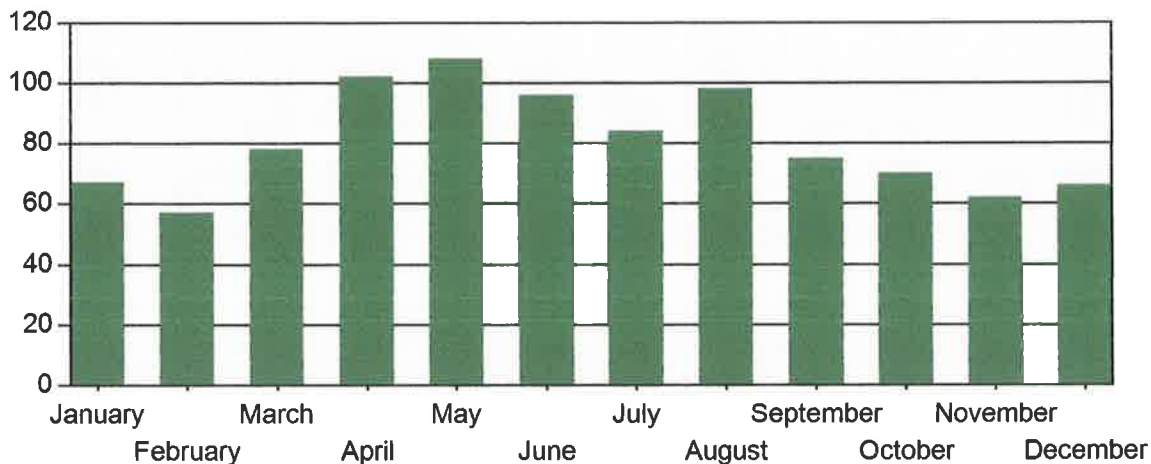
Gering, NE

This report was generated on 2/2/2023 7:32:40 AM



Incidents by Month for Month Range

Start Month: January | End Month: December | Year: 2022



MONTH	INCIDENTS
January	67
February	57
March	78
April	102
May	108
June	96
July	84
August	98
September	75
October	70
November	62
December	66

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 10

Page # 1 of 1

Gering Fire Department

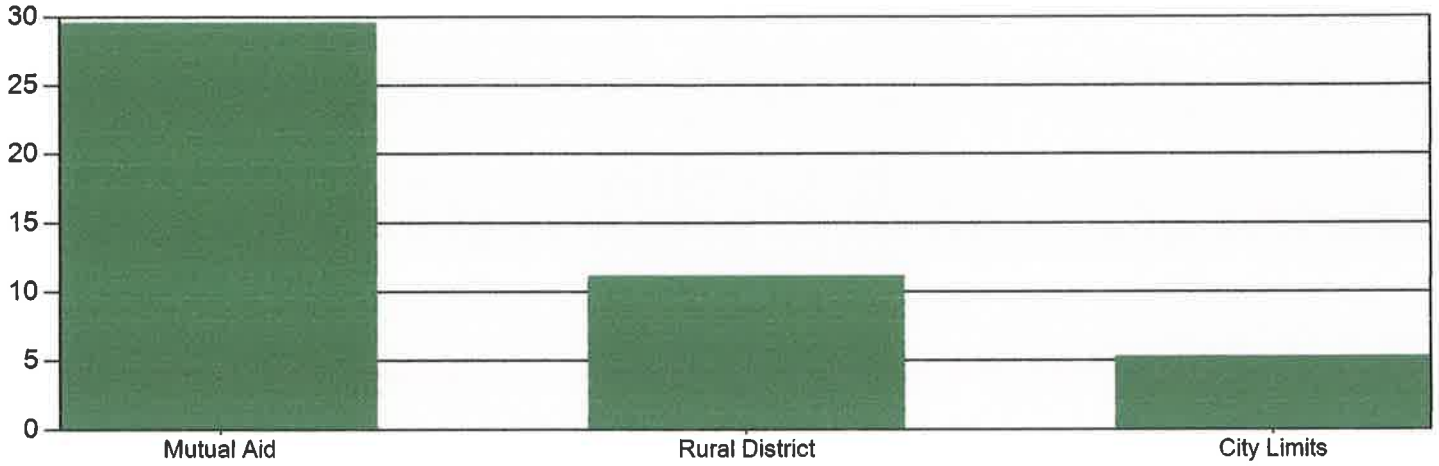
Gering, NE

This report was generated on 2/2/2023 7:33:40 AM



Average Response Time per Zone for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



Zone	AVERAGE RESPONSE TIME in minutes (Dispatch to Arrived)
Mutual Aid - Mutual Aid	29:56
Rural - Rural District	11:14
City Limits - City Limits	5:30

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 62

Page # 1 of 1

Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:35:30 AM



Average (Dispatch-Turnout-Response) Times per Zone per Major Incident Type

Start Incident Type: 100 | End Incident Type: 911 | Zone: City Limits - City Limits | Start Date: 01/01/2022 | End Date: 12/31/2022

Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Zone: City Limits - City Limits					
Fires					
Lights and Sirens		2:05	2:22	2:10	6:37
No Lights or Sirens		2:56	1:37	0:33	5:06
Rescue & Emergency Medical Service					
Lights and Sirens		2:14	2:23	3:05	7:42
No Lights or Sirens		2:45	5:20	2:45	10:50
Hazardous Condition (No Fire)					
Lights and Sirens		2:29	2:53	2:57	8:19
No Lights or Sirens		2:24	2:47	1:49	7:00
Service Call					
Lights and Sirens		2:49	2:27	3:30	8:45
No Lights or Sirens		2:21	5:19	2:16	9:56
Good Intent Call					
Lights and Sirens		1:33	3:18	3:12	8:03
No Lights or Sirens		2:11	1:37	1:18	5:06
False Alarm & False Call					
Lights and Sirens		2:49	1:21	2:28	6:38
No Lights or Sirens		2:13	2:20	2:50	7:23
Zone: No Zone Assigned					
Fires					
Lights and Sirens		8:47	6:13	3:19	18:18
No Lights or Sirens		138:21	1:22	0:51	140:33
Rescue & Emergency Medical Service					
Lights and Sirens		5:43	2:55	2:57	11:35
No Lights or Sirens		6:59	2:54	2:34	12:27
Hazardous Condition (No Fire)					
Lights and Sirens		9:29	3:45	4:41	17:54
Service Call					
Lights and Sirens		7:55	1:04	2:01	11:00
No Lights or Sirens		5:04	4:10	2:06	11:21

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time



Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Good Intent Call					
	Lights and Sirens	7:37	2:09	2:16	12:02
	No Lights or Sirens	13:32	1:26	1:30	16:28
False Alarm & False Call					
	Lights and Sirens	7:47	1:31	4:28	13:46
	No Lights or Sirens	7:04	15:51	3:44	26:39
Special Incident Type					
	No Lights or Sirens	8:55	8:31	2:13	19:39

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:35:02 AM



Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-000028	\$100.00	\$0.00	\$100.00
2022-000040	\$20,000.00	\$20,000.00	\$0.00
2022-0000214	\$164,566.00	\$15,000.00	\$149,566.00
2022-0000344	\$5,500.00	\$5,500.00	\$0.00
2022-0000365	\$45,000.00	\$12,000.00	\$33,000.00
2022-0000474	\$7,500.00	\$1,500.00	\$6,000.00
2022-0000587	\$2,997,289.00	\$401,145.00	\$2,596,144.00
2022-0000689	\$75,377.00	\$30,000.00	\$45,377.00
2022-0000792	\$15,000.00	\$3,000.00	\$12,000.00
Totals:	\$3,330,332.00	\$488,145.00	\$2,842,187.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



EMT Certification

The EMT certification process takes about 9 months. Members must participate in a 120 hour course and meet minimum benchmarks.

Members also participate in a clinical experience and must document 5 patient contacts as a "student". They must become proficient in assessing medical and trauma patients.

Once the course is completed, members must pass the computer adaptive national exam. National average pass rates on first attempt is 69%.

After passing the national exam, members must apply with Nebraska to become licensed.

TRAINING STATISTICS

Gering Fire Department logged 3,814 man-hours of training in 2022. Training occurs at a minimum of once a week and more often 5 times per month. Majority of our training is dedicated to firefighting and EMS in order to achieve proper ISO ratings.

We had several extended courses this year. 4 members enrolled in the EMT course and received National Certification and license. This course was a blended learning and took 9 months. We sent several members to State Fire School. 2 members attended a 32 hour Firefighter 2 course. We sent many firefighters to conferences out of town for several days at a time.

The fire department has utilized the training facility heavily this year. We focused on initial response and search drills. We also began upgrading the facility to accommodate new training props. Through a partnership with Black Hills Energy, we will have a vehicle fire prop and natural gas prop in 2022.

2 members are part time instructors with the Nebraska State Fire Marshal Training Division. Both have taught various courses across the state and bring experience back to our members.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:44:01 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 01/01/2022 | End Date: 12/31/2022

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Apparatus	3	7:00	64	144:00
Building	1	2:00	18	36:00
Drills	1	3:00	10	30:00
Driver/Operator Training	5	19:00	98	426:30
EMS Training	33	157:15	225	855:15
Fire Officer Training	1	4:00	2	8:00
Firefighter 1 Class	1	12:00	2	24:00
Firefighter Training	26	138:30	382	1217:30
Hazmat Training	1	2:30	10	25:00
NIMS Training	8	99:00	16	198:00
NWCG Training	17	119:00	137	571:00
Special Operations	8	48:00	75	230:30
GRAND TOTALS:	105	611:15	1039	3765:45

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



NAME	OFFICE	MEETINGS	MISC	TRAINING	DRILLS	CALLS	TOTAL
BROWN, DAVID	0	6	1	5	12	0	24
CLOSSON, JEREMIAH	0	4	3	0	3	0	10
COCHRANE, DICK	10	10	10	3	19	25	77
COWAN, TROY	10	10	10	15	20	25	90
CRIPPS, JEREMY	0	7	3	0	13	0	23
FLOWERS, NATHAN	10	10	10	25	20	25	100
GANNON, CHARLES	10	4	5	3	3	0	25
GRUMBLES, DANNY	0	10	10	22	20	25	87
HAMILTON, KALE	0	9	2	3	14	0	28
HAUCK, KEN	10	10	10	17	11	25	83
HENTON, JASON	0	9	9	22	15	25	80
JOHNSON, DALTON	0	10	10	25	20	25	90
KELLEY, SKIP	10	10	10	25	20	25	100
LAWSON, JAMY	0	10	10	0	5	25	50
LAWSON, JIM	10	10	10	11	12	0	53
LEHR, ANDREW	10	10	10	20	20	25	95
LEHR, KEVIN	10	10	10	10	20	25	85
MASCHMEIER, ASHLEY	0	10	10	3	10	25	58
MAXCY, TIM	10	10	10	7	20	25	82
MILTON, TIM	10	10	10	25	20	25	100
MODENA, THOMAS	0	9	3	13	10	25	60
PERALES, CHRIS	10	10	10	25	20	25	100
PETERSON, JUSTUS	0	6	7	7	6	25	51
PITTMAN, JAKE	10	10	10	17	20	25	92
SAUER, ADAM	0	10	10	19	20	25	84
SCOTT, JEFF	0	7	5	3	12	25	52
SEVERSON, GRANT	10	10	10	25	20	25	100
SHULTZ, ASHLEY	0	9	4	15	9	0	37
SHULTZ, COLE	0	10	10	16	19	25	80
STERKEL, RYAN	10	10	7	10	8	25	70
SWEENEY, MAUREEN	0	5	2	3	3	0	13
TODD, ASHLAND	0	10	10	0	11	25	56
VANCE, DARRELL	10	10	10	25	20	25	100
VANCE, JEFF	10	10	10	17	20	25	92
VANCE, TAYLOR	0	10	10	7	19	25	71
WALTER, BRETT	10	10	10	8	18	0	56
WHITE, JULIE	10	10	10	3	17	25	75
WIEBERS, MIRANDA	0	10	10	25	20	25	90
WILROY, MASUMI	0	10	8	6	20	0	44
ZEILER, LOGAN	0	10	10	16	20	25	81
12/31/2023							
Report #		775	775	1756	1756	274	

Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:46:56 AM



Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Station(s): All Stations | Start Date: 01/01/2022 | End Date: 12/31/2022

Personnel Name	Total hours
BORGMAN, COLIN F	34:30
BROWN, DAVID	46:00
CLOSSON, JEREMIAH	7:00
COCHRANE, DICK K	49:30
COWAN, TROY	78:00
CRIPPS, JEREMY	32:00
Department, Fire	527:15
FLOWERS, NATHAN	214:00
GANNON, CHARLES	14:00
GRUMBLES, DANIAL	148:00
HAMILTON, KALE	37:00
HAUCK, KEN F	82:00
HENTON, JASON	90:00
JOHNSON, DALTON	170:00
KELLEY, SKIP	163:45
LAWSON, JAMY A	10:00
LAWSON, JIM K	58:30
LEHR, ANDREW J	95:45
LEHR, KEVIN	68:00
MASCHMEIER, ASHLEY	29:30
MAXCY, TIM N	59:00
MILTON, TIMOTHY	124:00
MODENA, THOMAS W	67:00
PERALES, CHRIS	222:45
PETERSON, JUSTUS L	29:00
PITTMAN, JACOB RYAN	94:30
SAUER, ADAM	97:00
SCOTT, JEFFERY C	32:30
SEVERSON, GRANT D	145:30
SHULTZ, ASHLEY	87:00
SHULTZ, COLE	88:30

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:46:56 AM



STERKEL, RYAN	47:30
SWEENEY, MAUREEN	14:00
TODD, ASHLAND	26:00
VANCE, DARRELL	111:00
VANCE, JEFFERY R	95:00
VANCE, TAYLOR	57:00
WALTER, BRETT	65:00
WHITE, JULIE	45:30
WIEBERS, MIRANDA	160:15
WILROY, MASUMI	54:30
ZEILER, LOGAN	88:30

Count of Personnel : 42

Total Agency Training Hours : 3765:45

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.



LEROY ELLIOTT FIRE-FIGHTER OF THE YEAR

Leroy Elliott was a firefighter for Gering Fire Department for almost 50 years. Every year he was one of the top responders even in his 70's. Leroy represented what it meant to be a top firefighter.

In 2022, Miranda Wiebers was awarded this award. She accumulated 468 hours of training and activities and responded to 472 calls. Miranda joined our department in 2020 and obtained her Firefighter 1, Firefighter II and Hazardous Materials Operations level Certification. Miranda comes from a fire family in Merino Colorado where her father is the Chief.

PERSONNEL STATISTICS

People are our number one asset in any organization. Gering Fire Department supports our firefighters and invests in their career at the department. In 2022 we logged over 6,559 man hours of regional, state and local trainings and meetings. Because our staff is invaluable, we could never put a cost savings number on our response.

Our roster includes 40 firefighters and 2 Cadets. Our Department implemented a Cadet Program that introduces high school seniors to the fire service. We also partnered with Gering PD and Gering High School to implement an Public Safety Academy for high school students, which is in our second year. 6 students spend at least 1.5 hours per day at the fire station, assisting and learning about emergency response. So far, 2 students in this program have become members.

This past year we recognized Ryan Sterkel with 10 years of service. We also recognized Ashley Shultz and Kale Hamilton for 5 years of service to the fire department.

31 out of 40 members qualified for the City of Gering Incentive Program. This program continues to be instrumental in retaining members.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:46:10 AM



Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 01/01/2022 | End Date: 12/31/2022

PERSONNEL	COUNT	PERCENTAGE
<u>BORGMAN, COLIN F</u>	33	3.43 %
<u>BROWN, DAVID</u>	86	8.93 %
<u>CLOSSON, JEREMIAH</u>	36	3.74 %
<u>COCHRANE, DICK K</u>	98	10.18 %
<u>COWAN, TROY</u>	194	20.15 %
<u>CRIPPS, JEREMY</u>	83	8.62 %
<u>FLOWERS, NATHAN</u>	709	73.62 %
<u>GANNON, CHARLES</u>	20	2.08 %
<u>GRUMBLES, DANIAL</u>	302	31.36 %
<u>HAMILTON, KALE</u>	66	6.85 %
<u>HAUCK, KEN F</u>	209	21.70 %
<u>HENTON, JASON</u>	115	11.94 %
<u>JOHNSON, DALTON</u>	106	11.01 %
<u>KELLEY, SKIP</u>	224	23.26 %
<u>LAWSON, JAMY A</u>	136	14.12 %
<u>LAWSON, JIM K</u>	45	4.67 %
<u>LEHR, ANDREW J</u>	617	64.07 %
<u>LEHR, KEVIN</u>	99	10.28 %
<u>MASCHMEIER, ASHLEY</u>	294	30.53 %
<u>MAXCY, TIM N</u>	269	27.93 %
<u>MILTON, TIMOTHY</u>	358	37.18 %
<u>MODENA, THOMAS W</u>	104	10.80 %
<u>PERALES, CHRIS</u>	573	59.50 %
<u>PETERSON, JUSTUS L</u>	114	11.84 %
<u>PITTMAN, JACOB RYAN</u>	218	22.64 %
<u>SAUER, ADAM</u>	252	26.17 %
<u>SCOTT, JEFFERY C</u>	102	10.59 %
<u>SEVERSON, GRANT D</u>	249	25.86 %
<u>SHULTZ, ASHLEY</u>	77	8.00 %
<u>SHULTZ, COLE</u>	221	22.95 %
<u>STERKEL, RYAN</u>	102	10.59 %
<u>SWEENEY, MAUREEN</u>	17	1.77 %
<u>TODD, ASHLAND</u>	114	11.84 %
<u>VANCE, DARRELL</u>	306	31.78 %
<u>VANCE, JEFFERY R</u>	790	82.04 %
<u>VANCE, TAYLOR</u>	210	21.81 %
<u>WALTER, BRETT</u>	88	9.14 %
<u>WHITE, JULIE</u>	133	13.81 %

PERSONNEL	COUNT	PERCENTAGE
<u>WIEBERS, MIRANDA</u>	473	49.12 %
<u>WILROY, MASUMI</u>	66	6.85 %
<u>ZEILER, LOGAN</u>	131	13.60 %
Sum of Individual Responses	8439	
Total Incidents for Date Range	963	

Includes incidents where personnel responded to on or off an apparatus. Only REVIEWED incidents included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



Total Events Attended per Personnel for Date Range

Event Type(s): All Event Types | Personnel: All Personnel | Start Date: 01/01/2022 | End Date: 12/31/2022

Total Chosen Event Type(s) for Personnel	116
---	------------

Personnel	Events Attended	% of Events for Selected Event Types
Apparatus Maintenance		
CLOSSON, JEREMIAH	1	0.9%
COCHRANE, DICK	1	0.9%
COWAN, TROY	1	0.9%
Department, Fire	1	0.9%
FLOWERS, NATHAN	2	1.7%
GRUMBLES, DANIAL	1	0.9%
HAUCK, KEN	1	0.9%
KELLEY, SKIP	1	0.9%
LAWSON, JIM	1	0.9%
LEHR, ANDREW	1	0.9%
LEHR, KEVIN	1	0.9%
MAXCY, TIM	1	0.9%
SHULTZ, COLE	1	0.9%
VANCE, DARRELL	1	0.9%
Equipment Maintenance		
Department, Fire	1	0.9%
LAWSON, JAMY	1	0.9%
Meeting/Project		
BORGMAN, COLIN	3	2.6%
BROWN, DAVID	2	1.7%
CLOSSON, JEREMIAH	1	0.9%
COCHRANE, DICK	11	9.5%
COWAN, TROY	12	10.3%
CRIPPS, JEREMY	2	1.7%
Department, Fire	28	24.1%
FLOWERS, NATHAN	21	18.1%
GANNON, CHARLES	3	2.6%
GRUMBLES, DANIAL	3	2.6%
HAMILTON, KALE	3	2.6%
HAUCK, KEN	3	2.6%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



HENTON, JASON	3	2.6%
JOHNSON, DALTON	7	6.0%
KELLEY, SKIP	9	7.8%
LAWSON, JAMY	2	1.7%
LAWSON, JIM	4	3.4%
LEHR, ANDREW	11	9.5%
LEHR, KEVIN	8	6.9%
MASCHMEIER, ASHLEY	3	2.6%
MAXCY, TIM	7	6.0%
MILTON, TIMOTHY	9	7.8%
MODENA, THOMAS	5	4.3%
PERALES, CHRIS	16	13.8%
PETERSON, JUSTUS	2	1.7%
PITTMAN, JACOB	8	6.9%
SAUER, ADAM	4	3.4%
SCOTT, JEFFERY	1	0.9%
SEVERSON, GRANT	10	8.6%
SHULTZ, ASHLEY	3	2.6%
SHULTZ, COLE	5	4.3%
STERKEL, RYAN	5	4.3%
SWEENEY, MAUREEN	2	1.7%
TODD, ASHLAND	3	2.6%
VANCE, DARRELL	17	14.7%
VANCE, JEFFERY	12	10.3%
VANCE, TAYLOR	4	3.4%
WALTER, BRETT	7	6.0%
WHITE, JULIE	7	6.0%
WIEBERS, MIRANDA	5	4.3%
WILROY, MASUMI	5	4.3%
ZEILER, LOGAN	6	5.2%

Mutual Aid Meeting

BORGMAN, COLIN	2	1.7%
COWAN, TROY	1	0.9%
Department, Fire	7	6.0%
FLOWERS, NATHAN	3	2.6%
HAUCK, KEN	1	0.9%
LAWSON, JAMY	2	1.7%
LAWSON, JIM	3	2.6%
PERALES, CHRIS	1	0.9%
TODD, ASHLAND	2	1.7%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



VANCE, DARRELL	7	6.0%
VANCE, JEFFERY	2	1.7%
Prevention/Public Education		
Department, Fire	1	0.9%
FLOWERS, NATHAN	1	0.9%
GRUMBLES, DANIAL	1	0.9%
VANCE, JEFFERY	1	0.9%
Public Education		
BORGMAN, COLIN	1	0.9%
COCHRANE, DICK	2	1.7%
COWAN, TROY	3	2.6%
Department, Fire	21	18.1%
FLOWERS, NATHAN	18	15.5%
GRUMBLES, DANIAL	3	2.6%
HAUCK, KEN	1	0.9%
HENTON, JASON	5	4.3%
KELLEY, SKIP	2	1.7%
LAWSON, JAMY	6	5.2%
LAWSON, JIM	4	3.4%
LEHR, ANDREW	4	3.4%
MASCHMEIER, ASHLEY	2	1.7%
MILTON, TIMOTHY	11	9.5%
PERALES, CHRIS	8	6.9%
PETERSON, JUSTUS	5	4.3%
PITTMAN, JACOB	1	0.9%
SAUER, ADAM	8	6.9%
SHULTZ, ASHLEY	1	0.9%
SHULTZ, COLE	4	3.4%
TODD, ASHLAND	8	6.9%
VANCE, DARRELL	5	4.3%
VANCE, JEFFERY	6	5.2%
VANCE, TAYLOR	14	12.1%
WIEBERS, MIRANDA	4	3.4%
WILROY, MASUMI	1	0.9%
ZEILER, LOGAN	5	4.3%
Public Relations		
BORGMAN, COLIN	1	0.9%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



BROWN, DAVID	1	0.9%
CLOSSON, JEREMIAH	2	1.7%
COCHRANE, DICK	2	1.7%
COWAN, TROY	3	2.6%
CRIPPS, JEREMY	2	1.7%
Department, Fire	37	31.9%
FLOWERS, NATHAN	27	23.3%
GANNON, CHARLES	4	3.4%
GRUMBLES, DANIAL	9	7.8%
HAMILTON, KALE	1	0.9%
HAUCK, KEN	10	8.6%
HENTON, JASON	3	2.6%
JOHNSON, DALTON	8	6.9%
KELLEY, SKIP	9	7.8%
LAWSON, JAMY	8	6.9%
LAWSON, JIM	7	6.0%
LEHR, ANDREW	20	17.2%
LEHR, KEVIN	2	1.7%
MASCHMEIER, ASHLEY	18	15.5%
MAXCY, TIM	7	6.0%
MILTON, TIMOTHY	12	10.3%
MODENA, THOMAS	2	1.7%
PERALES, CHRIS	24	20.7%
PETERSON, JUSTUS	1	0.9%
PITTMAN, JACOB	8	6.9%
SAUER, ADAM	12	10.3%
SCOTT, JEFFERY	5	4.3%
SEVERSON, GRANT	9	7.8%
SHULTZ, ASHLEY	3	2.6%
SHULTZ, COLE	17	14.7%
STERKEL, RYAN	6	5.2%
SWEENEY, MAUREEN	1	0.9%
TODD, ASHLAND	2	1.7%
VANCE, DARRELL	15	12.9%
VANCE, JEFFERY	25	21.6%
VANCE, TAYLOR	10	8.6%
WALTER, BRETT	5	4.3%
WHITE, JULIE	4	3.4%
WIEBERS, MIRANDA	12	10.3%
WILROY, MASUMI	3	2.6%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



ZEILER, LOGAN	6	5.2%
Regular Meeting		
BORGMAN, COLIN	4	3.4%
BROWN, DAVID	4	3.4%
CLOSSON, JEREMIAH	3	2.6%
COCHRANE, DICK	7	6.0%
COWAN, TROY	11	9.5%
CRIPPS, JEREMY	6	5.2%
Department, Fire	12	10.3%
FLOWERS, NATHAN	12	10.3%
GANNON, CHARLES	2	1.7%
GRUMBLES, DANIAL	5	4.3%
HAMILTON, KALE	7	6.0%
HAUCK, KEN	6	5.2%
HENTON, JASON	7	6.0%
JOHNSON, DALTON	10	8.6%
KELLEY, SKIP	11	9.5%
LAWSON, JAMY	7	6.0%
LAWSON, JIM	11	9.5%
LEHR, ANDREW	12	10.3%
LEHR, KEVIN	12	10.3%
MASCHMEIER, ASHLEY	9	7.8%
MAXCY, TIM	12	10.3%
MILTON, TIMOTHY	11	9.5%
MODENA, THOMAS	6	5.2%
PERALES, CHRIS	12	10.3%
PETERSON, JUSTUS	5	4.3%
PITTMAN, JACOB	7	6.0%
SAUER, ADAM	11	9.5%
SCOTT, JEFFERY	6	5.2%
SEVERSON, GRANT	10	8.6%
SHULTZ, ASHLEY	6	5.2%
SHULTZ, COLE	10	8.6%
STERKEL, RYAN	6	5.2%
SWEENEY, MAUREEN	4	3.4%
TODD, ASHLAND	10	8.6%
VANCE, DARRELL	11	9.5%
VANCE, JEFFERY	12	10.3%
VANCE, TAYLOR	11	9.5%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:47:51 AM



WALTER, BRETT	10	8.6%
WHITE, JULIE	11	9.5%
WIEBERS, MIRANDA	9	7.8%
WILROY, MASUMI	9	7.8%
ZEILER, LOGAN	12	10.3%

Displays the number and percentage on Events attended by each selected Personnel over the selected Date Range. Only Locked Events are included.



emergencyreporting.com
Doc Id: 1724
Page # 6 of 6

FIRE PUP PROGRAM

Gering Fire teams up with Scottsbluff Fire and the National Fire Safety Council to fund fire prevention material. We have participated in this program for over 20 years.

NFSC manages the program and solicits local businesses to assist in making fire prevention supplies like coloring books, helmets and booklets.

Local businesses donate an average of \$8,000 each year to fund much needed supplies. Both fire departments utilize these supplies throughout the year.

This program saves each city thousands a year. We couldn't do it without local support.

FIRE PREVENTION AND PUBLIC RELATIONS

Gering FD captured 1,287 man hours of fire prevention and education. Our annual Junior Fire Patrol program was another hit this year. We had 22 5th grade students spend 5 nights at the fire station. It was another success.

Last October we visited all Gering elementary schools and spoke fire prevention. We came in contact with an estimated 250 kids and taught various ways to prevent fire.

Our fire prevention material is paid for through donations from local businesses. National Fire Safety Council develops a program that solicits local businesses. We partner with Scottsbluff Fire Department and have been extremely successful with this program. In 2022 local Gering businesses raised \$4,715 to fund all material.

We assisted the Oregon Trail Days Committee with compliance checks through the Food Fair. Through prevention, we assisted 10 different vendors with creating a compliant and safe working environment. This further reduced potential for injuries and fires.

During OT Days we invented a sprinkler system for the Kiddie Parade Participants. We connected a sprinkler to a hydrant and allowed kids to run through the water. We plan to make this an annual event.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:50:34 AM



Non-Personnel Attendance per Event Type for Date Range

Event Categories: All Event Categories | Event Type(s): All Event Types | Start Date: 01/01/2022 | End Date: 12/31/2022

EVENT TYPE	DATE	EVENT NAME	CATEGORY	ATTENDING NON-PERSONNEL	TOTAL
Public Education	02/24/2022	Junior Fire Patrol	Public Relations / Education	Children	20
				Adult	2
	Total Non-Personnel for Junior Fire Patrol :				22
	03/03/2022	Junior Fire Patrol	Public Relations / Education	Children	17
				Total Non-Personnel for Junior Fire Patrol:	
	03/31/2022	Junior Fire Patrol Graduation	Public Relations / Education	Children	18
				Adult	40
				Senior	5
	Total Non-Personnel for Junior Fire Patrol Graduation:				63
	09/20/2022	Boy Scout Fire Prevention	Public Relations / Education	Children	6
Adult				10	
Total Non-Personnel for Boy Scout Fire Prevention:				16	
10/10/2022	Geil Preschool Fire Prevention	Public Relations / Education	Children	19	
			Adult	5	
Total Non-Personnel for Geil Preschool Fire Prevention:				24	

Only LOCKED Events Included. If an event does not have any Non-Personnel in attendance, then it will not be included on this report.



emergencyreporting.com

Doc Id: 1774

Page # 1 of 3

Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:50:34 AM



10/13/2022	The Learning Tree Preschool Fire Prevention	Public Relations / Education	Children 27	Adult 4	Total Non-Personnel for The Learning Tree Preschool Fire Prevention: 31
10/14/2022	Care A Lot Daycare Fire Prevention	Public Relations / Education	Children 12	Adult 3	Total Non-Personnel for Care A Lot Daycare Fire Prevention: 15
10/14/2022	Northfield Kindergarten Fire Prevention	Public Relations / Education	Children 50	Adult 4	Total Non-Personnel for Northfield Kindergarten Fire Prevention: 54
10/18/2022	Fire Prevention City Employees	Public Relations / Education	Adult 40		Total Non-Personnel for Fire Prevention City Employees: 40
04/29/2022	STEM Day at Geil School	Public Relations / Education	Children 40		Total Non-Personnel for STEM Day at Geil School : 40
05/07/2022	Summit to	Public Relations / Education	Children 100	Adult 150	Total Non-Personnel for Summit to : 250

Public Relations

Only LOCKED Events Included. If an event does not have any Non-Personnel in attendance, then it will not be included on this report.



Gering Fire Department

Gering, NE

This report was generated on 2/2/2023 7:50:34 AM



05/17/2022	Geil School Fun Day	Public Relations / Education	Children	120
			Adult	12
			Total Non-Personnel for Geil School Fun Day:	132
06/11/2022	Gering Merchants Summer Basket	Public Relations / Education	Children	300
			Adult	150
			Total Non-Personnel for Gering Merchants Summer Basket:	450
10/10/2022	Fire Prevention Northfield Preschool	Public Relations / Education	Children	32
			Adult	6
			Senior	1
			Total Non-Personnel for Fire Prevention Northfield Preschool:	39
10/31/2022	Trunk N Treat	Public Relations / Education	Children	1500
			Adult	500
			Total Non-Personnel for Trunk N Treat:	2000
			Grand Non-Personnel Total:	3193

Only LOCKED Events Included. If an event does not have any Non-Personnel in attendance, then it will not be included on this report.



emergencyreporting.com

Doc Id: 1774

Page # 3 of 3



CITY OF GERING

OFFICE OF THE CITY CLERK

2022 ANNUAL REPORT

Submitted by:

Kathy Welfl, City Clerk

Carol Martin, Administrative Secretary I

OFFICE OF THE CITY CLERK ANNUAL REPORT

GERING COUNCIL MEETINGS:

2021

Regular Meetings		23	Ordinances	13
Special/Workshop/ Emergency Meetings		7	Resolutions	31
			Public Hearings	12
			Bids	14
Executive Sessions		1		

2022

Regular Meetings		24	Ordinances	9
Special/Workshop/ Emergency Meetings			Resolutions	30
		3	Public Hearings	8
			Bids	24
Executive Sessions		0		

Mayor and City Council member attendance at meetings:

	2021		2022	
Mayor Kaufman	26		Mayor Kaufman	21
			Mayor Ewing	1
Abel	3		Shields	1
Smith	25		Smith	18
O'Neal	28		O'Neal	24
Morrison	28		Morrison	27
Cowan	27		Cowan	25
Gillen	28		Gillen	25
Backus	29		Backus	21
Wiedeman	30		Wiedeman	27
Bohl	20		Bohl	23

CDA Meetings

	2021		2022	
Regular Meetings	4		Regular Meetings	4

	2021		2022	
Mayor Kaufman	4		Mayor Kaufman	4
Smith	4		Smith	2
Gillen	4		Gillen	3
Backus	4		Backus	2
Abel	1		Bohl	4
Wiedeman	4		Wiedeman	4
O'Neal	4		O'Neal	4
Morrison	3		Morrison	4
Cowan	4		Cowan	2

	2021	2022
LB840 Projects	BriMark Medical, LLC ACE Hardware Old West Balloon Fest	Schluter Eats (Emporium) Infinite Medical Spa Western CPAP & Supply Sweet Dreams Sleep Western Sleep Medicine Crossroads Cooperative
TIF Projects	BriMark Medical, LLC CS Precision	Midwest Farm Service Pumpkin Creek Meat Co., LLC
CDBG	None	Prime Metal Products, Inc.

	2021 - 2022	2022 - 2023
Keno	Scottsbluff – Gering Lions Club Gering Merchants (2) Gering Public Schools Warrior Run Gering Sr. Center Gering CVB High Plains Auto Club American Legion Post 36 Old West Balloon Fest Allred Brothers Fireworks Show Riverside Discovery Center Community Evergreen House Old West Balloon Fest Monument Marathon	Gering Merchants/Gering Community Band Warrior Run High Plains Auto Club Pickleball Court Improvements

PLANNING COMMISSION

2021

2022

Regular Meetings	10		Regular Meetings	10
Special Meetings	0		Special Meetings	0
Public Hearings	8		Public Hearings	8

Planning Commission member attendance at meetings:

2021

2022

Bowman	9		Bowman	9
Hauck	9		Hauck	10
Marietta	4		Miles	9
Shimic	6		Shimic	6
Erdman	1		Kautz	5
Kaufman	8		Kaufman	9
Holliday	3		Keener	5
Miles	7		Alvizar	7
Rechsteiner	2		Holliday	0
Rajewich	5			
Alexandre	3			

BOARD OF ADJUSTMENT - No meetings in 2021 or 2022

Plumbing Board

2021

2022

Regular Meetings	1		Regular Meetings	1
Special Meetings	0		Special Meetings	0

Plumbing Board member attendance at meetings:

2021

2022

Manley	1		Manley	1
Herman	1		Herman	1
Davies	1		Davies	1
Vance	1		Vance	1
Schnell	1		Schnell	1

Licenses and Permits

The City Clerk's office is responsible for issuing licenses and permits outlined in the City codes. The following is a summary of the licenses and permits issued in 2022 compared to 2021.

2021

Bingo Games	Occupation Taxes for Fire Insurance Agents	Door to Door Permits & Temporary Permits	Special Event Permits	Parade Permits	Tobacco Licenses
1	8	9	38	7	10

2022

Bingo Games	Occupation Taxes for Fire Insurance Agents	Door to Door Permits & Temporary Permits	Special Event Permits	Parade Permits	Tobacco Licenses
1	8	9	52	5	11

2021

Endorsement	Apprentice Plumber	Journeyman Plumber	Master Plumber	Tree Trimmers
39	62	18	23	5

2022

Endorsement	Apprentice Plumber	Journeyman Plumber	Master Plumber	Tree Trimmers
41	57	18	28	5

BUILDING PERMITS/CONSTRUCTION VALUES:

2021

Building Permits construction value - \$11,712,419.02

2022

Building Permits construction value - \$15,926,696.39

MISCELLANEOUS PERMITS:

2021

Mechanical	Plumbing	Demolition
70	132	05

2022

Mechanical	Plumbing	Demolition
82	136	1

LIQUOR LICENSES:

2021

1Class A	Class B	Class C	Class D	Class CK	Class IK	Class I	SDL
1	1	12	5	1	1	2	17

2022

Class A	Class B	Class C	Class D	Class CK	Class IK	Class I	SDL
1	1	13	5	2	1	2	19

OTHER DUTIES IN THE OFFICE OF THE CITY CLERK:

- Risk Management (property, casualty, safety)
- Respond to citizen inquiries, process FOIA requests
- Prepare and edit City newsletter – Talk of the Town
- Coordinate park shelter reservations
 - Reservations for 2021 - 188
 - Reservations for 2022 – 181
- Coordinate RV multi-purpose room reservations
 - Reservations for 2021 - 104
 - Reservations for 2022 - 108
- Attend meetings and prepare minutes for:
 - City Council, Gering Leasing Corp., CDA, CRA, Public Works, Public Safety, Recreation, Personnel and Administrative Committees, Economic Development Application Review and Citizens Advisory Committees, Keno Committee, Safety Committee, Planning Commission and more
- Prepare and schedule publications
- Maintain and update City website

- Prepare the annual State of the Valley Power Point presentation for Gering
- Serve on the Safety Committee and attend inspections
- Serve as Trustee for the General Employee Retirement Plan
- Assemble the monthly Department Head reports
- Prepare numerous communiques
- Conduct orientation for elected officials
- Prepare and/or assist with preparing RFQ/RFPs
- Prepare and disseminate news releases
- Draft resolutions and ordinances
- Prepare proclamations
- Coordinate dignitary process for the Oregon Trail Days Dignitary Reception and Parade
- Work with American Legal Publishing to update the code book
- Assist with coordinating the Annual Employee United Way Campaign
- Assist with scheduling All-employee Safety Trainings
- Assist with the Budget and audit process
- Assist with the annual employee health assessment
- Assist with coordinating the annual employee recognition picnic
- Assist with the Alley-Clearing Project